



Department Updates January 18, 2012

This information is provided by staff as a brief update on matters thought to be of general interest or as referred to staff by Council. No action is needed by Council on any of these items.

ITEM	STATUS/UPDATE																				
<i>City Clerk/City Manager/Municipal Court:</i>																					
1. Election	<p>The County Clerk has completed precinct boundary adjustments and the City's Community Development Department is working to develop options for Council to consider possible Ward boundary changes – using new Census information and the most recent precinct alignments. This topic is scheduled for discussion at Council's February 14th work session.</p> <p>The County Clerk is preparing for the June 26th Primary Election and he is considering conducting the Primary as a mail ballot only – a method made available recently by the legislature for Primary elections. The County Clerk will make a final decision after collecting public input through January 20th.</p> <p>The 2012 election season likely will be a spirited one – which is characteristic of a presidential election year. The regulations and placement of election signs generate a lot of interest, and the City and County will be working with political parties to disseminate information about local sign codes.</p>																				
2. Municipal Court Statistics	<p>Court Caseload statistics:</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;"></th> <th style="width: 12.5%;">YTD Dec 31 2010</th> <th style="width: 12.5%;">YTD Dec 31 2011</th> <th style="width: 12.5%;">% Difference</th> </tr> </thead> <tbody> <tr> <td>Traffic Cases</td> <td style="text-align: center;">15,718</td> <td style="text-align: center;">15,459</td> <td style="text-align: center;">-1.6%</td> </tr> <tr> <td>Criminal Cases</td> <td style="text-align: center;">1,949</td> <td style="text-align: center;">1,698</td> <td style="text-align: center;">-12.9%</td> </tr> <tr> <td>Animal Cases</td> <td style="text-align: center;">563</td> <td style="text-align: center;">433</td> <td style="text-align: center;">-23.1%</td> </tr> <tr> <td>Parking Cases</td> <td style="text-align: center;">15,014</td> <td style="text-align: center;">12,961</td> <td style="text-align: center;">-13.7%</td> </tr> </tbody> </table>		YTD Dec 31 2010	YTD Dec 31 2011	% Difference	Traffic Cases	15,718	15,459	-1.6%	Criminal Cases	1,949	1,698	-12.9%	Animal Cases	563	433	-23.1%	Parking Cases	15,014	12,961	-13.7%
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3. CMCA Appointments	<p>Congratulations to John Bowen, Greeley's Court Administrator, who was elected to the Board of the statewide professional organization, the Colorado Association for Municipal Court Administration, as one of</p>																				

	two vice-presidents. John has been an active member of CAMCA, and this group offers excellent training and networking opportunities for court staff.
4. Records and Information Management	<p>The RIM Policy Committee, consisting of staff from the City Clerk's Office, City Attorney's Office, Information Technology, and others as appropriate, meets regularly to discuss policy issues related to managing records and information. At this year's kickoff meeting in January:</p> <ul style="list-style-type: none"> • The contract management policy will be reviewed and any desired changes; • the group will be introduced to G.A.R.P. (Generally Accepted Recordkeeping Principles) – which is a set of internationally recognized best practices for recordkeeping and a basis for ensuring integrity, transparency, and accountability in recordkeeping. The City's records management consultant has completed an analysis of the organization's level of compliance and is working with the Clerk's Office to set priorities and goals for maintenance or improvements areas; and <p>the 'futures' topic list includes metadata policy, electronic filings, custodial and retention issues for e-presentations to Council, ESI data mapping, destruction and authorization processes for e-records, shared drive policies, email encryption, legacy systems, third-party hosted records and cloud computing.</p>
<i>Fire:</i>	
1. Wildland and Incident Management Academy	Over 850 students attended the 7 day academy at Aims.
2. New Hire	GFD extended conditional job offer to one recruit tentatively scheduled to start employment 3-1-2012. Position opened due to retirement of Lieutenant Don Forster.
<i>Public Works:</i>	
1. Engineering	<p>Working with CDOT for the Local Entity Agreement to begin design of access and pedestrian improvements along 10th Street from 23rd Ave. to 35th Ave. This is a federally funded grant project that will be designed in 2012.</p> <p>Began in-house design work for 59th Ave. shoulder widening project, from 4th St. to Poudre River bridge. Project will involve roadway alignment improvements in the area of "F" St in 2012.</p> <p>Beginning in-house design of intersection improvements at</p>

