



Aerial View
Twin Rivers Softball Complex

DEPARTMENT UPDATE

2ND QUARTER, 2016

This report is being provided as a brief update on Citywide Initiatives, Department Activities included in the City Manager's Work Program, Board and Commission news, as well as other matters thought to be of general interest or as referred to staff by Council.

DEPARTMENT UPDATE

2ND QUARTER, 2016

City Manager's Office:

City Manager Roy Otto:

Department Activity #5 – Achieving Community Excellence (ACE) Athletics

No new update.

Department Activity #6 – Achieving Community Excellence (ACE) Marketing

No new update.

Assistant City Manager Becky Safarik:

Citywide Initiative #2 – Downtown Hotel and Conference Center

The project is on schedule. Asbestos in the existing Lincoln Park Annex is being removed presently and, as cleared by the state, will allow for building demolition to commence. That work is estimated to be complete by late August/early September. A mock hotel room is being constructed in a vacant office on the 9th Street Plaza (immediately west of the DDA office), which will also serve as the leasing office. This is expected to be open in early August.

Citywide Initiative #3 – City Center Phase I

Plans are nearing completion for the new fire station and staff will arrange for an open house on August 3rd from 4-6 p.m. for the public to view the model and elevations. Staff made application for an Energy Impact Assistance Grant for funding to allow another administrative office to be included in the Phase I construction; the City is expected to learn of the outcome of this application by the end of August. If successful, it could save the City over \$500k in Phase II construction costs. Phase I Certificates of Participation will be considered by City Council in August.

Citywide Initiative #4 – Establish Communication Services Department

Follow up interviews were conducted with two finalists for the Director's position. Staff will be providing an update to Council on the status of the work item in the next two weeks.

Citywide Initiative #14 – Poudre Greenway Master Plan

No new update.

Citywide Initiative #29 – Greeley Image Initiative – Year 4

The six stories selected for Year 4 of the image initiative campaign include: Greeley parks, public art, Leprino Foods, Poudre Learning Center, University of Northern Colorado cultural centers, and the Greeley Stampede.

All aspects of the Year 4 campaign launched successfully on June 3, including well attended events such as the pre-launch reception and community launch party at Friday Fest. Over 100 attended the reception and approximately 3,500 attended the community party. Regional radio, billboard,

newspaper, DIA ad panels, and other ad buys were completed and implemented to complement the official launch.

Simultaneously, the Larimer campaign launched in Fort Collins, Loveland, Longmont, Estes Park, **Windsor and smaller communities south and east of Greeley featuring the “Explore Something New”** theme. This campaign, in its inaugural year, invites residents in Larimer and surrounding areas to attend events and activities in Greeley. The invitation is sent using a newspaper insert, which was completed on June 8 and includes ongoing digital content, social media, and radio and print advertising. The campaign and messaging are a result of the 2015 market research analysis that noted Larimer perceptions of Greeley.

Each year the campaign invests in a unique project to complement the campaign. In 2015 that was the Super Big event at Friday Fest highlighting **Greeley’s 100,000 population milestone. For 2016, the** campaign sponsored a Greeley Stampede demolition derby entry with a Greeley Unexpected paint scheme created by local artist Zack Slive Keiss. The derby entry earned a 3rd place finish.

Other General Department Updates:

NRO Community Garden Orientation Hosted a couple of orientations at the UNC, Plumb Farm and Clay Center community gardens. Over 25 people attended.

G. Town Tour Led a G.Town tour of four local breweries and the Greeley History Museum – 23 people attended.

Family Bike Ride Co-hosted the monthly Family bike ride – East Memorial Park and neighborhood – 14 residents rode with us on a cold and blustery evening.

HOA Workshop Hosted an HOA training on Covenant Enforcement – 40 people attended.

CommUniverCity Participated in the tri-annual meeting between Cities – Greeley, Boulder, Ft. Collins and Laramie, WY with UNC, CU, CSU and UW.

HOME Construction completion on duplex at Camfield Corner is complete. One unit has been leased. **Camfield Corner complete. One of its’ units leased.**

CDBG 2016 CDBG activities:

-Clean-up weekend and parkway tree planting complete. Guadalupe Apartments and Phase IV of 8th Avenue pedestrian improvements underway. Waiting for 2016 grants from HUD to draw funds.

2017 CDBG activities:

-Accepting applications.

Properties Acquired for the City Closed on purchase of 516 N. 11th Avenue. Asbestos abatement scope being developed for July bidding.

Poudre River Trail Necessary permitting has been obtained and work is in progress on re-routing some trail and repairing river bank. The section east of mm 14.0 (west of Rover Run dog park) is almost complete. The trail is open there now and the project will be complete before the end of June, 2016.

The work of weed control, edge control, and edging for the 2016 summer season is in progress as trail is cleared and cleaned following the high river level and high level of water on the trail.

Groups from UNC, local manufacturing companies and private citizens have begun work on cleaning and maintaining the trail.

This successful event was held at Brix on the 8th Street Plaza on Saturday evening, July 16, 2016, and was a fundraiser for the Poudre River Trail, Inc., to help with the expense of maintenance.

Economic Development:

Economic Development Director Chad Howell:

Citywide Initiative #9 – Broadband Service

Staff formed an Executive Team Task Force (Stokes, Howel, Hemesath, Runkle), mapped city assets, conducted informal survey of >200 businesses (20 responses), attended relevant sessions at CML conference, and began drafting potential Work Session outline; in contact with Windsor regarding potential partnering for feasibility analysis.

Department Activity #24 – Business Retention and Expansion (BRE)

Staff conducted 21 formal BRE visits and continued to refine Customer Relationship Management (CRM) database.

Department Activity #25 – Community Economic Development Marketing

Successfully unveiled new Economic Development web presence: www.greeleycodevo.com

Department Activity #26 – Grocery Store Market Opportunities

Draft market analysis completed and is currently being updated after receiving internal review.

Department Activity #27 – Site Preparedness Assessment of Targeted Development Opportunities

Staff working in tandem with Community Development to develop market-based specific site preparedness costs and timelines for specific sites; narrowing priorities based on Lichert weighted scoring matrix.

City Clerk/Municipal Court:

Betsy Holder, City Clerk:

Department Activity #1 – Administrative Hearing Officer Case Management

This project is about managing the backlog of case files that involve Code violations considered through the Administrative Hearing process. The backlog includes files dating back to 2006. At the end of the first quarter, about 75% of this project was completed. Due to other projects, very little movement was made in the 2nd quarter, but completion is expected by year end. The project involves determining which

case files were closed, apply the legal retention to the closed files, purge those eligible for destruction, and structure the remaining active files to simplify current and future file management.

Department Activity #2 – Municipal Code Recodification

A review of the entire Code of Ordinances was last completed in 1994, and it is past time to review, reorganize and streamline the Code. The purpose of this project is to develop a process for the review and be prepared to budget for the costs involved. Preliminary research has been completed on various recodification services provided, and preparing an estimate for future budgeting will be completed by year end.

Department Activity #3 – Liquor Licensing Processing

The purpose of this work program item is to map the processes, and analyze and improve the steps involved for new liquor licenses, special event permits, and applications for various types of license changes. The annual renewal process was improved and automated last year and this is a continuation of that effort applied to other license procedures. Initial steps have been taken this first quarter, and the project is on track for completion by year end.

Department Activity #4 – Municipal Court and Parking Citation Collections

The Court's new collection agency, Professional Finance Company has received the accounts from the previous agency and the Court is seeing the benefits of the collection efforts. The transition of accounts is complete, and the usual collection program has resumed with this new business partner.

