



Halloween at Centennial Village

DEPARTMENT UPDATE

3RD QUARTER, 2016

This report is being provided as a brief update on Citywide Initiatives, Department Activities included in the City Manager's Work Program, Board and Commission news, as well as other matters thought to be of general interest or as referred to staff by Council.

DEPARTMENT UPDATE

3RD QUARTER, 2016

City Manager's Office:

City Manager Roy Otto:

Department Activity #5 – Achieving Community Excellence (ACE) Athletics

No new update.

Department Activity #6 – Achieving Community Excellence (ACE) Marketing

No new update.

Assistant City Manager Becky Safarik:

Citywide Initiative #2 – Downtown Hotel and Conference Center

The hotel is on budget and on schedule to be complete by August 8th with a September 1st opening. Staff meets every other week with the Hensel Phelps Team to review site improvements, street closures, utility work, security, communication and overall event progress. Providence Hospitality is near completion of the model hotel room and is now booking events and leasing rooms.

Citywide Initiative #3 – City Center Phase I

Staff continues its weekly meetings with the architect and building teams to monitor progress on new Fire Station No. 1 and to continue to refine the design for the first phase of City Center to match budget, departmental, and schedule expectations. With the groundbreaking of the Fire Station GTC immediately got underway; completing the review of the public art for the station will be the next item for this facility.

Citywide Initiative #4 – Establish Communication Services Department

No new update.

Citywide Initiative #14 – Poudre Greenway Master Plan

No new update.

Citywide Initiative #29 – Greeley Image Initiative – Year 4

The Image Initiative Partnership Team and City Council members agreed that continuing stories from the 2015 and 2016 Greeley Unexpected campaigns into 2017 would be a good strategy for the initiative due in part to the positive feedback Council members and others received regarding those stories. Taking this approach next year also conserves funding resources that will be used to help sustain the campaign in future years and allows for additional Greeley event advertising in Larimer County. The refreshed and updated campaign stories, annual magazine, website, social media and advertising will be launched in early June of 2017.

Other General Department Updates:

-Three rehab jobs have been completed for each of the loan and grant programs. CDBG activities:

-Archdiocesan Housing requested 90% draw on its grant for drainage improvements for the permanent supported housing by the Guadalupe Center.

-RVNA started using 2016 funds to support in home care.

- Clean-up weekend and Parkway tree activities are complete and funds drawn.
- Agreements for Greeley Transitional House grants are complete and activities can begin.
- Final phase of 8th Avenue infrastructure is 80-90% complete;
- Added activity– The GURA Board voted to support a 2016-2017 winter cold weather shelter with \$27,000 or 20% of a budget, whichever is less, and only hard costs or staff costs will be supported. 2017 CDBG.
- Public hearing to finalize the CDBG budget was October 4th; City Council approved an amended budget.

HOME Program Construction for final phase of Camfield Corner is out to bid with bids due in October. Habitat for Humanity submitted application for 2015 and 2016 CHDO funds to assist with new development in southeast Greeley.

G-Hope There have been a total of 23 closings distributed as follows: 6 City employees, 9 UNC employees, 2 NCMC employees, and 6 District 6 employees. G-HOPE rehabs – 2 completed; 1 underway.

Community Outreach East Greeley Neighborhood Party – 171 residents; Billie Martinez Neighborhood Celebration – 420 individual meals served, over 600 attended; Aims Fall-in n=123; HOA Workshop n=18; UD community meeting/tour n=48; Ride for Success - bike committee outreach n=16; Farmers' Market vendor appreciation lunch mtg. n=20

Community Bike Rides Family bike ride – Sherwood Park neighborhood – 8 residents; Family bike ride & Neighborhood Nights - Pheasant Run park - 100s of contacts; PRT moonlight bike ride - n=46

Farmers' Market Sales Vendors have enjoyed a strong season despite some early crop damage. Sales ranged from \$5,215.28 for the July 2nd weekend to a high of \$19,127.05 that occurred on the weekend of August 27th (which also corresponded with the Agriculture Fest and Feast).