	17 th Ave/Glenmere Blvd, which will be completed in 2012.
2. Parks/Cemetery/Forestry	<p>Removal of Christmas lights at Lincoln Park. Distribution of wood chips into parks. Forestry staff is performing tree repair in the aftermath of the October storm, as well as beginning maintenance pruning in Linn Grove Cemetery, Plumb Farm, and Highland Hills Golf Course; we are well into preparation for our annual tree care workshop (to be held in February).</p>
3. Stormwater	<p>35th Ave. and 22nd St. project is nearing completion, storm culvert sections under road are in and contractor is installing last concrete manhole to connect the sections together. Plans are to open 22nd St. to the west and restore traffic on 35th Ave. to 4 lanes Jan 20 with final punchlist and wrap up work on east 22nd St. to be done around the end of January.</p> <p>The regional detention pond work at 4th St. and 35th Ave. is proceeding according to schedule and should be done by Spring. Connections are being made to the 35th Ave. storm pipe at this time. Topsoil spreading will commence in the near future and well as continuation of a concrete trickle pan in the flow line of the facility.</p>
4. Traffic	<p>Removal of all Christmas decorations on light poles is complete.</p> <p>Fiber optic cable is being installed as well as the electronics associated with the project.</p> <p>10th Street Access Control Plan – working with the MPO and CDOT on the access control plan on 10th Street from 23rd Ave to US257. A public meeting is scheduled at the FunPlex on January 25th.</p> <p>Working with the IT Department to install City Works – an improved work order and asset management system.</p>
5. Streets	<p>Working with several people who are interested in the mulch from the ground up trees. Appears there is interest from several dairies and ranches that most of the mulch is spoken for and will be hauled away over the winter. Some mulch will be held back for residents in the Spring.</p> <p>A final summary report of the clean up from the October snow event is currently being compiled and will be done by the end of January.</p>
<i>Community Development:</i>	
1. Building Inspection	Monthly Report (2011 Year End – attached)
2. Development Review	<p>As compared with other years at the same time, to date, staff has reviewed</p> <ul style="list-style-type: none"> • 26 submittals in 2012

	<ul style="list-style-type: none"> • 11 submittals in 2011 • 14 submittals in 2010 • 10 submittals in 2009 • 14 submittals in 2008 • 18 submittals in 2007 • 26 submittals in 2006
3. Coming Out of the Ground	<ul style="list-style-type: none"> • TJ Maxx – 4110 Centerplace Drive – 25,000 SF Retail Building • Firestone – 4617 Centerplace Drive – 8,400 SF Tire Store • Noble Energy – 2115 117th Avenue – 67,000 SF Office Building (CO Issued) • My Energy Convenience Store – 2730 23rd Avenue – 2,000 SF Retail Store • Justco Mini Storage – 2855 31st Avenue – 56,000 SF of Storage Buildings • Leprino – 1302 1st Avenue <ul style="list-style-type: none"> ○ Phase II – 400,000 SF Industrial Building (Under Construction) ○ Ash Avenue Stormwater Improvements (Under Construction) ○ Main Office – 45,000 SF Office Building (Completed) ○ Phase I – 110,000 SF Industrial Building (Completed) ○ Wastewater Treatment Plant – 26,000 SF Treatment Facility and 15 Million Gallon Wastewater Lagoon (Completed) ○ 1st Avenue Reconstruction – 13th Street to 16th Street (Completed) ○ Hwy 85/13th Street Reconstruction & Traffic Signal Installation (Completed) ○ 2nd Avenue/13th Street Reconstruction (2nd Avenue Cul-de-Sacs) (Completed)
4. CDBG Annual Process	Action Plan for 2012 HOME and CDBG funds submitted to HUD for review and approval. Preliminary reports indicate 2012 CDBG at \$797,618 (+\$14,618) and HOME at \$283,195 (down from \$465,749 in 2011)
5. Neighborhood Stabilization Program 1	Twenty properties sold in 2011, (including two owned by Habitat). The last of the original properties should be under contract this week; Habitat still has three of its original houses to sell. Four properties have been purchased with program income funds; another is under contract, including one for Habitat. Environmental and rehab contracts are being let as properties are acquired. Program income will start returning to the State in March.
6. HOME	Staff is preparing the Agreement with Accessible Space for the construction of a new multi-family housing development for persons with disabilities close to the newest King Soopers. Construction is expected to begin