Other General Department Updates

Municipal Court Stats Mid-year statistics are as follows:

Traffic and Criminal Cases:

2016 – 5,912

2015 – 7,589

Parking Cases:

2016 – 5,370

2015 – 5,759

Assistant City Clerk Graduates! Assistant City Clerk Jessica Diagana completed a 3-year training program for municipal clerks through the International Institute of Municipal Clerks, and she was recognized for this significant accomplishment at the Regis University Campus in Denver on July 22nd. **Jessica's** commitment to education and professional development is applauded!

Board and Commission Advisor Updates

Judicial Review Board Candidates are being sought for two openings for the JRB, and City Council is considering a formal appointment at the August 2nd meeting for one of the positions. Recruitment continues for the second position. The Board will convene in August or September to begin work on the 2016 judicial performance review process.

Finance:

Assistant City Manager and Finance Director Victoria Runkle:

Citywide Initiative #7 – Two-year Budget

Departments have provided their budget requests to Finance. Finance is now reviewing them and asking questions in order to ensure we understand all the major issues we have to address in the 2017 – 2018 budgets.

Capital projects requests are all in the system. We begin to review these with the City Manager the last week of June and early July.

Citywide Initiative #8 – Performance Measurement

The IT Department has created a database. Currently, the Finance Department is entering performance measures into the application. Meetings have been set to work with each department to use this new app. Once it is established, we should be able to do reports very quickly.

Citywide Initiative #10 – Purchasing Process Revisions

Several changes are being worked on simultaneously:

Construction vendor Focus Group. On June 17, the City invited 12 construction companies to discuss **“how can we meet your needs better.” Seven companies came to the 90 minute discussion.** No matter the size of the company, a few issues were identified that staff is now considering how we can change. This include, but are not limited to:

Contracts and projects for \$50,000 and under. The Code allows the departments to purchase goods and services for \$50,000 and under without using Purchasing. Departments still have to get three quotes – meaning they have to describe their work very well. We have launched this new idea over the past three months through training. Departments seem to like it. The Purchasing Department is **now working on auditing departments’ work to ensure they are following the code to ensure transparency, etc.**

Electronic signatures: The City is still circulating contracts by snail mail to all departments. Finance, along with the City Clerk, Legal and IT, have been evaluating a software to route things electronically. The goal is to have this as a beta test by August of this year.

Citywide Initiative #11 – Business License Revisions

Legal, Police, Finance, and Community Development staff members have been researching and reviewing every single type of business license we have. The goal is to have one business license for all businesses doing work within the City -- and fewer specialty types of business licenses. This work will come to the Council in August.

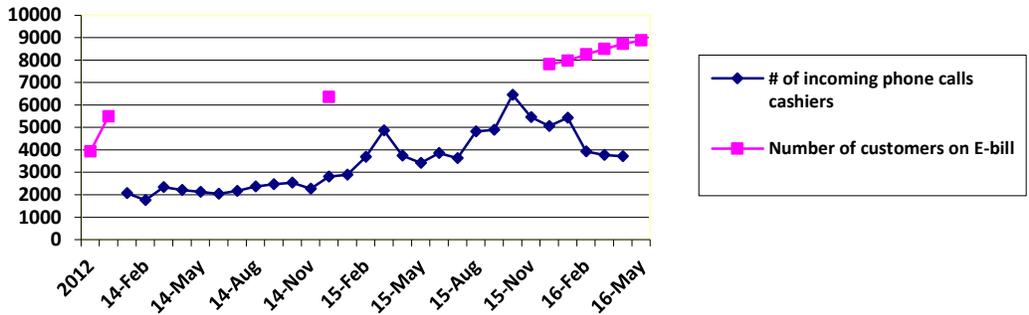
Department Activity #28 – Voice Payment System

The purpose of reviewing a Voice Payment system (IVR) was to lower the number of phone calls. The Finance Department receives 4,000 calls a month = 12.5 calls an hour for each of the two cashiers. That is simply too many. We have had only 2 cashiers for over 15 years. While we are looking at organizational changes, too many people call in and want to give their credit card number and pay a person over the phone. Technology should be addressing some of these issues.

We have decided a better use of time and money is to work on e-bill and not the IVR system.

As the graph illustrates, when the Greeley Tribune did an article on the number of phone calls and we have an on-line payment system, the number of calls dropped and the use of “e-bill” increased. We have approximately 32% of our customer base using e-bill.

Thus, the Finance Department is developing options to encourage customers to sign up for e-bill with a goal of getting 60% on e-bill by the end of 2018. Use of e-bill saves the City both paper and postage costs. Due to this, we are examining options of giving customers a small monetary incentive to permanently pay their bills electronically.



Department Activity #29 – Food Tax Rebate Program

Final numbers for 2015 are: total rebates processed 831 for a total amount of \$102,895.00. Staff will be comparing Greeley with other cities after July.

Department Activity #30 – Sales Tax Engagement Program

No new update.

Information Technology:

IT Director Patty Stokes:

Department Activity #39 – Internet Improvements

No new update.

Department Activity #40 – Greeley Police Improvements

No new update.

Department Activity #41 – Greeley/Weld County Technology IGA

No new update.

Human Resources:

Human Resources Director Sharon McCabe:

Department Activity #36 – Short/Long Term Disability and Life Insurance

No new update.

Department Activity #37 – Employee Wellness Center

No new update.

Department Activity #38 – Leadership Training

2016 second quarter leadership training:

- Focus on Coaching: Workplace Respect: The New Rules of Civility and Coaching for Results
- Focus on Customer Service: Creating Relationships that Matter; Workplace Generations
- HumanEx foundational and Quarterly Strategic Staffing Review training for new managers and supervisors.

Other General Department Updates:

Recruitment and Selection In partnership with hiring managers, assisted in the selection and hiring processes for 39 employees who began employment or received promotions in second quarter 2016.

Board & Commission Advisory Updates

Commission on Disabilities Only two of the positions are filled. In April of this year Council approved a change in the membership structure and the current members are working on recruiting new members to the Commission.

Human Relations Commission Members focus on attending community events related to their mission of promoting respect, understanding, appreciation and harmony and are have also assigned members to attend at least one of the other City board and commission meetings. Continued efforts to produce short videos that feature interviews with Greeley residents to highlight extraordinary and diverse community members.

Police:

Police Chief Jerry Garner:

Citywide Initiative #12 – Police Transparency and Accountability

Transparency: The Police Department continues to increase the numbers of programs and presentations for the public. The Department is currently planning a summer Youth Academy and the Fall Citizens Police Academy.

Accountability: The Department has commenced its 90-day pilot program with body-worn cameras. Ten officer volunteers will try out cameras from three vendors during this trial period.

Department Activity #42 Traffic Safety

To date accident numbers are lagging behind last year's. The Traffic Enforcement Team is continuing its program of education and warnings to distracted drivers but will begin writing summonses for these violations within 30 days.

Department Activity #43 Police Department Reaccreditation

The Department is completing its detailed self-assessment and will be ready for inspection by the Colorado Association of Chiefs of Police within the next month.

Other General Department Updates:

Staffing and Hiring Six police trainees are completing their in-house academy and shortly will begin their field training. At least two police cadets are slated to attend the Red Rocks Community College Law Enforcement Academy beginning in late August.

Transient Issues Assisted by Public Works, officers cleaned out over one dozen transient campsites along the Poudre River that had become serious hazards to public health. Transients were offered services and lodging options.

Greeley Independence Stampede The Department worked with Stampede officials and the County to prepare for a safe Stampede and parade.

Fire:

Fire Chief Dale Lyman:

Department Activity #31 Leadership Transition

Chief Lyman has been working in the position for 8 weeks and continues on-boarding processes.

