



PRIVATE SECURITY SERVICES

Security Service

Security Guard

Private security services means a person, firm or corporation, including its employees and agents, engaged in the business of providing protection to third persons, firms or corporations, and/or their property and preserving the peace and conduct of any business in the City, but does not mean persons who are employed to provide unarmed internal security for their employer's business. It is unlawful for any person, firm or corporation, or employee or agent of such person, firm or corporation, to engage in the business of private security service or to represent himself or herself to any person or the public as private security services without having first procured a license therefore, as provided by City Charter, from the Director of Finance.

ADDITIONAL DOCUMENTS REQUIRED WITH APPLICATION

- Authority for Release of Information for each applicant
- Security guard attach documentation of completion of a least twenty-four hours of classroom instruction or an acceptable equivalent amount of training received within the past year
- Armed guard applicants must provide:
 - A certificate from a licensed physician reciting that the applicant has been examined within the sixty (60) days preceding the application date and was found to be able to satisfactorily perform the duties required as an armed private security service employee
 - A certificate of satisfactory completion of an approved and generally accepted firearms training course; sixteen (16) hours for initial license, four (4) hours for renewal

FEE REQUIRED

- \$30.00 private security services annual license fee
- \$12.00 private security guard annual license fee
- \$6.85 CCIC annual fee

TERMS OF LICENSE

The term of a private security license is for one year from the date of issuance.

Once application has been approved business licenses will be mailed and guard will be notified to pick up security guard ID.

1000 10TH St, Greeley, CO 80631
970.350.9728 FAX 970.350.9736



Private Security Services Business License
Private Security Guard License

A background check is required of all applicants for the above licenses or certificates. The following is required prior to going to Greeley/Weld Criminal Justice Records Section, 1551 N. 17th Avenue, Greeley, CO for the background check.

Step 1:

- Complete and sign application form.
- Complete and have notarized Authority for Release of Information form.
- Proof of identification.

Step 2:

- Fingerprint card obtained at the Weld County Jail, 2110 O St, Greeley, CO. There is a \$10.00 fee charged by the Weld County Sheriff's Office for fingerprinting.

Step 3:

- Take completed application and fingerprint card to 1551 N. 17th Avenue with payments of \$6.85 plus \$12.00 license fee.
- Money order or company check made out to the Colorado Bureau of Investigations (CBI) for \$16.50 per applicant.
- Id card will be made at this location.

Fingerprints must be obtained from Weld County Jail. The final step is to drop all paperwork and all payments to the Greeley/Weld Criminal Justice Records Division located at 1551 N. 17th Ave Greeley, Co.

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APPLICATION FOR SECURITY GUARD

1000 10th St
 Greeley, CO 80631
 970.350.9728
 970.350.9736 fax

<input type="checkbox"/>	New License
<input type="checkbox"/>	Renewal
<input type="checkbox"/>	Armed
<input type="checkbox"/>	Unarmed

GENERAL INFORMATION

1. Name of Individual: _____
 2. Date of Birth: _____ Social Security #: _____
 3. Sex: _____ Race: _____ Place of Birth: _____
 4. Height: _____ Weight: _____ Eyes: _____ Hair: _____
 5. Address of Individual: _____
 City _____ State _____ Zip _____
 6. Home telephone number: _____ Business telephone number: _____
 7. Name of firm(s) employing applicant: _____
 8. Address of firm(s): _____
 City _____ State _____ Zip _____
 9. Previous Employment for the past ten years: _____

 10. List all of your arrests, felony, misdemeanor, and traffic charges. Please list dates, charge, location, convictions, dispositions, and sentences:

 11. List details if applicant has ever had a judgment or conviction for fraud, deceit or misrepresentation.

- Signature of Applicant _____ Date _____

ARMED GUARD APPLICANTS ONLY COMPLETE THE FOLLOWING

Firearm furnished by _____
 Make _____ Model _____ Caliber _____ Serial# _____
 Approved _____ Date _____

ALL INFORMATION MUST BE COMPLETED - Illegible and/or incomplete applications will be rejected



APPLICATION FOR LICENSE

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AUTHORITY FOR RELEASE OF INFORMATION

Name (Last) (First) (Middle)

Sex Date of Birth Month/Day/Year

I, do hereby authorize a review and full disclosure of all records specified below, or any part thereof, concerning myself, by and to ANY duly authorized agent of the City of Greeley, Greeley Police Department, or Private investigator working as an agent of the City of Greeley for purposes of the application, whether the said records are of Criminal Justice, public, private or confidential nature.