	<p>around March 15th.</p> <p>A lease with Transitional House for five units at Camfield Corner (3rd Street and 11th Avenue) should be in place this week.</p>
7. Winter Farmers' Market	The new Winter Farmers' Market is held the 1 st and 3 rd Saturdays through April at the Atlas Theater, 709 16 th St from 9:00 to noon. February market days will be the 4 th and 18 th . Vendors' daily sales have tripled since the first market in November. We are receiving 1 to 2 new vendor inquiries weekly.
8. Code Enforcement	Routine code compliance activities continue; preparation for meeting with the newly appointed Citizen Code Review Committee is underway.
9. Planning	Case processing is high, and that is about the Division's main focus at this point.
<i>Police:</i>	
1. Staffing/Hiring	<p>Five new police officers have begun their careers at the Greeley Police Department. The product of the Department's efforts to emphasize educational achievements in its hiring process, three have four-year college degrees. Jarod Marquardt, Patric Bridge, David Desandre, Rebecca Reis-Walter and Ryan Oettinger will complete an in-house academy before beginning field training. Each already has completed a community college basic police academy.</p> <p>The Department is seeking to fill two remaining sworn openings to get to its authorized sworn strength of 145.</p>
2. Vehicle Break-in Response	Experience has shown that Greeley citizens are more likely to complain about having their vehicle broken into than they are about any other major crime, such as burglary or robbery. Going after these offenders has long been a priority of the Greeley Police Department. In 2010, the Department charged 33 persons with breaking into vehicles, while in the year just ended 49 individuals were charged. This amounts to a 48% increase in persons charged. One of the criminals charged this year may have done as many as 60 vehicle break-ins.
3. Preliminary Crime Stats	Preliminary figures from 2011 show that Part One crimes increased 3% over last year. This comes on the heels of a general, five-year decline in Part One crimes. (Part One crimes are murder, aggravated assault, rape, robbery, burglary, arson, theft and motor vehicle theft.) While murders, rapes, aggravated assaults and motor vehicle thefts were down from 2010, robberies, burglaries, arsons and thefts increased in number. Still, Part One crimes remain fewer in number than they were in 2006, 2007, 2008, and 2009.