Department Activity #32 Light Vehicle Response

Pilot program parameters established. Committee formed to define details of pilot program.

Department Activity #33 Active Shooter Drill

GFD, GPD, and Banner personnel are currently participating in drills with a final to be held @ City Hall on July 13th.

Department Activity #34 Public Safety Training Facility

Facility is completed and training sessions have started. An open house/ribbon cutting is scheduled on August 4th.

Other General Department Updates:

Staffing One recruit graduated from the Front Range Fire Consortium Academy and has begun working on shift. The Department requested and received permission to hire two new recruit firefighters to fill FTE openings created by retirements.

New Station New Fire Station #1 design plans being refined to prepare for construction.

Emergency Incident Calls Emergency response call load has increased approx. 7% from this period last year. Total number of emergency incident calls as of 07/01/2016 is 7,332.

Community Development:

Community Development Director Brad Mueller:

Citywide Initiative #5

The first six months of 2016 were used for general preparation, with a full start planned for mid-year. First steps will be contracting with a planning firm, and a consultant for a community indicators survey.

Department Activity #7 – Case Management Improvements

This is a multi-faceted initiative, with on-going work on all elements:

-For a Case Management software system, staff held interviews with vendors and peer departments on 3 products (including 2 all-day tours). Staff has provided analysis to IT and management, and is now submitting a formal request for funding.

-Draft Planning Division Standard Operating Procedures (and work flows) are complete and being reviewed by Planning Manager.

-Case management training continues, at a minimum of monthly.

The Engineering Development Review Division continues to key in remaining Development Agreement tracking information and is implementing the on-going review process.

Department Activity #8 – Northwest Rail Corridor Plan Implementation

Staff is meeting monthly with a small stakeholder group, and held a large stakeholder meeting in June with a larger stakeholder group about:

-Status of “O Street”

- Review of CR 64.5 long-term design option and preferences
- Possible study to re-define the John Law floodplain designation
- Plan for water/sewer to Vestas/NW corridor

Staff presented an update to Council on July 12th.

Department Activity #9 – Department Communications Enhancement

Continuing active discussion with managers when reviewing QS2R (regularly personnel review) and HumanEx staff survey goals. Active cross-training is taking place among members of the Administration Team. Staff has begun work on other division cross-training (especially ride-alongs), and an improved on-boarding program.

Department Activity #10 – Enclave Annexations

Staff has (re-)contacted a couple of key landowners. Actual processing will begin later in the year.

Department Activity #11 – Redevelopment Area & Other Neighborhood Infrastructure Needs Completed. All missing sidewalks/curb & gutter was inventoried in the ReDevelopment Area, field verified, and mapped. This information is now being used by Greeley Urban Renewal Authority and Public Works for Capital Improvements Planning.

Department Activity #12 – Development/Zoning/Building Code Modifications

Several various development code changes remain early in the pipeline. Proposed Building Codes changes will be mid-year.

Department Activity #13 – Community Recycling

A citywide survey has been contracted to Skumatz Economic Research Associates. Survey distribution is possible in July. For the pilot project of mandatory curb-side recycling (i.e., “Pay As You Throw”), willing and able Homeowners’ Associations have been difficult to identify, but a couple potential leads are emerging.

Department Activity #14 – Farmer’s Market Enhancements

Summer market is now in full swing, with new advertising and program enhancements being implemented such as with the “Growing Kids” program.

Other General Department Updates:

Development Review Pre-application Meetings Staff conducted 33 pre-application meetings in during the second quarter, compared to 31 during the first quarter. The number of these held is an early indicator of future development activity.

Development Review Despite some slowdown in actual construction, planning and zoning activity is at record highs. To date staff has reviewed 262 submittals in 2016. There were 258 submittals to date in

2015, 223 submittals in 2014, and 188 submittals in 2013. The 262 submittals reviewed to date are the most since the city started tracking the number of submittals in 2002.

Coming Out of the Ground or Going in to the Ground

- Guadalupe Center Apartments – 1520 N. 11th Avenue – 47 Unit Permanent Supportive Housing
- Taco Bell – 6910 10th Street – 2,100 SF Fast Food Restaurant
- Christian Brothers Automotive Repair – 6601 29th Street – 6,000 SF Automotive Repair Facility
- Neighbors Emergency Center – 2009 35th Avenue – 8,400 SF Free Standing Medical Emergency Facility
- Greeley Downtown Hotel – 919 7th Street – New Hotel and Restaurant
- Weld County Garage Subaru Dealership – West of 47th Avenue/Between 24th Street and 25th Street – New 23,000 SF Dealership
- Boomerang Ranch 3rd Filing – 8150 12th Street – 48 Multi-Family Units
- Leprino – 1302 1st Avenue – Expansion of Private Wastewater Treatment Facilities
- Flatiron Steel – 11500 21st Street – New 3,500 SF Office Building
- Mission Village – NE Corner of 5th Street/23rd Avenue – 50 Multi-Family Units
- Centerplace North Subdivision – North of Centerplace Drive/East and West of 44th Avenue – Infrastructure and Land Grading for Future Commercial Development
- **The Reserve at Hunter's Cove** – 6024 1st Street – New 4-Plexes
- Ward Energy Compressed Natural Gas Fueling Station – High Pointe Industrial Park – 2 Acre Compressed Natural Gas Fueling Station
- Bank of Colorado – 7017 10th Street – 12,000 SF Bank/Office Building
- Boomerang Ranch 2nd Filing – South of 11th Street/West of 78th Avenue – 71 Single Family Lots
- Summer Park – 66th-69th Avenue/3rd Street – New 6-Plexes/5-Plexes/4-Plexes
- Renaissance at Fox Hill – 4672 20th Street Rd – New 5-Plexes

Building Inspections Inspection stops are still less in May, YTD, and Fire Inspection stops are also off. There were 6,761 total stops in 2016 versus 7,437 in 2015. This equates to an average of 11.1 inspection stops per inspector, per day.

Building Plan Review Plan Reviews for 2016 are slightly lower. This year to date is 467 compared to 499 in 2015. Turn-around times were half the time set for goals in 78% of new construction, and 76% of remodels.

Code Compliance In the second quarter of 2016, the Code Compliance team managed 1,078 cases, down from 1,204 in 2015. Though the number was down, the case load was managed by 4 inspectors; not the usual 5. During the same period, 432 Courtesy Warnings (CW) and 226 Notices of Violation (NOV) were issued. Of properties that received a CW, 93% were complied with within 7 weeks. While many of the properties that received an NOV are still in process, in the 2nd quarter 48 complied and were eligible for a stipulation, 27 went to an Administrative Hearing, and 8 properties were abated by the City at a cost of \$1,829.02. So far for 2016, Code has managed 2359 cases, issued 1112 CWs, 387 NOVs and has held 42 individual hearings.

Board and Commission Advisor Updates

Planning Commission April 2016 - The Planning Commission met twice in April, on the 12th and 26th. On the 12th, the agenda items included public hearings for the Brentwood Plaza Rezone, the Westgate Rezone, the Westgate Preliminary Planned Unit Development Plan, and the Suffolk Preliminary/Final Planned Unit Development. The agenda items on the 26th included a the 2450 29th Street Use by Special Review 1st Amendment, the PDC Final Planned Unit Development, and approval and recommendation of adoption of the Parks, Trails and Open Lands Plan.

May 2016 - Due to lack of agenda items, no hearings were held in May.

