

**LIMITED LIABILITY COMPANY AND
 CORPORATE REPORT OF CHANGES
 Liquor and 3.2 Beer Licenses**

Submit to Local Authority (Local Authority will submit to State)

(2355) LLC

\$100 PER MEMBER FOR BACKGROUND INV.

(2350) CORPORATION

\$100 PER PRINCIPLE FOR BACKGROUND INV.

DO NOT WRITE IN THIS SPACE

1. Corporate/L.L.C. Name		2. State Tax Account Number		3. State Liquor License Number	
4. Trade Name				5. Telephone Number	
6. Address of Licensed Premises		City	State	ZIP Code	
7. Mailing Address if different than above		City	State	ZIP Code	

8. LIST ALL officers, directors (corporation) or Managing Members (L.L.C.). Attach a certificate of designation (good standing) and each officer, director or manager MUST FILL OUT a DR 8404-I (Individual History Record).

Position Held	Names of ALL Officers, Directors or Managing Members	Home Address	DOB	Replaces

9. LIST ALL 10% (or more) Stockholders or 10% (or more) Members. All 10% (or more) stockholders and members MUST also fill out DR 8404-I (Individual History Record).

Stockholders/Members owning 10% (or more) of business	% Owned	Home Address	DOB	Replaces

10. Registered Agent	Address For Service
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OATH OF APPLICANT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge.

11. Authorized Signature	Title	Date
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REPORT OF LOCAL LICENSING AUTHORITY

The foregoing changes have been received and examined by the Local Licensing Authority.

12. Local Licensing Authority For		<input type="checkbox"/> County	<input type="checkbox"/> Town/City
Signature	Title	Date	
Attest			Date

DO NOT WRITE IN THIS SPACE – FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION

License Account Number	Period	Cash Fund	TOTAL
		-100 (999)	

INSTRUCTIONS

LIMITED LIABILITY COMPANY AND CORPORATE REPORT OF CHANGES

Do not use this form to reflect a change in partnership. If there is a change in partnership, you must file a transfer of ownership with your local licensing authority.

NOTE: If you are a Limited Liability Company (LLC) check box number 2355. Enclose a check payable to the authority where this information will be filed, for \$100.00 (for every person listed in the box numbered 2350 and enclose a check payable to the authority where this information will be filed, for \$100.00 (for every person listed in sections 8 & 9 on the application).

Attach the following documents to the Report of Changes Application:

- Certificate of Incorporation (or) Date stamped Articles or, if the corporation has been in existence for at least 2 years, a
- Certificate of Good Standing dated within the last two years
- Certificate of Authority (only if a foreign corporation)

NOTE: If the Applicant's sole stockholder is a corporation or LLC, attach a letter designating one officer or member to be the "principal person" for the stockholder. This person MUST ALSO fill out DR 8404-I (Individual History Record).

This application and all supporting documents must FIRST BE FILED WITH, AND APPROVED BY, THE LOCAL LICENSING AUTHORITY (CITY, TOWN, COUNTY). Applications will not be accepted unless all applicable questions are fully answered, all supporting documents correspond exactly with the name of the applicant.

1. List the name of the Corporation or Limited Liability Company.
2. List the State Sales Tax Number.
3. List the Applicant's State Liquor License Number.
4. List the Trade name of the business.
5. List the area code and telephone number of the business.
6. List the complete address, City, State and Zip Code, of the licensed premises.
7. List your mailing address if different than number 6 above.
8. List all officers, directors of a corporation, or all managing members of the LLC, and that persons position, home address, date of birth, and the name of the person being replaced (if applicable).
9. List all 10% (or more) stockholders or members and indicate their names, % owned, home address, date of birth, and the name of the person they purchased their stock from (if applicable).
10. List the name and address for service of the Registered Agent.
11. A person authorized to sign on behalf of the Applicant must sign the application, list their title, and the date the application was signed.
12. **To be filled out by the local licensing authority only. List the name of the authority and indicate if the authority is a county, town/city. Then sign the application, list your title and attest the city/county officials signature and date the application.**