4. Special Enforcement Team	SET ended the year with a total of 755 arrest warrants cleared out. The unit's year's end totals counted 127 misdemeanor arrests and 206 felony arrests. They made an additional 89 arrests for on-sight or probable cause offenses. This small team of three officers remains one of GPD's most effective crime suppression efforts.
5. Anti-gang Activities	During 2011, the Department's Gang Unit counted 58 gang-related significant criminal incidents as opposed to 54 in 2010. The team made 33 arrests for gang-related crimes as compared to 25 in 2010 for a 32% increase in arrests. The team participated in the successful prosecution of a gang leader that resulted in a long sentence for participating in organized crime enterprises, the first time this statute had been used to combat gangs in Weld County. Another gangster is being tried this year for participating in organized crime in Greeley.
<i>Leisure Services:</i>	
1. Youth Enrichment	<p>The After School Programs at the Rodarte Center and Anna Gimmetstad Park have resumed after Christmas break - program back up January 9th, 2012.</p> <p>The 21st CCLC After School Program will resume at Shawsheen Elementary, Jackson Elementary and Franklin Middle School on January 17, 2012 for the second semester. During the first semester Shawsheen had 88 registered participants, Jackson had 123 registered participants and Franklin had 65 registered participants.</p>
2. Golf	<p>Rounds - In 2011, we ended up with a total of 59,115 total rounds for both golf courses compared to 59,758 total rounds in 2010. There were no rounds played in December at either golf course.</p> <p>Boomerang Links re-opened on January 2nd, 2012 with 9 holes walking and has recorded 524 rounds so far in January. Highland Hills re-opened 9 holes walking on January 12, 2012 but no rounds have been recorded as of yet.</p> <p>Golf Course Damage (again!) - The December 31 wind storm resulted in 3 large spruce trees being uprooted at Highland Hills GC. These were fairly large trees (40-60 ft) and a contractor was brought on site to remove the trees.</p>
3. Culture	<p>Phase one of the Art Fence at Centennial Village was completed in December.</p> <p>In December, the Greeley History Museum held a grand opening gala for Colorado Takes Off! , a new exhibit</p>

	<p>about the first 100 years of flight in Colorado. The Museum received a grant from the Littler Foundation to underwrite the exhibit.</p> <p>Phase one of the Monfort House renovation is complete.</p> <p>UCCC sold approximately \$100,000 in ticket sales in December for the upcoming spring shows.</p>
6. Recreation	<p>Numerous programs started new sessions after a small break over the holidays. Figure skating, hockey, fitness classes and swimming lessons are among those beginning new sessions.</p> <p>Power to Play (4th – 8th grade) and Young America (8 – 13 year old) basketball began the 1st week of January.</p> <p>The Senior Center trips for January include the Denver IMAX and Natural History Museum, Cross Country Skiing/Snowshoeing, CBS 4 studios and the National Western Stock Show.</p> <p>The Father/Daughter Dance is set for January 27th & 28th. There will again be 3 different dances, all held at the Greeley Recreation Center. Tickets are now on sale at the Recreation Center and the Family FunPlex.</p> <p>The Recreation Center Weight Room saw some improvements this month. Two new treadmills and six new flat panel tv's were installed, much to the delight of our patrons.</p> <p>We are currently running a 10% Off discount on Annual Memberships promotion.</p>
7. Island Grove	<p>Island Grove will be hosting the Colorado Farm Show January 24th through the 26th which has an expected attendance of approximately 30,000 followed by the Friends of Baseball breakfast featuring Colorado Rockies Manager, Jim Tracey on Saturday, January 28th. We will be hosting the Rocky Mountain Showdown Volleyball Tournament February 15th through the 18th with approximately 160 teams and 1800 players.</p>
<i>Water & Sewer:</i>	
1. Engineering	<p>Bellvue Pipeline - 19 of 29 miles constructed with all 19 miles in service conveying water.</p> <p>Northern Segment of the Bellvue pipeline will extend between the Bellvue water treatment plant and the existing pipe at Shields Street. Easement offers have been sent to property owners and 18 of 24 have been</p>