June 2016 - The Planning Commission met twice in June, on the 14th and 28th. On the 14th, Chuck Jones was recognized for his years of serviced on the Planning Commission. A public meeting to consider the Crestview Seventh Addition Preliminary and Final Subdivision was held. Jon Rarick was elected Vice-Chair to replace Mr. Jones. On the 28th, the Commission conducted a public hearing for the 8320 20th Street Rezone.

The Planning Commission meets on the 2nd and 4th Tuesdays of each month at 1:15 p.m. in the School District 6 School Board Meeting Room, 1025 9th Avenue.

Historic Preservation Commission April 2016 - The Historic Preservation Commission held two meetings in April, on the 4th and 18th. On the 4th, the Commission designated the Currier Carriage House at 1221 9th Avenue on the Greeley Historic Register for historical, architectural and geographical significance. At the meeting on the 18th, the Commission discussed and voted on the Historic Preservation Month Award nominations. After the Commission adjourned to a work session, Staff gave a training **presentation about the Secretary of the Interior's Standards for Rehabilitation.**

May 2016 - The Historic Preservation Commission held one meeting in May, 2nd. The Commission approved a Certificate of Approval application to replace the roof of the house at 1521 9th Avenue, a contributing property in the Monroe Avenue Historic District. The Staff reported on various items of interest.

June 2016 - Due to a lack of agenda items, the Historic Preservation Commission meetings on June 6th and 20th were cancelled. The Commission held a special meeting on June 13th for two hearings for Certificates of Approval to accommodate an applicant scheduling request. The Commission approved a Certificate of Approval for roof replacement at 1329 11th Avenue and for exterior rehabilitation at 615-31 8th Avenue at the June 13th meeting.

Culture, Parks, & Recreation:

Culture, Parks & Recreation Director Andy McRoberts:

Citywide Initiative #6 – Right-of-Way Maintenance

No new update.

Department Activity #15 – Museum Master Plan

Museum staff met in March to outline the mission, goals, and milestones that would be key to their respective areas. The April Museums Advisory Board meeting included dedicated time for discussion on goals, long range plan and outcomes. The Friends of the Greeley Museums (501c3) also gave input at their May meeting as a major contributing partner. Input from key City staff was sought at the end of June. All this input will be presented at a public meeting with identified public stakeholders at the White-Plumb Farm Farmhouse, (955 39th Avenue) on July 21 at 6:00 pm.

Department Activity #16 – Youth Sports Complex Parking Lot Improvements

Design of parking improvements and ADA accessibility is nearing completion. However, due to a short construction window and availability to the site due to ongoing baseball programs, the construction of improvements will not occur until 2017. Bid specifications for the project will be assembled to be published in early 2017 to get bids in early in the year for construction after August 1, 2017.

Department Activity #19 – Island Grove Improvements

#1 - Adoption of a new Island Grove Regional Park Master Plan – staff and consultants, DesignWorkshop, presented a draft master plan to the City Council on May 24; the plan adopted at the July 5 City Council meeting by Resolution.

#2 - **Construction of Aven's** Village Inclusive Playground – demolition and site preparation has commenced, and all play equipment has all been ordered (unfortunately, there is a 16 week lead time which puts delivery in August/September); site work has progressed with a majority of the concrete sidewalks, including elevated walkways, now complete; #3 - Construction of the Buckle Club in collaboration with the Greeley Stampede – construction is complete and the facility debuted during the Stampede. There are already over a dozen facility rentals for the new facility second floor conference area.

Department Activity #21 – Sister City Hosting Youth and Adults

Sister City students (12 students) and chaperones from Moriya, Japan will be in Greeley July 28 – August 4. Host families have been paired up with their visiting students and chaperones. An orientation for host families to meet each other, get some tips from previous students who visited Japan about what would be helpful to make their guest more at ease, as well as some history is being held this year in advance of guests arrival. A formal welcoming ceremony will be held on July 29 in the UCCC lobby with light refreshments. Following, many families will likely attend the Friday Fest Downtown. A full agenda of activities can be made available for those interested. Our Japanese guests depart on August 4, very early in the morning.

Other General Department Updates:

Cultural Affairs, Festivals

Staff has selected and on-boarded an Events Intern for the summer. The intern will be working with Festivals, Museums, and Island Grove on various aspects of events planning and operations through mid-August.

Staff relocated the Blues Jam entrance as well as the festival food court to the south side of the Island Grove Arena, to accommodate patrons with reduced mobility and other needs. **The Creative District's** AgriFest and Feast has been relocated from the 8th Street Plaza to The Depot which will enable the event to **include the City's Farmers Market as part of its programming**. Arts Picnic booths are full for this

year and performance times on stage have been extended to allow slightly longer sets. The Arts Picnic Kick off Concert is Friday July 30 followed by two days of Music and Arts in Lincoln Park.

Cultural Affairs, Museums and Historic Sites

Baby Animal days drew in 3,295 visitors this year, despite inclement weather.

The extremely popular BUILD! Exhibit has been rented out to the Chickasaw Cultural Center in Sulphur, OK for a three month exhibit there.

Staff finished the work as a team on a book to be published by Arcadia Publishing on the History of **Greeley. It's been submitted to the publisher, will return for proofing, and should be published in early 2017.**

White-Plumb Farm has again partnered with Crabtree Brewing to cultivate pumpkins for their seasonal **"Chunkin' Punkin" autumn beer. This arrangement also produced over 4,000 pounds of food for donation to the Weld County Food bank in 2015. This year we anticipate offering surplus pumpkins to attendees at the annual Howl-o-Ween Trick or Treat event at Centennial Village.**

Cultural Affairs, Public Art

A motor vehicle accident destroyed a planter around an uptown tree 'Geo Chromatic Positivity Generator' and staff are working to get a replacement planter ordered and installed.

This year's sculpture on loan pieces have all been placed including many in downtown area, one new piece by a UNC artist by the Blue Mug on 16th Street and one new piece at Glenmere Park. A pamphlet with all the locations will be available at the Arts Picnic. All the pieces will also be on an Art Finder map available through the City of Greeley website. The Art Commission booth at Arts Picnic will also include an opportunity for the public to vote for their favorites!

The kinetic bike from Josephine Jones park was removed in late June to be repainted. Although the piece was out of its warranty period, the artist has agreed to cover much of the cost on his own to repair his work.

The final phase of the "Go West" art fence around Centennial Village will be installed in July and August. "Play Bow", a larger than life dog sculpture, will be installed by the entrance to Island Grove off of 14th Avenue in August. 7 additional uptown trees will be installed after the construction on 8th Avenue is completed, likely mid to late September.

Upcoming Tointon Gallery Exhibits: June 27 – **July 23, Ruth Wydeven "A 20 Year Retrospective: Art for Arts' Sake"**. **July 29 – August 27, weld county artists display "Arts Picnic Fine Art Exhibit", a reception on July 29 from 5-7pm.** September 2 – October 8, artist Wes Sam Bruce, will have an installation piece

currently untitled. October 14 – November 12, Roxanne Rossi, will show works in acrylic paint and cast paper in a currently untitled show.

Cultural Affairs, Union Colony Civic Center

The 2015-2016 season is complete including the annual UNC/Greeley Jazz Festival which was well attended. Final school music concerts, graduations and dance recitals wrapped up the end of the year through June, and the Stampede Troup presented the play “Secret Garden” through July 2.

