

# Addendum #1

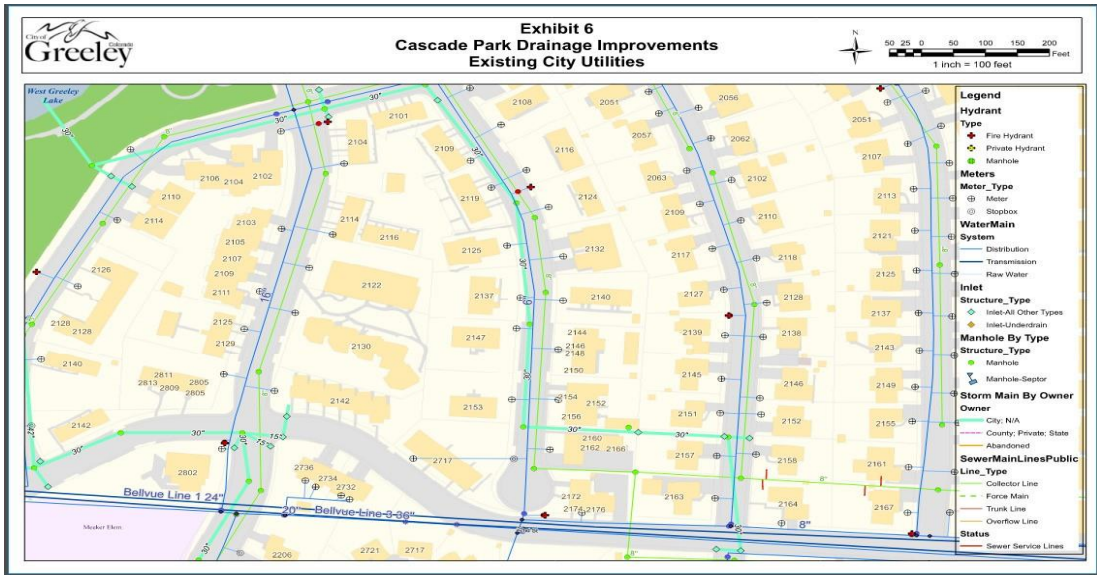


## Capital Project Committee

### Project Information

Project Name:	Cascade Park Drainage Improvements
Bid Number:	F22-10-087
Date:	November 8, 2022
Project Manager:	April Tamburelli

### Addendum Items & Questions

<b>Item 1:</b>	<p><b>Q1: Is it the City's intent to keep the 30" pipe in place or upsize the pipe with this project?</b></p> <p>A1: The City is hoping the 30" pipe is sufficient to attain project goals with upsized inlet infrastructure. If the hydraulic analysis shows this is not the case, the City still intends to move forward with constructing an alternative that improves existing conditions. As part of the alternatives analysis, a long-term CIP project alternative may be proposed that would be added to the City's long-term CIP plan.</p>
<b>Item 2:</b>	<p><b>Q2: The Pre-proposal presentation states the RFP must be 18 pages, but the RFP lists a maximum of 15 pages. Which is correct?</b></p> <p>A2: The RFP is correct. Please limit proposals to 15 pages.</p>
<b>Item 3:</b>	<p><b>Q3: Can proposals include 11x17 pages, and how are those counted towards the page count?</b></p> <p>A3: Pages shall be 8 1/2 x 11 inch except for up to four (4) pages of 11 x 17 inches. Eleven-point font or larger must be used for the proposal and appendices. Resumes included as an appendix are not considered part of the 15 pages.</p>
<b>Item 4:</b>	<p>The RFP references an Exhibit 6 showcasing existing utilities in the area, that exhibit was not included. See attached Exhibit 6</p> 
<b>Item 5:</b>	<p>RFP/BID Number was written incorrectly on the Power Point presentation. The correct BID Number is listed above under Project Information.</p>
<b>Item 6:</b>	<p>Click the link below to access the PDF edited power point presentation.</p> <p><a href="#">Pre-proposal Meeting - Final.Edits - 102722.pptx</a></p>

<b>Question #1</b>	Are the required forms and cover letter excluded from the 15-page limit? Can we place the required forms in the appendix along with our resumes?
<b>Answer</b>	The cover letter and forms will be excluded from the 15-page proposal limit. Include the forms as an appendix of the proposal.
<b>Question #2</b>	Can we utilize 11x17 pages to help the readability of larger graphics?
<b>Answer</b>	See Item #3 above. A total of 4 of the 15 pages of the proposal can be 11x17 and should be used for graphics.
<b>Question #3</b>	Can we provide an estimated percentage of time each person is expected to work on the project rather than a specific amount/number?
<b>Answer</b>	List out the expected time each person will spend on the project.
<b>Question #4</b>	Can you please clarify if estimated costs are required as part of this submittal, or if the fee will be negotiated after award of the contract?
<b>Answer</b>	Do not include fees as part of the submittal, they will be negotiated after the contract is awarded.
<b>Question #5</b>	Can you clarify if you are looking for fees in our submittal, or if that is for shortlisted firms?
<b>Answer</b>	Do not include fees as part of the submittal, they will be negotiated after the contract is awarded.
<b>Question #6</b>	Was the pre-proposal meeting mandatory?
<b>Answer</b>	No, it was not. All interested firms are highly recommended to submit a proposal.
<b>Question #7</b>	Does the City have, and/or will the city release to bidders, copies of as-built information for the area storm sewers?
<b>Answer</b>	The City does not have As Built data on the storm drain system in that area. Inspection video will be provided to the successful consultant at project kickoff. There have been no improvements to the system since 2017.