



City of Greeley  
**2019 Candidate Nomination**

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Regular Municipal Election – November 5, 2019

Prepared by:  
The Office of the City Clerk  
1000 10<sup>th</sup> Street  
Greeley, CO 80631  
(970) 350-9740

Version:  
August 1, 2019

# General Information

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## Qualifications

The Greeley Charter (§2-4) lists the qualifications of persons eligible to the office of Mayor or Councilmember as:

- A citizen of the United States
- At least 21 years of age
- A resident of the City of Greeley for at least one year immediately preceding the election, and resident of Ward for 90 days immediately preceding the election for Ward candidates
- No other elective office held
- No felony convictions

*Any or all of the above candidate qualifications are subject to verification following petition submittal.*

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## Petition

A Nomination Petition is required and must be signed by at least 25 registered electors residing in the City of Greeley and residing within the Ward for Ward candidates. Petitions may be circulated and signed ONLY between August 6 and August 26, 2019. The petition must be filed with the Office of the City Clerk no later than August 26 at 5:00 p.m.

The Petition Circulator must certify the Petition with a signature before a Notary Public. The Petition Circulator may be the Candidate.

The Candidate accepts nomination by signing the completed Petition, before a Notary Public, and certifying that the qualifications to run for a Greeley municipal office have been satisfied. The Candidate must also complete a Background Check Authorization allowing the City to conduct a background check to confirm that qualifications have been met. The Nomination Petition and the Background Check Authorization should be turned in to the City Clerk at the same time.

The City Clerk will review the filed petitions and any petition may be amended to correct or replace those signatures which are found to be in apparent non-conformity with election requirements.

The Nomination Petition form and the Background Check Authorization are both included in this packet.



# 2019 Candidate Nomination Petition

May be circulated August 6<sup>th</sup> through August 26<sup>th</sup> only

**THE TOP HALF OF THIS FORM MUST BE COMPLETED BY THE CANDIDATE BEFORE CIRCULATING FOR SIGNATURES**

To: Betsy D. Holder, City Clerk

I, \_\_\_\_\_ (full name of candidate), who resides at \_\_\_\_\_ (street address) in the City of Greeley, Colorado, hereby petitions to be a candidate for the office of AT LARGE COUNCILMEMBER, for the term of 2 (TWO) or 4 (FOUR) years, to be voted upon at the Regular Municipal Election to be held on the 5<sup>th</sup> day of November, 2019. There are two At Large positions up for election in 2019. Because of this, voters will be asked to choose two candidates on their ballot. The candidate receiving the highest number of votes will win a 4 year term, and the candidate receiving the second highest number of votes will win a 2 year term.

(Optional): I hereby designate the following person(s) to fill a vacancy in this nomination should a vacancy occur: (For each person listed below, include full name, address, and telephone number)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

### SIGNATURE OF PETITIONERS

Printed Name	Signature	Street Address	Date
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			

Printed Name	Signature	Street Address	Date
13.			
14.			
15.			
16.			
17.			
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30.			

**Affidavit of Circulator**

I, \_\_\_\_\_ (full name of circulator), hereby certify that I circulated this petition and that each signature is the signature of the person whose name it purports to be and that each signer has stated that he or she is a registered elector in the City of Greeley, Colorado.

\_\_\_\_\_  
Signature of Circulator

\_\_\_\_\_  
Date

STATE OF COLORADO        )  
  )  
COUNTY OF WELD         )  
  )  
CITY OF GREELEY         )

SS.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

(SEAL)

\_\_\_\_\_  
Notary Public

My Commission expires: \_\_\_\_\_

## ACCEPTANCE OF NOMINATION

I, \_\_\_\_\_ (full name of applicant), who resides at \_\_\_\_\_ (street address) in the City of Greeley, Colorado, being first duly sworn upon oath, hereby affirms and states as follows:

1. I hereby accept the nomination for the position of AT LARGE COUNCILMEMBER, and certify that I satisfy the qualifications set forth in Section 2-4 of the Charter of the City of Greeley, Colorado to apply for Greeley municipal office. I understand that if I do not meet the qualifications set forth in Section 2-4 of the Charter of the City of Greeley, Colorado I will be deemed unqualified to be a candidate for Greeley municipal office. I declare that I meet these qualifications as follows:

- a. I hereby certify that I am a citizen of the United States.
- b. I hereby certify that I am at least 21 years of age.
- c. I hereby certify that I will hold no other elective office if elected to the Greeley City Council.
- d. I hereby certify that I am a resident of the City of Greeley and have been for at least one year.
- e. I hereby certify that I have been a resident of the ward for which I have been nominated for at least 90 days. (only if running for Ward Councilmember)
- f. I hereby certify that have never been convicted of a felony.

2. I authorize the City of Greeley to conduct a background check to confirm the statements set forth above, which shall include but not be limited to a Colorado Bureau of Investigations Criminal History Check.