Ticket sales: “Disney’s Fantasia” (506), “The Dixie Swim Club” (953), “Ladies of Laughter” (654), “Out of Bounds” (174), “Ragtime” (703), “The Greeley Chorale: An Evening in Vienna” (546), “Cuba” travel film (270), “Ballet West II” (183), “Two Man Group – Colin Mochrie & Brad Sherwood” (1004). The New Directions Veterans Choir on May 21 was an amazing vocal performance but, unfortunately, was under attended (with only 203). The final show of the 2015-2016 season **“Celtic Woman” May 27 sold out (1686)!**

New season brochures for 2016/2017 were direct mailed to season subscribers. Tickets go on sale to the general public on July 15 after pre-sales to season ticket holders. As of early July series ticket sales are ahead of last season, and phone inquiries about single show tickets have been numerous.

Parks, General

The Portland Loo public restroom opened to the public and has been a large success thus far. Many park users are happy they have a near-by option for a public restroom and there has been much positive feedback. Turf areas disturbed for installation of the Loo sewer line are being repaired and all turf areas are getting back to normal. Staff is now prepping Lincoln Park for the Arts Picnic July 30-31.

Butch Butler Field hosted the 3A high school baseball tournament and staff received high praise from tournament directors and CHSAA staff. Two weekends of games were held with beautiful weather which drew large crowds to the facility.

Bids have been received for the new restroom and shelter going into Westmoor Park and staff awarded the bid package in mid-June. Staff has reviewed the bids for the new playground as well and has chosen a new playground and theme for the park in June as well. The new playground design will take on an aeronautical theme with equipment mimicking airplanes and flight. This was based on public feedback as an engaging theme for children. Installation will begin in early August with a September completion.

Parks staff held a neighborhood meeting with the Glenmere homeowners and a lighting designer to present conceptual plans for the new pedestrian and street lighting that will be installed late in 2016. Twelve citizens, including Council member Randy Sleight and Assistant City Manager Becky Safarik were in attendance. One more meeting will take place on July 26 to finalize light pole designs before the project goes out to bid.

Parks, Forestry/Natura Areas

Forestry staff completed a major planting project on a Friday and Saturday (May 20/21) at Island Grove **Park and, specifically on Saturday the Aven's** Village tree planting within that park. Crews were joined and assisted by numerous staff plus 24 volunteers from Asplundh Tree Expert Co., Stone Creek Roofing, Wright Tree Service and Xcel Energy and several private citizens. Aven Mondy and her family and friends were also there on Saturday to witness this step toward the fruition of the all-inclusive **Aven's Village playground.**

A total of 160 new trees have been planted in parks thus far this year.

Parks, Cemetery

Linn Grove once again hosted a very successful Memorial Day program. Staff received a myriad of compliments and accolades and many long time staff members felt this was one of the highest attended events in many years. Estimated attendance was 600-650 people.

Forestry and Cemetery staff planted 20 new trees throughout the grounds to replace dead loss and older trees that had been removed in recent years.

The final phase of carpet replacement in the main office was completed. Punch list items still remain to close out the work.

Recreation, Senior Center

The Senior Center hosted its Annual Free Ice Cream Social serving 231 participants on May 2. All ages enjoyed a delicious treat and celebrated **National Older American's Month! Ice Cream** was donated by Guaranty Bank.

We hosted a Senior Exercise Expo on May 3. Hands -on information summit about exercise options and resources in the Greeley/Evans area. A sample list of vendors include: Walking groups, Wellness Coaching, Yoga, Tai Chi, Weight Lifting, Rocky Mountain Senior Games and more! Free!

A **Mother's Day Lunch** was held on May 12 serving 124 participants.

We also hosted the annual Rocky Mountain Senior Games with a total of over 640 participants June 8-12. **Some scheduled events for this year • Archery • Badminton • Cycling• Bowling • Golf • Table Tennis• Track & Field • Basketball• Swimming • Shuffleboard• Tennis • Rowing • Line Dance• Pickleball Racewalk• Bocce Ball**

Recreation, Ice Haus

The **Ice Haus hosted a Mother's Day Skate** on May 7. Mothers received free admission and skate rental! Sponsored in part by Mariposa Plants, Flowers & Gifts.

Graeme Townshend offered a hockey clinic June 11 & 12 for youth and adults. Graeme is a former developmental coach for the San Jose Sharks and Toronto Maple Leafs.

Recreation Center

A “Teens Night Out” was held on Friday, May 20. Teens hung out with friends at the Greeley Recreation Center!

We have implemented a new Adaptive Yoga program. Designed as performing classical yoga postures in a standing and/or in seated positions to help to increase flexibility, to develop better balance and coordination. In addition the Recreation Center started an Adaptive Dance program on May 25. This dance class is an inclusive class for people of all levels.

Recreation, Family FunPlex

Northridge High School offered a summer volleyball camp June 6-10 at the Family FunPlex.

Turn around Bikes and the FunPlex have partnered with a new rental bike program. Details are still being finalized but for \$8 you will be able to rent a bike for the day.

Summer Concert Series at the Family FunPlex - Enjoy FREE Thursday evening concerts at the Family FunPlex from 7-8pm at the outdoor Amphitheatre.

June 16	Kream of the Krop
June 23	Just for Kicks
June 30	Wise Acres Band
July 7	New Horizons Swing Band
July 14	Kream of the Krop
July 21	John Mills Orchestra
July 28	Wise Acres Band
Aug 4	Just for Kicks
Aug 11	Don Elwood Big Band
Aug 18	Kream of the Krop
Aug 25	John Mills Orchestra

Youth Sports

Rockies/CPRA Baseball Skills Challenge was on June 5. The Colorado Rockies, in conjunction with the **City of Greeley’s Culture, Parks and Recreation Department & CPRA**, presented the Baseball Skills Challenge. Boys and girls will had the chance to demonstrate their running, throwing and batting skills.

CARA (Colorado Association of Recreational Athletics) Track, T-Ball and youth Tennis are underway.

Staff member Lorraine Zamora was able to secure a \$1,500 Grant from USA Football for new equipment.

May was National Swim month! Staff opened the outdoor pools and splash parks and summer indoor facility hours began May 30. Speaking of Splash Parks – many repairs have been completed allowing

all water features to be fully functional for the first time in many years. It has been a very hot and active swim season this summer so far - the second session of swim lessons had 224 enrolled.

On June 15 we hosted a free Nutrition **Training for coach's presentation provided by Lisa Hergenreter.**

Adult Sports

Our new Sand Volleyball League at Sanborn Park is huge success with seven teams.

Many summer programs are underway: Softball, Volleyball, Basketball, Kickball, Hockey and in-Line Hockey.

Golf

After a rough start because of weather, both golf courses are doing close to the same rounds as 2015. The months of May and June in 2015 total rounds were 16,455 and for the months of May and June of 2016 total rounds for both golf courses are 16,142.

COGA (Colorado Oil & Gas) event was at Highland Hills the first weekend in June and had 450 players. In 2015, they had 540 players. Numbers were down a little but still a successful event. Anadarko was the other large event and was at Highland Hills too. Numbers for the event were 186 players compared to 230 players in 2015.

On-line tee-times are proving to be a great source of collecting e-mail addresses for marketing with 2,111 contacts collected thus far. 735 rounds were booked in June alone. Social media for both courses is also slowly growing with 60 new likes in June.

Island Grove Regional Park

The second quarter in IGRP has been busy with four major construction projects. The first completed project was a wash-rack sewer tie-in, paid for and completed by Weld County. This tie-in will now allow unlimited use of the animal wash racks for the entire event season without having to pump out waste at extra expense. Secondly, we completed the addition of twenty 50 amp RV hook-ups which will help maintain IGRP as one of the top Dog Show sites in the Country! Thirdly, the Stampede completed the highly anticipated Buckle Club and public restrooms – the new facility was a huge success at the Stampede and will provide a new rental space for the community. Lastly, significant progress was **made on Aven's Village**. Hensel Phelps Construction came on as a major sponsor and completed a majority of the concrete flat work and walls and site compaction. Installation of the playground equipment and soft surfacing is scheduled for August with a Grand Opening Celebration soon to follow!