Creative District Held the 3rd Annual Agriculture Fest and Feast at the Union Pacific Depot with over 300 in attendance for the evening meal. A follow up participant survey provided enthusiastic appreciation and kudos for the event. The State Office of Economic Development and International Trade (OEDIT) held its quarterly meeting in Greeley at UNC on September 29th. The Creative District hosted a lunch for the Board at the UCCC where the hotel project was presented (and on display), followed by a walking tour of the artwork, shops and murals Downtown, a tour of Distortions and a presentation about the Leprino development.

Poudre River Work on the Poudre Greenway Master Plan is well underway with the initial collection of all reports, documents, surveys, plans, etc. compiled for review. The next phase is to format the **information in a "Dashboard" for access by all interested parties**. The interim Trail Manager continues to manage routine trail maintenance and volunteer work. The Poudre Board is planning a board retreat in

late November to assist with a long range vision of the Trail Corridor and means to support perpetual capital trail improvements (examples of severe trail repair needs shared at the Council Budget session).

Economic Development:

Economic Development Director - Vacant:

Citywide Initiative #9 – Broadband Service

No new update.

Department Activity #24 – Business Retention and Expansion (BRE)

No new update.

Department Activity #25 – Community Economic Development Marketing

No new update.

Department Activity #26 – Grocery Store Market Opportunities

No new update.

Department Activity #27 – Site Preparedness Assessment of Targeted Development Opportunities

No new update.

City Clerk/Municipal Court:

Betsy Holder, City Clerk:

Department Activity #1 – Administrative Hearing Officer Case Management

Excellent progress has been made on this backlog of case files. This project includes sorting through active and closed cases to determine case status and then applying the legal retention to this file type. This project will be completed by year end and a new process established to simplify file management.

Department Activity #2 – Municipal Code Recodification

The City's Code of Ordinances was last reviewed, in its entirety, in 1994. This scope of this project is to gather options and costs for a recodification. An estimate for future budgeting will be completed by year end.

Department Activity #3 – Liquor Licensing Processing

Process analysis, improvement, and automation are included in the scope of this project, and this project is on track for completed by the end of December.

Department Activity #4 – Municipal Court and Parking Citation Collections

The transition to a new collection agency was completed this year, and next steps are to improve account referral to the agency by shifting to an automated process.

Other General Department Updates

Municipal Court Statistics –

Third quarter workload numbers are as follows:

Traffic and Criminal Cases:

2016 – 9,283 2015 – 11,305 (21.4% decrease from 2015)

Parking Cases

2016 – 7,654 2015 – 8,723 (15.5% decrease from 2015)

Boards & Commissions - Assistant City Clerk Lory Stephens has partnered with staff in the Community Engagement Office to update the information and marketing efforts for our boards and commissions. The web site and forms have been updated, and outreach is producing more interest in these volunteer, leadership positions.

Records Management – Administrative departments have been prepping for the eventual move to the new City Center, and there is a focus on reducing their “footprint” in the new building by considering new ways to manage paper records. There is a lot of energy and interest in tackling this important function, and the City Clerk’s Office staff members are assisting with information and guidance.

Election Drop-off Site – City Hall is a drive-through, drop-off location for the General Election ballots – the red, white and blue drop box is located on the outside of City Hall, south side. The Clerk’s Office has partnered with the Weld County Election Office to designate this site, and it is a popular location, available 24/7. Camera surveillance has been installed, as required, to monitor the site.

Board and Commission Advisor Updates

There were two openings on the Judicial Review Board this year, and one vacancy has been filled by City Council. Applications are currently being taken for the second position, and a Council team will be interviewing candidates soon. Work has begun on the 2016 judicial performance review process.

Finance:

Assistant City Manager and Finance Director Victoria Runkle:

Citywide Initiative #7 – Two-year Budget

All presentations were completed on October 8th. Staff is working to respond to the questions from that meeting.

Citywide Initiative #8 – Performance Measurement

Finance staff members are working with various managers through November to review the performance measures and distinguish the difference between workload indicators and performance measures that articulate outcomes.