	<p>obtained. Some of these easement offers may be contested in court. Design was completed in July. Seven contractors were pre-qualified from the eight that submitted qualifications. Waiting on 404 permit verification.</p> <p>Two residual drying beds for the Bellvue WTP: Aslan Construction has poured all the walls and installed over half the pipe. The floor of the beds will be paved in the spring of 2012 when conditions allow. When completed, the total drying bed area will be the 4.5 acres needed for a 32 mgd plant.</p> <p>A contract was awarded to TMI Coatings, Inc. for relining the interior of a 10,000 gallon fiberglass reinforced tank used at the Bellvue WTP to store caustic soda. Work to begin in January, 2012.</p> <p>The Bellvue powdered activated carbon and feed system bids will be opened on Jan 20, 2012. Six prime and four electrical contractors attended the pre-bid site meeting.</p> <p>The Bellvue Intermediate Residuals Storage containment project has been awarded to Walsh Construction for \$455,711. The 2nd low bid was 1% higher. There were 14 bidders.</p> <p>Bids for the Boyd Lake Intermediate Residuals Storage project will be opened on Jan 20, 2012 with 18 contractors attending the pre-bid site meeting.</p>
2. Water Resources	<p>The Halligan-Seaman Water Management project is a regional collaborative effort with Fort Collins permitting an expansion of Halligan Reservoir and Greeley permitting an expansion of Milton Seaman Reservoir. Greeley is negotiating with Fort Collins for coordinated operations of the two reservoirs to improve both projects. Greeley and Fort Collins are defining how the cities can work collaboratively with stakeholders on portions of the project.</p> <p>The US Army Corps of Engineers (COE) is reviewing the Northern Integrated Supply Project (NISP) and Halligan-Seaman environmental and modeling data. In order to promote consistency of review among</p>

projects, the COE is formulating a "common technical platform" for them. The modeling of future river conditions under the common technical platform has been halted until various errors can be corrected. The COE will use this modeling to determine the amount of storage the participants need and the necessary mitigation of impacts.

Greeley has completed the No Action Alternative and all technical work necessary for the COE to consult with the EPA on the Purpose and Need Document.

The Final Environmental Impact Statement for the Windy Gap Firming project was recently issued. The Bureau of Reclamation's (Reclamation) preferred alternative was the 90,000 acre-foot Chimney Hollow Reservoir. Several steps remain to be completed during the next several months prior to design and construction including:

- Record of Decision from Reclamation for the project
- Permit from Reclamation to connect the reservoir to C-BT facilities
- Windy Gap Carriage Contract with Reclamation
- 404 Permit from Corps of Engineers
- Colorado Water Quality Control Division 401 Certification of 404 Permit
- Finalize negotiations with West Slope
- Recreation plan with Larimer County
- Realignment of power line by Western Area Power Administration

These tasks are anticipated to be complete by the fall of 2012.

Construction of Milton Seaman Reservoir outlet maintenance project was awarded to Aslan Construction for \$1.13 million. The project includes installation of new hydraulic actuators for the outlet gates, extension of the concrete headwall, and raising the existing trash rack. The diving subcontractor is installing the trash rack and frame, and the new gate operator stems in the reservoir. The

	hydraulic piping and electrical systems have been replaced with new equipment. Construction is scheduled for completion by April 1, 2012.
3. Water Operations	Tie-in water line at 12 th Street and 72 nd Avenue. Start January 23 rd and complete January 27 th . Wash and inspect Gold Hill Reservoir. Start January 30 th and complete February 3 rd .
4. Wastewater Treatment	<p>The Aeration and Ammonia Removal construction contract was awarded to Aslan Construction for \$2,324,970. Commissioning of blowers 2-6 was completed in September. Start-up on blower #1 was initiated November 2, and commissioning was completed in mid-November. The remaining programming work for the new generator is complete. Aslan has nearly completed their punch list items. Brown & Caldwell will complete the remaining screen development for the plant's SCADA system by the end of January. A third payment in the amount of \$161,000 was issued on December 15th to K-Turbo for the successful completion of the commissioning period for all six blowers according to the terms of their contract amendment. K-Turbo has just a few punch list items to complete. Project completion is now expected in February 2012 due to a delay in receiving some spare filters and parts for the harmonic filters from Korea.</p> <p>A new draft wastewater discharge permit was issued by the Colorado Department of Public Health & Environment (CDPHE) on October 21. The City reviewed and commented on the draft. Final permit is anticipated by the end of January.</p> <p>HDR Engineering has been awarded a contract of \$337,200 to perform a South Plant solids handling & treatment master plan. This project will develop a long-term (20-year) strategy for the handling, treatment, and disposal of the City's wastewater treatment solids. Plan will include prioritized capital improvement projects and a financial plan for associated operations and maintenance costs. Final workshop is scheduled for January 19. Project presentation to the W&S Board is scheduled for February 15th.</p>

