



Campaign Finance Report Introduction

The City Clerk's Office has created this spreadsheet in response to requests from candidates and committees in past elections. We hope that the spreadsheet is easy to understand and makes your job easier. Every effort has been made to test the functionality of the spreadsheet; however, actual use by a candidate/committee is the best test of all. Therefore, if you experience any problems with the spreadsheet, please notify the City Clerk's Office immediately so that corrections can be made and new spreadsheets can be distributed if appropriate.

An attempt has been made to incorporate certain design features into this spreadsheet which will maintain the integrity of the design and which will assist you in data entry. Cells that will be filled in automatically or perform a calculation have a **blue** background. Cells have been formatted for entry of dates and dollar amounts. Certain cells or columns for text entry have been formatted to shrink text to fit in the cell. Where appropriate, cells and/or sheets have been locked to prevent alteration. **Avoid using cut, copy, and paste to complete forms as it may affect the function of the form.**

The following is a description of each worksheet (tab), including some basic instructions:

Campaign Report: This is the first page of the report. It contains all of the basic information about the committee, the type of report being filed and the reporting period, and a summary of the contributions and expenditures for the reporting period.

Detailed Summary: The Detailed Summary is used to gather and calculate data from other worksheets. In addition, it is the *only* place to enter your funds on hand from the previous reporting period and any earnings on your bank account.

Itemized Contributions: All monetary contributions of \$20 or more, plus any loans received by the committee should be reported here. All loans should be identified by placing an 'X' in the designated column. For all loans, please utilize the '**Loans - Detail**' worksheet (tab) to input all of the detailed information related to the loan(s).

Non-monetary Contributions: The fair market value of all non-monetary gifts or loans should be reported here

Itemized Expenditures: All expenditures of \$20 or more should be reported on this form. By definition, an expenditure occurs when the actual payment is made or when there is a contractual agreement and the amount is determined (i.e. an obligation is made).

Contributions Returned: This form should be used to document any contributions, or portions thereof, that have been returned during the reporting period.

Expenditures Refunded: This form should be used to document any expenditures, or portions thereof, that have been refunded to the campaign during the reporting period.

CAMPAIGN REPORT

Full Name of Committee: Deb Deboutez for Greeley
(as shown on Committee Registration Form)

Name of Candidate (or N/A): Deb Deboutez
(if not reflected in Committee name)

Type of Report:

Regularly Scheduled Filing

Amended Filing (amends previous report) Use due date of report being amended

Termination Report (Termination Reports **MUST** Have a Monetary Balance of Zero in Line 5 Below)

Check this box if this Report Contains Electioneering Communications Information

Reporting Period Covered: October 8, 2021 Through October 24, 2021
date date

		Reporting For Current Period
1	Funds on Hand at Beginning of Reporting Period (monetary)	\$ 1,458.79
2	Total Monetary Contributions (line 11 on Detailed Summary)	\$ 475.00
3	Total of Monetary Contributions & Beginning Amount (line 1+ line 2)	\$ 1,933.79
4	Total Monetary Expenditures (line 17 on Detailed Summary)	\$ 335.65
5	Funds on Hand at End of Reporting Period (monetary) (line 3 - line 4)	\$ 1,598.14

I hereby certify and declare, under penalty of perjury, that, to the best of my knowledge or belief, all contributions received during this reporting period are from permissible sources and that this is a true and correct filing.

Signature: Barbara Niebauer
Name of Person Completing Form (Registered Agent or Candidate)

Title: Designated Agent
Campaign Title

Date: 10/27/2021



Rev. October 2019



Rev. October 2019						

Detailed Summary

Detailed Summary		
	Funds on hand at beginning of reporting period (monetary):	\$ 1,458.70
		Reporting For Current Period
7	Itemized Contributions <i>(monetary contributions of \$20 or more and loans)</i>	\$ 475.00
8	Total of Non-Itemized Contributions <i>(monetary contributions of \$19.99 and less)</i>	
9	Other Receipts <i>(interest, dividends, refunds, rebates, etc.)</i>	
10	Expenditures Refunded	\$ -
11	Total Monetary Contributions	\$ 475.00
12	Total Non-Monetary Contributions	\$ -
13	Total Contributions	\$ 475.00
14	Itemized Expenditures	\$ 335.65
15	Total of Non-Itemized Expenditures	
16	Contributions Returned	\$ -
17	Total Monetary Expenditures	\$ 335.65

Loans

Loan #1

Loan Source

Name (Person or Institution): _____
Address: _____
City/State/Zip: _____
Original Loan Amount: _____
Interest Rate: _____

Loan Amount Received This Reporting Period: _____

Principal Amount Paid This Reporting Period: _____

Interest Amount Paid This Reporting Period: _____

Total Amount Repaid This Reporting Period: \$ -

Outstanding Balance: _____

Terms Of Loan: _____

Date Loan Received

Final Payment Due Date

List All Endorsers Or Guarantors Of This Loan

Full Name	Address, City, State, Zip	Amount Guaranteed

Loan #2

Loan Source

Name (Person or Institution): _____
Address: _____
City/State/Zip: _____
Original Loan Amount: _____
Interest Rate: _____

Loan Amount Received This Reporting Period: _____

Principal Amount Paid This Reporting Period: _____

Interest Amount Paid This Reporting Period: _____

Total Amount Repaid This Reporting Period: \$ -

Outstanding Balance: _____

Terms Of Loan: _____

		Date Loan Received		Final Payment Due Date
List All Endorsers Or Guarantors Of This Loan				
	Full Name	Address, City, State, Zip		Amount Guaranteed

<u>Loan #3</u>				
Loan Source				
Name (Person or Institution):				
Address:				
City/State/Zip:				
Original Loan Amount:				
Interest Rate:				
Loan Amount Received This Reporting Period:				
Principal Amount Paid This Reporting Period:				
Interest Amount Paid This Reporting Period:				
Total Amount Repaid This Reporting Period:		\$ -		
Outstanding Balance:				
Terms Of Loan:				
		Date Loan Received		Final Payment Due Date
List All Endorsers Or Guarantors Of This Loan				
	Full Name	Address, City, State, Zip		Amount Guaranteed