Citywide Initiative #10 – Purchasing Process Revisions

Implementation of Electronic Signatures has started. Throughout the organization staff members are training people on a new process to route contracts for electronic signatures. This process will ensure documentation where the contract is quicker routing and significantly less paper.

The use of Docu-Sign is now under analysis for other routing procedures throughout the City and within a year, we expect several more routing needs to occur this way. Again, while the speed of routing will be significantly improved, the saving of time searching for documents, the paper and copying cost savings, and the assurance all paper gets to the final location and filed appropriately are all significant outcomes of this initiative.

Citywide Initiative #11 – Business License Revisions

The staff will present a complete rewrite of Chapter 6 on November 8th Worksession. All departments have been working together the past several months to develop an easier business license program that will decrease the number of types of licenses the City issues. The work includes a Food Truck License program.

Department Activity #28 – Voice Payment System

This activity has been changed from a voice system to more emphasis on the electronic billing use. After consideration of voice systems, the financial investment did not seem worthwhile. In talking with e-bill vendors, with the use of mobile systems, staff believes more emphasis on use of the system we have is better than spending another \$14,000 or more on an IVR system. Staff members are reviewing more modern e-bill systems for the 2018 budget.

Department Activity #29 – Food Tax Rebate Program

Final numbers were provided to the Council on October 8th. Over \$103,000 was rebated to over 800 families. The 2016/2017 program begins again in mid-January. Staff will do a concerted outreach effort, at least, one more year. The goal is, at some point, the program is well-known at all the social service non-profits, schools, churches, etc., that the outreach program becomes a smaller effort. We do not believe we are at that point yet. Also, throughout the year, we have been working with the school district on other outreach programs, and now have great contacts there. This will be a new area of program marketing for us in 2017.

Department Activity #30 – Sales Tax Engagement Program

As mentioned at the Council Budget Meeting, the Department has done, at least, the following:

- Offered monthly sales tax training meetings; in different locations and times throughout the city; including Spanish and English. They are not well attended.
- Outreach to construction and manufacturing companies to have them begin to bring them into compliance. If they do that, we will not do an audit for three years. Companies that are not returning phone calls are being placed on a list to audit.
- Since March 1st reconciling building permits with final costs. Seven companies have reconciled with a positive increase of over \$47,000 in paid taxes.
- Will begin audits of 5 construction companies in 2016.
- Will begin audits with 7 different local companies by end of the year.
- Have at least 12 different manufacturing companies that have never paid any use tax. Will continue to reach out to them in 2016.

Other General Department Updates

Certificates of Participation Completed. The City has already been billing against the \$27 million in COPs that is sitting with the Trustee.

2016 Audit True, we have not completed 2016; yet, the 2016 audit testing begins in two (!) weeks. The City will have two auditors here beginning Nov 1 – Dec 3. They “test” payroll, accounts payables, and utility billing for any fraud.

Information Technology:

IT Director Patty Stokes:

Department Activity #25 – Community Economic Development Marketing
Created Economic Development Website

Department Activity #39 – Internet Improvements
Redundant ISP (internet) services project is complete

Department Activity #40 – Greeley Police Improvements
All phones (150) at the Police Department were upgraded from digital to IP sets – project completed October 1st.

Department Activity #41 – Greeley/Weld County Technology IGA
All technology connectivity assets have been identified and mapped as to usage and ownership. Rewording of 1 paragraph is underway. I expect the IGA to be presented for Council approval by the end of 2016.

2016 PC Replacement Close to 100 PC's have been deployed in 2016. As part of the Mayor's Workforce Initiative – IT hosted an intern that spent the majority of her time installing software on new PC's and assisting with the deployment process.

GIS Analyst Position IT has filled our open GIS position.

Human Resources:

Human Resources Director Sharon McCabe:

Department Activity #36 – Short/Long Term Disability and Life Insurance

A request for proposals for a fiduciary review of the City's 401k plan and Police 401a plan was conducted. MRP, a Denver financial services consulting firm, was selected to conduct the review which is scheduled to begin by the end of October.

