Addendum #1



Capital Project Committee

Project Information	
Project Name:	Finance Assessment RFP
Bid Number:	RFP #FD20-06-102
Date:	June 12, 2020
Project Manager:	Paul Fetherston
Addendum Items	
Item 1	Due to the corona-virus, the City is requiring the following for submitting proposals:
	see attached instructions for submittal of proposals

ONLY ELECTRONIC RFP RESPONSES WILL BE ACCEPTED DURING THE COVID-19 EVENT

Instructions for electronic submittal.

Email your RFP Response to <u>purchasing@greeleygov.com</u>. Submit your RFP response to this email only – please do not email to multiple people. Only email's sent to <u>purchasing@greeleygov.com</u> will be considered as responsive to the request for proposals. Emails sent to other City emails may be considered as non-responsive and may not be reviewed.

Proposals shall be submitted in a single Microsoft Word or PDF file under 20MB

The RFP number and Project name **must be noted** in the subject line, otherwise the proposal may be considered as non-responsive to the RFP.

Electronic submittals will be held, un-opened, until the time and date noted in the RFP documents or posted addenda.