Event Season is in full swing as IGRP hosted two of our communities best and largest events - the Greeley Blues Jam and the Greeley Stampede! Both were huge successes. Next quarter the focus switches to the Weld County Fair and our usual annual dog shows!

Youth Enrichment

The first of a three year United Way funded S.T.E.M. Summer Scholars program started on June 6. Three classes (2 math, 1 science) met on Mondays, Wednesdays and Fridays from 9:00 am to noon at the Rodarte Community Center. The program ran for five weeks and ended July 8. We had 23 students who participated in

the program in which were able to attend 5 field trips that include Poudre Learning Center, Wolf Robotics, Loveland Art Works and Sculpture Park, new construction site at the downtown hotel and a final trip to Elitches.

The Fun In The Sun program started on May 31. This program is geared toward youth ages 6-17 and runs out of the Rodarte Community Center and Anna Gimmestad, 1-5 pm. There are currently a total of 470 youth registered at the Rodarte Center and 123 at Anna Gimmestad.

The Annual Fishing Derby took place on Saturday, June 4 at Sanborn Park. All residents were encouraged to join in on the statewide free fishing day with a raffle, prizes and a fully stocked lake! There were over 600 citizens and 96 fish were caught - the largest fish caught was 3 pounds and 17 inches long.

There are a total of 93 employees this summer in the Summer Teen Employment Program (STEP) within the Culture, Parks and Recreation Department. The program will run from May 31 - August 5. Teens are trained on CPR/First Aid, Budgeting and Money Management, and Customer Service throughout the summer.

Marketing

Sales – To date, sales have brought in over \$100,000 for signage, sponsorships, UCCC playbills, lobby boards and trades. In addition ad space was sold out for the spring and summer editions of the Recreation Connection program magazine.

Museums - The City of Greeley Museums was featured in two prominent magazines this month. *Colorado Life* hit stands July 1 and highlighted an unusual story out of the Greeley History Museum in its July/August 2016 magazine due to networking efforts with Colorado Tourism. *Parks and Rec Business*, an industry trade magazine, featured Centennial Village in its July 2016 magazine (staff provided photos.)

Parks – **Educational brochures, rack cards and “tree markers” were produced for Natural Areas and Trail Maintenance and the Ash Borer management plan.** The same will be utilized at trails and local events where public is involved.

The PlayGreeley.com website has been updated with all master plans for Island Grove, Parks, Trails and Open Lands (PTOL), and it is now being utilized for communicating and gathering suggestion for a GOCO Inspire Initiative planning grant efforts. In addition, marketing I-pads are being utilized for the gathering of hundreds of surveys for the GOCO Initiative effort. A flyer promoting the initiative and the survey was sent to most middle schools before the end of the school year.

Golf – coordination efforts have been implemented to promote the Boomerang Links 25th Anniversary Celebration including Greeley Tribune ads, KFKA radio, Pizza Hut flyers, Townsquare media radio spots, Pirate Radio, and a Facebook ad. The golf web page has information in the form of a pop-up to anyone who visits it and the Golf **App has been sending “push notifications” about the event.** To date, there are over 424 Golf App downloads.

Board & Commission Advisor Updates

Golf Advisory Board The Golf Advisory Board recommended replacing the wording of a “student” rate to “young adult” which the golf courses now offer as a reduced rate on 9 hole and 18 hole punch cards for young adults. The age for the young adult is now age 18 – age 22. The fee is a 9 hole (10 rounds) punch card at \$152 and the 18 hole (10 rounds) at \$256. Normal adult rates for punch cards is \$189 and \$315 respectively.

The Golf Advisory Board has focused time into the celebration of Boomerang Links GC 25th Anniversary. A sub-committee was formed to meet and put a plan together. July 22 & July 23 will be the actual celebration with a fun social on the evening of Friday the 22nd at the driving range and a two-person scramble tournament on Saturday.

Greeley Art Commission April • **Paint the Town Murals** – The Art Commission is recommending the first phase of Traffic Control boxes to be painted begin in 2017. Location(s) TBD and on the condition that **they are approved by CDOT.** • **Uptown Trees** – The final three sculptures created in 2015 have been **successfully installed. Seven new sculptures will be installed in September of this year.** • **The Purple Butterfly Ball** located in Bittersweet Park has been repaired by artist Mary Ann Baker. Minor vandalism was discovered during the relocation of the piece, fortunately only the clear coat was scratched. Mary Ann will add a heavy duty clear coat as regular maintenance to the entire piece in May.

May • Sculpture on Loan - all of the 2016 sculptures should have been installed by the Parks crew with the exception of one piece which will be placed near the old Chase building when the construction **fences on 9th Ave come down.** • **Uptown Trees** – 50 Submissions were received. Ten artists have been invited to send in 3-D models for the committee to choose from on June 10th. Seven new sculptures **will be installed in September of this year.** • **Tointon Gallery walls will be re-carpeted** following the Armando Silva show in June during the Recreation Center maintenance time.

June • The art commission recommended the public art piece, “Trojan Beefalo”, be donated to Greeley Central High School by the artist. GCHS gladly accepted it as their first piece in a new sculpture garden. A recommendation to place “New Dancing Moon II” at the NCMC Banner Health building under the covered drop off area was unanimously approved.

Island Grove Advisory Board April Projects taking place in Island Grove - 1. Adding 20 additional 50 amp RV hookups; 2. Demolition of the old playground will begin April 18 to prepare for construction of **Aven’s Village**; 3. The Buckle Club is under construction that is replacing the previous outdoor restrooms. Ashley Allis from Design Workshop provided a power point of the latest Island Grove Master Plan. Great Western Railroad had representatives present to answer and field questions on the trains that had started running. They assured the board there should be no disruptions with events taking place at Island Grove with the exception of Stampede and they had already met Justin Watada and Tom Welch.

June Hensel Phelps is currently working on the concrete at Aven’s Village. Island Grove just completed working on rate increases for 2017. The Island Grove Master Plan was submitted to City Council and it was given full support.

Museum Advisory Board April • With a term expiration of Diane Miller, Flo Mikkelson is now the Chair. **No nominations were made for a new Vice Chair.** • **The Friends of the Greeley Museum are focusing on**

preparations for Potato Day. • **9 Items were unanimously approved** for deaccession or changed status as recommended by staff.

May • The Friends of the Greeley Museum have approved \$31,000 (full funding) to build a pavilion on the south side of the Hall House at Centennial Village. • Dan Perry reported to the board that the pumpkin planting is completed and the ditch water is in at the Plumb-White farm. • **A presentation was made by the Human Relations Commission.** • **9 Items were unanimously approved** for deaccession or changed status as recommended by the staff. Changes to the Collections Management Handbook were approved unanimously as recommended by staff.

June • The Friends of the Greeley Museum representative was not in attendance, but Chair Mikkelson reported that there will be a meet and greet event at Centennial Village on July 15 at 5:30 pm for **members to meet staff** • Dan reported to the board that there will be a public input session at the Plumb-White farm on the master planning process on July 21 at 6:00 pm. • A presentation was made by the Human Relations Commission. • **3 Items were unanimously approved** for deaccession or changed status as recommended by the staff.

Parks and Recreation Advisory Board April • A Youth Soccer team had a concern with the kids playing on the synthetic fields. Staff researched the issue and prepared a letter addressing the concerns that will be distributed to all parents. • Accessibility Audits for Parks and Trails – UNC Diverse Populations Class; presentation from maps and information gathered from class members who visited every park and trail in Greeley. • Board approved changes to Parks Division No-Mow Policy. • Board elected Richard Reeser as Chair and Bert Garcia as Vice Chair. • Board approved Forestry Program Standard Operating Procedure changes.