	<p>The WPCF fiber optic installation project proposals were received on June 8th. This project will install new fiber to buildings at the treatment plant as well as the Wastewater Collections Building. The project was re-bid because the proposers were non-responsive. Some of the fiber work has been included with PW & CDOT fiber project for traffic control and project savings are expected. The pre-bid meeting was August 16th and bids were received on August 23rd. Colorado Boring Company has been awarded a contract. Work has begun but there is a very long lead time (at least 3 months) in obtaining the necessary fiber optic material. Project completion is projected to occur by April 6, 2012.</p>
<p>5. Sewer Collection</p>	<p>Lift Station #13 is being operational tested. The work is being completed with the Public Works storm sewer project.</p> <p>The Sheep Draw Trunk Sewer Project is complete.</p>

Monthly Construction Report

December 2011



Community Development

BUILDING INSPECTION

This report is two-sided to conserve our natural resources.

CONSTRUCTION ACTIVITY SUMMARY December 2011
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TOTAL PERMIT ACTIVITY

	<u>No. of Permits</u>	<u>Valuation</u>
New Residential, Commercial, Addition & Remodel, Footing and Foundations and Misc.:	161	\$ 4,670,594

RESIDENTIAL

	<u>No. of Permits</u>	<u>No. Units</u>	<u>Valuation</u>
Single Family Dwelling:	4	4	\$ 721,106
Multi-Family	0	0	\$ 0
Remodel and Addition Work:	40	n/a	\$ 285,978

COMMERCIAL

	<u>No. of Permits</u>	<u>Valuation</u>
New Commercial Projects:	1	\$ 180,000

Commercial projects valued over \$100,000 are summarized.

✚ Construction of a new convenience store at 2730 23rd Avenue, by M & M Construction, for a total valuation of \$180,000.



Building Inspection Division Construction Activity Comparative Analysis

		Dec 2011	Dec 2010	YTD 2011	YTD 2010
New Single Family Dwelling Units*	# of Permits	4	0	35	80
	# of Units	4		35	80
	Valuation	721,106		5,412,727	11,692,460
Single Family Footing & Foundation Only**	# of Permits	0	0	2	2
	Valuation				
New Multi-Family Dwellings Units	# of Permits	0	0	2	2
	# of Units			7	5
	Valuation			723,707	438,729
Multi-Family Footing & Foundation Only**	# of Permits	0	0	1	0
	Valuation			28,150	
Residential Additions and Remodels	# of Permits	40	28	694	772
	Valuation	285,978	341,497	5,093,256	6,001,180
New Commercial Projects	# of Permits	1	0	17	7
	Valuation	180,000		32,946,120	21,997,000
Commercial Footing & Foundation Only**	# of Permits	0	0	5	2
	Valuation			4,524,382	
Commercial Additions and Remodels	# of Permits	25	21	471	341
	Valuation	3,199,150	266,561	15,445,321	16,156,908
Miscellaneous Permits	# of Permits	81	111	1,220	2,609
	Valuation	279,360	396,450	6,690,975	16,232,783
Mobile Home Permits	# of Permits	10	1	88	29
	Valuation	5,000	500	44,600	15,230
TOTALS	# of Permits	161	161	2,535	3,844
	Valuation	4,670,594	1,005,008	70,909,238	72,534,290

*Number of units and number of permits will differ due to some multiple unit dwellings being issued under one permit.

**Valuation of footings and foundations is included in the Y-T-D columns.