3. I authorize the City of Greeley to utilize a background check vendor to perform a criminal background check in accordance with the laws of Colorado. I will provide all requested documents to the City's vendor, and sign any additional releases that are necessary to enable the City's vendor to conduct a background check. Further, I give permission to the City's chosen vendor to share the information gained from said background check with the City of Greeley.

4. I hereby certify that the statements set forth above are true and correct to the best of my current knowledge and belief.

**DATED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Printed Name of Candidate

\_\_\_\_\_  
Please print how you would like your name to appear on the ballot

SUBSCRIBED TO AND SWORN before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

Office of the City Clerk • 1000 10<sup>th</sup> Street • Greeley, CO 80631 • 350-9740



**DISCLOSURE AND AUTHORIZATION REGARDING BACKGROUND INVESTIGATION FOR  
MAYOR/CITY COUNCIL NOMINATION**

**Disclosure**

The City of Greeley (the “Company”) may request from a consumer reporting agency and for employment-related purposes, a “consumer report(s)” (commonly known as “background reports”) containing background information about you in connection with your employment, or application for employment, or engagement for services (including independent contractor or volunteer assignments, as applicable).

HireRight, LLC (“HireRight”) will prepare or assemble the background reports for the Company. HireRight is located and can be contacted at 3349 Michelson Drive, Suite 150, Irvine, CA 92612, (800) 400-2761, [www.hireright.com](http://www.hireright.com).

The background report(s) may contain information concerning your character, general reputation, personal characteristics, mode of living, or credit standing. The types of background information that may be obtained include, but are not limited to: criminal history; litigation history; motor vehicle record and accident history; social security number verification; address and alias history; credit history; verification of your education, employment and earnings history; professional licensing, credential and certification checks; drug/alcohol testing results and history; military service; and other information.

**Authorization**

I hereby authorize the City of Greeley to obtain the consumer reports described above about me.

Applicant Name \_\_\_\_\_

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

**PLEASE PROCEED TO THE NEXT DOCUMENT ENTITLED:**

**OTHER DISCLOSURES, ACKNOWLEDGMENTS & AUTHORIZATIONS REGARDING  
BACKGROUND INVESTIGATION FOR MAYOR/CITY COUNCIL NOMINATION**



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**Disclosures**

**Investigative Consumer Report:**

The City of Greeley (the “Company”) may request an investigative consumer report about you from HireRight, LLC (“HireRight”), a consumer reporting agency, in connection with your employment, or application for employment, or engagement for services (including independent contractor or volunteer assignments, as applicable). An “investigative consumer report” is a background report that includes information from personal interviews (except in California, where that term includes background reports with or without information obtained from personal interviews), the most common form of which is checking personal or professional references through personal interviews with sources such as your former employers and associates, and other information sources. The investigative consumer report may contain information concerning your character, general reputation, personal characteristics, mode of living, or credit standing. You may request more information about the nature and scope of an investigative consumer report, if any, by contacting the Company.

**Ongoing Authorization:**

If the Company hires you or contracts for your services, the Company may obtain additional consumer reports and investigative consumer reports about you without asking for your authorization again, throughout your employment or your contract period, as allowed by law.

**Additional State Law Notices:**

Please see the “Additional State Law Notices” for California, Massachusetts, Minnesota, New Jersey, New York, and Washington that are provided below, as applicable. A California disclosure and summary of your rights under California Civil Code Section 1786.22, and a copy of New York Article 23-A, are being provided to you separately.

**Summary of Rights under the Fair Credit Reporting Act:**

A summary of your rights under the Fair Credit Reporting Act is being provided to you separately.

**San Francisco Fair Chance Ordinance Official Notice:**

A copy of the San Francisco Fair Chance Ordinance Official Notice is being provided to you separately.

**HireRight Privacy Policy:**

Information about HireRight’s privacy practices is available at [www.hireright.com/Privacy-Policy.aspx](http://www.hireright.com/Privacy-Policy.aspx).

### **Acknowledgments & Authorization**

I acknowledge that I have received and carefully read and understand the separate “Disclosure and Authorization Regarding Background Investigation for Employment Purposes”; and the separate “Summary of Rights under the Fair Credit Reporting Act” that have been provided to me by the Company. I also acknowledge receipt of and that I have carefully read and understand (as applicable), the separate California Disclosure and Summary of Rights under California Civil Code Section 1786.22; the separate New York Article 23-A; and the separate San Francisco Fair Chance Ordinance Official Notice that have been provided to me.

By my signature below, I authorize the preparation of background reports about me, including background reports that are “investigative consumer reports” by HireRight, and to the furnishing of such background reports to the Company and its designated representatives and agents, for the purpose of assisting the Company in making a determination as to my eligibility for employment or engagement for services (including independent contractor or volunteer assignments, as applicable), promotion, retention or for other lawful employment purposes. I understand that if the Company hires me or contracts for my services, my consent will apply, and the Company may, as allowed by law, obtain from HireRight (or from a consumer reporting agency other than HireRight) additional background reports pertaining to me, without asking for my authorization again, throughout my employment or contract period.