May: • The Parks, Trails & Open Lands Master Plan is on the City Council agenda for May 17 to be formally adopted. • The Island Grove Master Plan will go to Council on May 24 for a review of the draft at a Work Session. • **A subcommittee** was formed to talk about future Quality of Life projects and give a citizen perspective.

June: • Presentation by David Sanchez, Sarah Boyd and Karen Scopel on the GoCo Inspire Initiative. The City has received a \$75,000 grant to do planning for a grant that could potentially bring \$1 to \$5 million to engage kids in the outdoors. • Staff conducted a review of the possibility of an outdoor swimming pool at Island Grove. An analysis memo was forwarded to **City Council with the staff's** recommendation is not to pursue an outdoor swimming venue at Island Grove at this time.

Rodarte Center Advisory Board The Rodarte Advisory Board has been devoting their meetings in April, May and June to reviewing and working on a master plan for the Youth Enrichment Division and Rodarte Community Center. A formal plan is being drafted.

Union Colony Civic Center Advisory Board April - Lonnie Eckle from the Human Relations Commission was introduced and explained their role in the City of Greeley and their interest to understand and

assist in the activities of other boards. There was a discussion of the 2016-2017 season booking and an update on current season sales. A discussion of the Hotel/Convention Center construction, opportunities, parking changes, and how staff are mitigating perceived issues, and informing the public about their parking options. The board was provided with budget preparation materials from the CBAC to review prior to the next meeting.

May – Police Sargent Dennis Lobato presented information to the Board regarding safety in the **downtown area with the construction and anticipation of what's coming in the future. Maribel Talamantes** from the Community Engagement Office attended to get an idea of how they may be able to help message the activities of the board and support the efforts of the UCCC. A review of the ticket sales for the second half of the season, the need to increase attendance in the upcoming season. A review of the upcoming season brochure and tri-fold brochure, and parking efforts. Discussion and recommendations to support the fee schedule as submitted, the Capital Improvements priorities as submitted, and the direction that cuts to expenditures in 2017 and 2018 should be primarily targeted in the programming area of the UCCC budgets and not in the Operations/Rental side of the business model.

June - staff made a final report on the 2015-2016 season, some of the changes that will be made to predictions and estimations for future booking based on the lessons learned in 2015-2016. Comparison **of estimates to actuals, the "No Show" analysis and cost recovery by Levels recommended by the** CBAC. A summary of the free shuttle and valet parking utilization on the last shows in the season, and the recommendation to selectively implement based on price, weather, and high ticket count events. Further discussion on the 2017-2018 Budget and implications of cost recovery levels to potentially reduce ticket prices on events that meet a lower cost recovery target to increase attendance. NO JULY MEETING

Youth Commission April - Commissioners went over the recap of the National Youth Service Day Awards. They mentioned shortening the City Council speech to honor their time. The Commission also heard from the Tobacco Prevention Initiative. The Commission will also be volunteering for the Poudre River Trail-Athon on Saturday, May 14.

May - No meeting in May due to multiple conflicts with the end of the school year calendar.

June – Commissioners brainstormed ideas for recruitment such as presenting to all Greeley student councils to recruit potential commissioners. Commissioners also started planning their annual retreat. Members also will look at the National Youth Service Day Awards nomination form to shorten the presentation at the City Council meeting.

Public Works:

Public Works Director Joel Hemesath:
Citywide Initiative #3 – City Center Phase I

City Center - The current design continues and is focused around getting the general layout of areas determined to ensure space needs are met and general flow and meeting spaces work. Several meetings with each department have occurred to make adjustments to general floor plan layouts. With a reduction in space in the Municipal Court area from where we started has allowed the opportunity to look at adding Water and Sewer to Phase 1. This creates a three-floor Phase 1 and a three-floor Phase 2 and frees up some of the City Hall Annex Building to provide flexibility to empty that building should funding for Phase 2 occur. If Phase 2 funding efforts are not successful then perhaps Public Works could move into this space and then sell the Public Works Building. Construction is expected to begin after the first of the year on Phase 1.

Fire Station - Final construction plans are being developed now. A public open house to show off the latest design will be held on August 3rd at City Hall. The project construction is slated to begin in September and take nine months to build.

Citywide initiative #13 – Keep Greeley Moving

The website continues with periodic updates to communicate progress of work being done and additional information related to Keep Greeley Moving. Additionally the following activity is ongoing in relation to the Keep Greeley Moving sales tax:

-Road maintenance work - Street Division teams completed necessary crack sealing ahead of the chip/slurry seal work. Rejuvenate project began on June 13th and is now complete. Patching began on May 5th and will continue through the summer/fall. Chip seal is scheduled to begin on August 8th. Overlay has completed 20 of 35 roads. 25th Street overlay/reconstruction west of 35th Avenue will begin the 3rd week of July and will smooth out the hill from 25th Street to 35th Avenue.

-20th Street - 74th Avenue to 83rd Avenue work is well underway with major fill work going on at this time and then adjustments to the water line transmission lines will begin soon. Some curb, gutter and sidewalk work has been completed. Work will begin on the 74th Avenue to 76th Avenue July 18th and planned to be done by the end of August. The project is on schedule at this time and is planned to be done the end of November.

-71st Avenue Sheep Draw Bridge - Final contract with the selected consultant has been finalized. Construction is anticipated in 2017 for the bridge only.

-71st Avenue, 12th-22nd Streets - Design will be done in 2016/17, right-of-way in 2017, and construction in 2018.

Department Activity #44 – Department Reaccreditation

Staff is continuing to update APWA files for reaccreditation in October.

Department Activity #45 Chief City Engineer

Completed.

Department Activity #46 – 10th Street Access Control and Streetscape

Proposals received for ROW appraisal and acquisition for approximately 50 properties. A neighborhood meeting was held on July 13th. Additional one-on-one meetings with property owners will also be done moving forward.

Department Activity #47 – 8th Avenue Streetscape Improvements

Project is on or ahead of schedule and should be done in early August. Landscaping will be done this fall when the weather is cooler giving plants a better chance of survival. 8th Avenue & 13th Street intersection was repaved to mitigate grade issues at the intersection.

Department Activity #48 – Intersection Improvements

20th Street & 47th Avenue intersection improvement is on schedule for completion by the end of July and done before school starts in mid- August.

Department Activity #49 – Americans with Disabilities Act Improvements

A survey of all intersection ADA ramps has been completed. Information is being transferred to GIS mapping. A transition plan preparation will begin in 2016.

Department Activity #50 – Effective Vehicles Utilization

Work with departments has been productive in looking at how staff utilizes **the City's** fleet. Staff has found opportunities to eliminate several vehicles, and this will be presented to Council as a part of the budget later this year.

Department Activity #51 – 27th Avenue Stormwater Improvements

Phase IA, which included new box culvert and inlets across 16th Street and south to 17th Street, is complete; Advertisement for Final Payment is in progress. Phase IB includes new piping and two large inlet banks on 16th Street east of 27th Avenue and new box culvert on 17th Street, 28th Avenue and 17th Street Road including two new large inlet galleries. J-2 was the contractor awarded and began work on June 27th and are currently on schedule. Project should be complete by November, 2016.

Department Activity #52 – Neighborhood Stormwater Improvements

Sunrise plans are ready for signature and expected to go to bid within the next month. Construction is expected to last from August-October.

