

<p>PUBLIC EDUCATION & INFORMATION</p> <p>Ride-Along Program</p>	<p>GREELEY FIRE DEPARTMENT</p> <p>ADMINISTRATIVE REGULATIONS</p> <p>A107.05d 09/05 (R) Page 1 of 1</p>
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Privacy and Security Rules - HIPAA

This informational sheet is distributed to you as a candidate for the Ride-along Program at Greeley Fire Department. This information outlines the Health Insurance Portability and Accountability Act (HIPAA) that was implemented to assure health insurance coverage was available upon leaving a job. In addition, an administrative section was added to HIPAA to standardize electronic medical claims allowing medical professionals to bill for the services electronically. If you are a student participating in a recognized EMS/Fire program you will receive more in depth instruction of HIPAA and confidentiality in your course.

HIPPA also includes Privacy and Security Rules that makes sure that medical information is protected and personal health information is kept confidential. By your reading and signing this acknowledgement, you are agreeing that all information that is heard during your ride-along and during any patient contact is held in the strictest of confidentiality. Any documentation of calls you participated in while riding along with GFD may not contain any PHI (Private Health Information) which includes: Name, address, or social security number. We (Greeley Fire Department) are required by law to make sure:

- Any health information that identifies a patient is kept private.
- Information gained during the treatment and care of our patients/citizens is only released to those directly involved in their care.
- We comply with federal, state and local law enforcement agencies in releasing information that may be pertinent if an injury has occurred that was the result of a criminal act, child abuse, neglect, domestic violence or to avert a serious threat to health and safety.

Agencies that bill for their direct services must provide a notice of privacy practices to their patients/citizens as it relates to their rights to privacy and security under HIPAA regulations. As Greeley Fire Department does not transport nor bill for their services, such notice of privacy does not apply. If you have any further questions about this informational sheet, please contact Mary Mast, Privacy Officer at (970) 350-9852.

I understand and agree to comply with the Privacy and Security Rules as outlined in this document.

Signature of Ride-Along Applicant

Date

Representative of Greeley Fire Department

Date