I understand that if the Company obtains a credit report about me, then it will only do so where such information is substantially related to the duties and responsibilities of the position in which I am engaged or for which I am being evaluated.

I understand that information contained in my employment (or contractor or volunteer) application, or otherwise disclosed by me before or during my employment (or contract or volunteer assignment), if any, may be used for the purpose of obtaining and evaluating background reports on me. I also understand that nothing herein shall be construed as an offer of employment or contract for services.

I understand that the information included in the background reports may be obtained from private and public record sources, including without limitation and as appropriate: government agencies and courthouses; educational institutions; and employers. Accordingly, I hereby authorize all of the following, to disclose information about me to the consumer reporting agency and its agents: law enforcement and all other federal, state and local government agencies and courts; educational institutions (public or private); testing agencies; information service bureaus; credit bureaus and other consumer reporting agencies; other public and private record/data repositories; motor vehicle records agencies; my employers; the military; and all other individuals and sources with any information about or concerning me. The information that can be disclosed to the consumer reporting agency and its agents includes, but is not limited to, information concerning my: employment and earnings history; education, credit, motor vehicle and accident history; drug/alcohol testing results and history; criminal history; litigation history; military service; professional licenses, credentials and certifications; social security number verification; address and alias history; and other information.

By my signature below, I also promise that the personal information I provide with this form or otherwise in connection with my background investigation is true, accurate and complete, and I understand that dishonesty or material omission may disqualify me from consideration for employment. I agree that a copy of this document in faxed, photocopied or electronic (including electronically signed) form will be valid like the signed original. I further acknowledge that I have received additional state law notices that I have reviewed and read.



**California, Minnesota or Oklahoma consumers:** Please check this box if you would like to receive (whenever you have such right under the applicable state law) a free copy of your background report if one is obtained on you by the Company.

### Additional State Law Notices

Please also note the following:

**CALIFORNIA:** Pursuant to section 1786.22 of the California Civil Code, you may view the file maintained on you by the consumer reporting agency during normal business hours. You may also obtain a copy of this file, upon submitting proper identification and paying the actual copying costs, by appearing at the consumer reporting agency's offices in person, during normal business hours and on reasonable notice, or by certified mail. You may also receive a summary of the file by telephone, upon submitting proper identification and written request. The consumer reporting agency has trained personnel available to explain your file to you, including any coded information, and will provide a written explanation of any coded information contained in your file. If you appear in person, you may be accompanied by one other person, provided that person furnishes proper identification. "Proper identification" includes documents such as a valid driver's license, social security account number, military identification card, and credit cards. If you cannot identify yourself with such information, the consumer reporting agency may require additional information concerning your employment and personal or family history to verify your identity.

HireRight, LLC ("HireRight") will prepare the background report for the Company. HireRight is located and can be contacted at 3349 Michelson Drive, Suite 150, Irvine, CA 92612, (800) 400-2761. Information about HireRight's privacy practices is available at [www.hireright.com/Privacy-Policy.aspx](http://www.hireright.com/Privacy-Policy.aspx).

Additional California-specific information is set out below.

**MASSACHUSETTS:** Upon request to the Company, you have the right to know whether the Company requested an investigative consumer report about you and, upon written request to the Company, you have the right to receive a copy of any such report. You also have the right to ask the consumer reporting agency (e.g., HireRight) for a copy of any such report.

**MINNESOTA:** You have the right in most circumstances to submit a written request to the consumer reporting agency (e.g., HireRight) for a complete and accurate disclosure of the nature and scope of any consumer report the Company ordered about you. The consumer reporting agency must provide you with this disclosure within 5 days after (i) its receipt of your request or (ii) the date the report was requested by the Company, whichever date is later.

**NEW JERSEY:** You have the right to submit a request to the consumer reporting agency (e.g., HireRight) for a copy of any investigative consumer report the Company requested about you.

**NEW YORK:** You have the right, upon written request to the Company, to be informed of whether or not the Company requested a consumer report or an investigative consumer report about you. Shown above is the address and telephone number for HireRight, the consumer reporting agency used by the Company. You may inspect and receive a copy of any such report by contacting that consumer reporting agency. A copy of Article 23-A of the New York Correction Law is also provided below.

**WASHINGTON STATE:** If the Company requests an investigative consumer report, you have the right, upon written request made to the Company within a reasonable period of time after your receipt of this

disclosure, to receive from the Company a complete and accurate disclosure of the nature and scope of the investigation requested by the Company. You are entitled to this disclosure within 5 days after the date your request is received or the Company ordered the report, whichever is later. You also have the right to request a written summary of your rights and remedies under the Washington Fair Credit Reporting Act.

Applicant Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_