Department Activity #37 – Employee Wellness Center
Item complete.

Department Activity #38 – Leadership Training

2016 third quarter leadership training:

- **Project Management: "Kanban"**
- **"Nuts & Bolts" Manager/Supervisor Training and Development Kick-Off**
- Quarterly Strategic Staffing Review
- Select, Grow & Multiply Talent
- Building Teams

Other General Department Updates:

Recruitment and Selection In partnership with hiring managers, assisted in the selection and hiring processes for 34 employees who began employment or received promotions in third quarter 2016.

Board & Commission Advisory Updates

Commission on Disabilities Only two of the positions are filled. In April of this year Council approved a change in the membership structure and the current members are working on recruiting new members to the Commission.

Human Relations Commission Members focus on attending community events related to their mission of promoting respect, understanding, appreciation and harmony and have also assigned members to attend at least one of the other City board and commission meetings. Efforts continue to produce short videos that feature interviews with Greeley residents to highlight extraordinary and diverse community members.

Police:

Police Chief Jerry Garner:

Citywide Initiative #12 – Police Transparency and Accountability

The Police Department continued to increase its numbers of public and media presentations during the Third Quarter. In addition the Department completed a three-month pilot program on the use of body-worn cameras. The Chief of Police will report to City Council on the findings and recommendations from the trial program at a Work Session on December 13th.

Department Activity #42 Traffic Safety

The number of accidents and injury-involved accidents continued to be lower than the numbers reported for the same time period last year (year to date.) However, the number of traffic fatalities increased from 4 to 6 during that same period.

Department Activity #43 Police Department Reaccreditation

The Department was notified by the state chiefs' **and sheriffs' associations that it has achieved** reaccredited status. The accreditation will be for five years.

Other General Department Updates:

Staffing/Hiring **The Department's current authorized, sworn strength is 148 officers of all ranks.** GPD has asked City Council to increase sworn staffing by three officers in 2017 in order to concentrate on downtown safety perceptions. At present the Department has six cadet students enrolled in the Red Rocks Community College Law Enforcement Academy with graduation set for December. The Department is currently engaged in a new hiring process to fill four existing sworn vacancies.

Transient Issues The Police Department, most especially the Neighborhood Action Team, has continued to focus attention on an increased number of transients and street people, particularly in and near Downtown. These efforts will continue using other ordinances now that the U.S. Supreme Court has **declared panhandling ordinances similar to Greeley's to be unconstitutional.**

Greeley Independence Stampede **Working closely with the Weld County Sheriff's Office and the Stampede security staff the Department logged a successful and relatively uneventful Stampede this year.**

Fire:

Fire Chief Dale Lyman:

Department Activity #31 Leadership Transition

No new update.

Department Activity #32 Light Vehicle Response

No new update.

Department Activity #33 Active Shooter Drill

No new update.

Department Activity #34 Public Safety Training Facility

No new update.

Other General Department Updates:

No new updates.

Community Development:

Community Development Director Brad Mueller:

Citywide Initiative #5

The consulting firm Clarion has been chosen to assist with the update to the Comprehensive Plan.

Staff is meeting to layout a series of outreach and input sessions that will result in gathering citizens' vision for the future. Meanwhile, background information has been underway, with mapping, demographics, and a community indicators report.

Department Activity #7 – Case Management Improvements

This is a multi-faceted initiative, with on-going work on all elements:

- Staff presented a recommendation for the city to adopt TRAKiT as a new case management software system. Funding of \$400,000 has been preliminarily approved by Council through the budgeting process. Contracting would be completed this year, and implementation would take place throughout all of 2017.
- Draft Planning Division Standard Operating Procedures (and work flows) are complete and being reviewed by Planning Manager.
- Case management training continues, at a minimum of monthly.
- The Engineering Development Review Division continues to key in remaining Development Agreement tracking information and is implementing the on-going review process.