The intent of this authorization is to give my consent for full and complete disclosure of the records of financial or credit institutions, including records of deposits, withdrawals and balances of checking and savings accounts, and loans, and also the records of commercial or retail credit agencies (including credit reports and/or ratings); real and personal property tax statements and records, and other financial statements and records wherever filed; records of complaint, arrest, trial and/or convictions for alleged or actual violations of law, including criminal, civil and/or traffic records; records of complaint of a civil nature made by or against me, whosesoever located.

I understand that all information obtained by a personal history background investigation, which is developed directly or indirectly, in whole or in part, upon this release authorization will be considered in determining my suitability for licensing by the City of Greeley, Finance Department. I understand that all materials pertaining to this background investigation become the property of the City of Greeley, Finance Department and will not be returned to me.

I agree to indemnify and hold harmless the person to whom this request is presented and his agents and employees, from and against all claims, damages, losses and expenses, including reasonable attorney's fees, arising out of or by reason of complying with this request. I further understand that in the event my application is not approved, the sources of confidential information will not be revealed to me.

A photocopy of this signed release form will be considered valid as an original hereof. MUST BE SIGNED IN THE PRESENCE OF A NOTARY:

Affiant's Signature

Subscribed and sworn to before me this day of

Seal) Notary Public Expiration Date (Notary)

AFFIDAVIT OF LAWFUL PRESENCE

I, _____, swear or affirm under penalty of perjury under the laws of the State of Colorado that (check one):

___ I am a United States citizen, or

___ I am a Permanent Resident of the United States, or

___ I am lawfully present in the United States pursuant to Federal law.

I understand that this sworn statement is required by law because I have applied for a public benefit. I understand that state law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit. I further acknowledge that making a false, fictitious, or fraudulent statement or representation in this sworn affidavit is punishable under the criminal laws of Colorado as perjury in the second degree under Colorado Revised Statute 18-8-503 and it shall constitute a separate criminal offense each time a public benefit is fraudulently received.

Signature _____

Date _____

For internal use only:

IDENTIFICATION PROVIDED

- ___ Colorado Driver's License
- ___ Colorado Identification Card Issued by Department of Motor Vehicles
- ___ United States Military Card
- ___ United States Military Dependent Identification Card
- ___ United States Coast Guard Merchant Mariner Card
- ___ Native American Tribal Document

For internal use only:

ALTERNATE I.D. PROVIDED Only through July 1, 2007

- ___ original birth certificate from any state of the United States
- ___ certificate verifying naturalized status by U.S. with photo and raised seal
- ___ certificate verifying U.S. citizenship by U.S. government, e.g., U.S. passport
- ___ order of adoption by a U.S. court with seal of certification
- ___ valid driver's license from any state of the U.S. or the Dist. of Columbia excluding AK, HI, IL, MD, MI, NE, NM, NC, OR, TN, TX, UT, VT and WI
- ___ valid immigration documents demonstrating lawful presence, e.g., current foreign passport with current I-551 stamp or visa, current foreign passport with I-94, I-94 with asylum status, unexpired Resident Alien card, Permanent Resident card or Employment Authorization card

*A waiver may be available where no identification exists or can be obtained due to a medical condition, homelessness, or insufficient documentation to receive a Colorado I.D. driver's license. Contact your department director.

ADVISEMENT REGARDING USE OF COLORADO DEPARTMENT OF REVENUE EMERGENCY RULES FOR TEMPORARY ADDITIONAL IDENTIFICATION DOCUMENTS OR PROCEDURES

The Colorado Department of Revenue requires the following advisement if the Applicant chooses to use one of the additional forms of identification authorized by its Executive Director pursuant to § 24-76.5-103(5)(a), C.R.S.:

1. Under current Colorado law, in order to receive benefits beyond July 1, 2007, Applicant must produce one of the following forms of identification: a valid Colorado driver's license or a Colorado identification card issued pursuant to Article 2 of Title 42, C.R.S.; a United States military card or a military dependent's identification card; a United States Coast Guard merchant mariner card; or a Native American tribal document.
2. As soon as possible, Applicant should begin working diligently to secure the appropriate identification document; and
3. A determination of eligibility for benefits based on an Alternative Identification or the Electronic Identification Indicator in no way constitutes a representation that Applicant has provided sufficient information or documentation to support the issuance of one of the forms of identification set forth in § 24-7605-103(4)(a) C.R.S.