Department Activity #53 – Poudre River Flood Review and Improvements

The draft baseline conditions hydraulics modeling and geomorphology reports have been submitted by the consultant and are under review by the City. The project should be completed by the end of September, 2016.

Department Activity #54 – Stormwater System Administration

The new Municipal Separate Storm Sewer System (MS4) general permit has been finalized by the State and is in effect as of July 1, 2016. Update of the MS4 Program Description Document by City staff is ongoing. A rough draft of an update to the Storm Drainage Design Criteria has been completed and this document is currently under review by City staff.

Department Activity #55 – Transit Improvements

GET Transportation Center – The additional grant funding needed to construct the Transportation Center, located on North 11th Avenue, has been recently secured from CDOT. To ensure winter weather does not interfere with the significant amount of concrete in this project, construction is slated to start in the spring of 2017. Until the new Center is complete, the Rodarte Center will continue to facilitate a transfer point for riders.

GET 5-10 Year Strategic Plan – Staff, with the help of a consultant, is in the middle of the planning process for this project. Thus far, staff has garnered input from the community through surveying riders on the bus and non-riders through events such as, but not limited to, the Friday Fest Event and its Steering Committee. In addition to this staff presented and received feedback from a joint city council meeting on May 12th. Focus areas identified from this process and are being currently prioritized by both the Steering Committee and the public. As the plan starts to develop, future meetings with the communities we serve through public events and their leaders and boards will ensure the plan is representative of our services areas vision of transit.

Department Activity #56 – Public Works and Water & sewer Maintenance Facility

No new update.

Other General Department Updates:

Transit Bus Stop Improvements Over the past couple of months the Transit Division, with the help of the Streets Division, has been working to improve and make ADA accessible to over 25 stop locations throughout the GET system. In addition to this, in the upcoming months the Transit Division, with the help of the Facility Division, will be rehabbing many of our older shelters by replacing clouded, vandalized or missing glass and the sanding and staining of benches. In addition to this, in an effort to increase available seating at all of its 300 plus bus stops, staff is working to relocate benches from stops where multiple seating options are available (i.e. stops with two benches or with a bench and a shelter) to a stop where no seating options are available.

Highway 34 and 29th Street Plans have been completed and staff has been working on ROW acquisition. With the last property owner now agreeable to the **City's offer the project** will move forward to bidding and should begin construction after Labor Day. The first phase from Highway 34 to 29th Street will be completed by the end of the year including a traffic signal at 29th Street. The remainder of the project south to the City Limits may be worked on as weather permits over the winter, but will be completed next summer.

Board & Commission Advisor Updates

Citizen Transportation Advisory Board **Survey data for the "Ride with ID" Program: - Overview of this year's** survey with students from District 6. The survey helps see the benefits of the Ride Free with ID Program. There are a lot of students that thanks to this program participate in after school activities, social events and can get to and from school.

5-10 Year Strategic Transit Plan - Will Jones announced the start of a new study, the steps the Steering Committee will take, how they will be gathering data and the public involvement. Since the announcement, the plan consultant, Cady Dawson, presented some of the upcoming events to get public involvement and when the next presentation would be to CTAB.

Road Maintenance Update - Joel Hemesath talked about the last phase of the 8th Avenue corridor, stormwater work on 20th Street and 83rd Avenue, lane modifications on 20th Street and 47th Avenue, and the roadway work that is underway for this year.

Stormwater Advisory Board 27th Avenue Phase 1B - J2 Contracting was the low bidder. They met all requirements; contract is being signed; the City received a lot of good references; the City of Boulder has very high regard for J2. Design is underway for Phase 2A which is scheduled for construction in the fall of 2016.

Small Projects Design - awarded to Olsson & Associates for nine separate projects.

Water & Sewer:

Water & Sewer Director Burt Knight:

Citywide Initiative #1 – Real Estate Asset Management

This initiative will develop and implement an inter-departmental program of real property asset management, focusing on leasing City-owned mineral rights, actively managing leases, and tracking royalties, but also including leases of City-owned real estate, easements, license agreements and purchases. Staff have developed and tested a system for tracking City owned mineral rights. A draft of specific task requirements has been developed and will be discussed with department representatives to develop job descriptions and define needed process requirements.

Citywide Initiative #15 – Water Efficiency Tactical Team (WETT)

The Water Efficiency Tactical team (WETT) initial program rolls out and funding methods will be presented to multiple department members and teams in April 2016. Interdepartmental development and collaboration will be discussed at roll out. Implementation of the 2015 conservation plan is underway. Landscape code implementation and developer recruiting is underway. The water budget rate structure program has been presented to Water & Sewer Board and City Council with on-going discussions prior to implementation. The Helvetica messaging campaign (similar to Greeley Unexpected for water issues) Phase I has been received and will be reviewed. This phase includes concept designs, story boards and messaging campaign schedules and costs. The Campaign was discussed at the April 2016 Water & Sewer Board meeting. Phase II implementation of messaging campaign is underway.

Department Activity #57 – Water & Sewer Operations Division Reorganization

First phase completed by combining wastewater collections and transmission/distribution staff. Currently reviewing other modifications for efficiency of operations.

Department Activity #58 – Significant Capital Project Implementation

The Water and Sewer Department is the highest cost capital construction intensive Department in the City operation. As such, annually staff is involved in constructing numerous projects. This activity will report on the most significant of these projects which include the following: Northern segment of the Bellvue Transmission Pipeline, Water Treatment Plant Improvements, North Greeley Sanitary Sewer Interceptor Improvements and the Water Pollution Control Facility (WPCF) wastewater solids improvement program.

Bellvue Transmission Pipeline - Construction activity has been completed for Phase 1 with revegetation efforts being currently underway. Construction of the second phase of the project addressing the tunneled section through La Porte has recently been initiated.

WTPs - A **“needs assessment report”** was prepared for the two water treatment plants, Boyd Lake and Bellvue WTP by HDR Engineering which assessed the condition of each unit process for both treatment plants. The assessment report resulted in flocculation/ sediment basin improvements being constructed at the Boyd Lake WTP along with filter improvements at Bellvue WTP. Design of more extensive improvements including two new 10 MGD filter trains at Bellvue WTP and completing the winterization of Boyd Lake WTP is currently underway. These improvements will be completed using a construction

manager at risk (CMAR) process. Statements of qualifications to retain the CMAR are advertised with selection to follow.

WPCF - The new dewatering centrifuge, sludge cake pump, and polymer system are running. Solutions to operational difficulties with the new centrifuge are being discussed with the equipment manufacturer, which continue to extend project close-out. The remainder of the construction activity was completed prior to November 30, 2015 as planned. Design work for two new primary digester covers and mixing system, a new digester heating boiler system, and a new South Plant standby generator has been completed and the project is now entering the bidding phase. Phase II of the Wastewater Operations Plan continues with staff providing necessary feedback for the new plant data management system.

Department Activity #59 – Federal Permitting

No new report.

Department Activity #60 – Water Acquisition Future Water Account II

To meet Greeley's long term water needs, the Water/Sewer Board, with Council approval, has embarked on a multiyear water purchase plan. The first phase, Water Account I, purchased a total of 5,400 acre-feet. This activity represents the second phase with the purchase of an additional 400 acre-feet by the end of 2016. To date, 321 acre-feet of new supplies were purchased in 2016 and a total of 3,200 acre-feet of the 10,000 acre-feet Future Water Account II goal has been purchased.

Department Activity #61 – Regional Utility Collaboration

Multiple agency discussion on potential efficiencies of systems scheduled for August 1st.

Department Activity #62 – Non-residential Water Requirement Review

Staff has reviewed several other municipalities' methods for commercial water use.