Department Activity #8 – Northwest Rail Corridor Plan Implementation

Staff is meeting monthly with a small stakeholder group, and held a large stakeholder meeting in June with a larger stakeholder group about:

- **Status of “O Street”**
- Review of CR 64.5 long-term design option and preferences
- Possible study to re-define the John Law floodplain designation
- Plan for water/sewer to Vestas/NW corridor
- Staff presented an update to Council on July 12th.

Department Activity #9 – Department Communications Enhancement

Continuing active discussion with managers when reviewing QS2R (regularly personnel review) and HumanEx staff survey goals. Active cross-training is taking place among members of the Administration Team. Staff has begun work on other division cross-training (especially ride-alongs), and an improved on-boarding program.

Department Activity #10 – Enclave Annexations

Staff has (re-)contacted a couple of key landowners. Actual processing will late in the year.

Department Activity #11 – Redevelopment Area & Other Neighborhood Infrastructure Needs Completed. All missing sidewalks/curb & gutter was inventoried in the Redevelopment Area, field verified, and mapped. This information is now being used by Greeley Urban Renewal Authority and Public Works for Capital Improvements Planning.

Department Activity #12 – Development/Zoning/Building Code Modifications

Several various development code changes remain in development. Proposed Building Codes changes will be by the end of the year.

Department Activity #13 – Community Recycling

A citywide survey has been contracted to Skumatz Economic Research Associates. Survey distribution is concluding, with a report due at the end of October. For the pilot project of mandatory curb-side recycling (i.e., “Pay As You Throw”), willing and able Homeowners’ Associations have been difficult to identify.

Department Activity #14 – Farmer’s Market Enhancements

Summer market is winding down, with new advertising and program enhancements such as with the “Growing Kids” program assisting in reach new sales amounts.

Other General Department Updates:

Development Review New development is leveling off. Staff conducted 31 pre-application meetings in the second quarter, compared to 33 in the second quarter and 31 during the first quarter. The number of these held is an early indicator of future development activity. Through September the staff has reviewed 369 development review submittals in 2016. There were 376 submittals through September 2015, 334 through September in 2014, 279 submittals through September in 2013, and 285 submittals through September in 2012.

Coming out of the Ground or Going Into the Ground

- Circuit Trucking (306 16th Street) - 8,500 SF Maintenance Shop and Office
- AutoZone (4680 24th Street) - 7,400 SF Auto Retail Store
- Mountain Shadows Storage (SW Corner of 20th Street/83rd Avenue) - 440 Self-Serve Storage Units and RV/Boat Storage
- Centerplace North Subdivision (North of Centerplace Drive/East and West of 44th Avenue) - Infrastructure Installation for 9 Commercial Lots
- Pacific Dental/Retail (4421 Centerplace Drive) - 2,800 SF of Dental Office/1,640 SF of Retail Space

- **Fuzzy's Taco Shop (4365 Centerplace Drive)** - 8,300 SF Building Housing Two Sit-Down Restaurants (2nd Restaurant Unknown)
- Leprino Foods Company – Phase 2B (1302 1st Avenue) - New Boiler, 2 Raw Milk Silos, 2 Skim Milk Silos, Expanded Dry Storage Warehouse, Expanded Process Area, Dry Tower, and Expanded Locker Rooms and Break Area for Additional Employees
- Weld County Garage Subaru Dealership (West of 47th Avenue/Between 24th Street and 25th Street) - 23,000 SF Car Dealership
- Porter House Apartments at West T-Bone (5580 29th Street) - 100 Multifamily Units
- Crestview Seventh Addition (East of 17th Avenue/South of 29th Street) - 14 Single Family Homes
- Guadalupe Center Apartments (SE Corner of O Street/N. 11th Avenue) - 47 Unit Permanent Supportive Housing Apartment
- Mission Village (NE Corner of 5th Street/23rd Avenue) - 50 Multifamily Units

Building Inspection Division Work is wrapping up on the review of the 2015 International Code family for adoption, with the anticipated effective date of 1/1/2017. The results of the review will be presented to the Construction Trades Advisory & Appeals Board for review and comment. After that time, the adoption package will be presented to City Council for consideration of approval.

Inspection stops are less in the 3rd quarter, YTD, and Fire Inspection stops are up. There were 10,509 total stops in 2016 versus 11,707 in 2015. This equates to an average of 11.7 inspection stops per inspector, per day.

Building Plan Review Building plan reviews for 3rd quarter 2016 are slightly lower. This year to date is 684 compared to 714 in 2015. Turn-around times were half the time set for goals in 76% of new construction, and 74% of remodels.

Code Compliance The 3rd quarter was busy for code compliance; 1,083 cases were created, giving each inspector an average of just over 200 additional cases to manage this quarter. There were 795 of the cases that reached violation status, and 142 Notices of Violation were issued. Additionally, 58 cases proceeded to hearings, while an additional 93 complied and were able to stipulate to the existing violations. For 2016 Year to Date, 3,436 cases have been managed by staff; with 2,448 total violations, 421 Notices of Violation, 98 hearings and 193 stipulations. Unseen in these numbers are the transitional impacts of losing, replacing and training a new inspector, and being down (and ultimately losing) an administrative staff person for a good portion of the summer.

Board and Commission Advisor Updates

Planning Commission July 2016 The Planning Commission met twice in July, on the 12th and 26th. On the 12th, the agenda items included public hearings for the 8320 20th Street Road Use by Special Review (USR), Andersen Salvage USR Amendment, and a presentation of the Excellence in Community Design Awards. The single agenda item on the 26th was The Grainery Preliminary Subdivision.

August 2016 The Planning Commission met twice in August, on the 9th and 23rd. On the 9th, a continuance was requested until August 23rd for a public hearing for the UCIP-PDC Annexation and the UCIP-PDC Establishment of Zoning to August 23rd. Former Planning Commissioners, Ryan Mayeda and Monica Ramirez, were recognized. On the 23rd, the agenda items included the UCIP-PDC Annexation, UCIP-PDC Establishment of Zoning, and Christ Community Church Rezone.

September 2016 The Planning Commission met twice in September, on the 13th and 27th. On the 13th, a continuance was requested until September 27th for the public hearing for the 1st Avenue Storage USR. The other agenda item on the 13th was the Westlake 3rd Planned Unit Development (PUD) Amendment. On the 27th, the agenda items included the 1st Avenue Storage USR and the John Elway Dodge USR. A worksession for the Transit Master Plan was held following the hearings.

The Planning Commission meets on the 2nd and 4th Tuesdays of each month at 1:15 p.m. in the School District 6 School Board Meeting Room, 1025 9th Avenue.

Historic Preservation Commission July 2016 The Historic Preservation Commission met once in July on the 18th. The Commission approved a Certificate of Approval application to replace a window at 808 8th Street. A representative from Historic Greeley Inc. advised that it will be administering a State Historic Fund Grant for restoration of the Greeley Masonic Temple.

August 2016 The Historic Preservation Commission held two regular meetings in August, on the 1st and the 15th as well as special meeting on the 22nd. On the 1st, the Commission approved a Certificate of Approval application for a roof replacement at the Bliss-Thompson House at 1616 12th Avenue and approved a Certificate of Approval application for exterior rehabilitation at the Masonic Temple at 829 10th Avenue. On the 15th, the Commission approved Certificate of Approval application for a door replacement at 814 9th Street and approved a Certificate of Approval application for a storefront rehabilitation at 820 8th Street. A representative from the Colorado State Historical Fund gave a presentation about the 8th Avenue Survey Grant. Staff and Commissioners presented information about their attendance at the National Alliance of Preservation Commissions Forum held in July in Mobile, Alabama. On August 22nd the Commission met with representatives from Historic Greeley Inc., Museum staff, and Community Development staff to discuss several topics of interest.

September 2016 Due to a lack of agenda items, the Historic Preservation Commission meetings on September 5th and 19th were cancelled.

The Historic Preservation Commission meets on the 1st and 3rd Tuesdays of each month at 4:00 p.m. in the School District 6 School Board Meeting Room, 1025 9th Avenue.

Culture, Parks, & Recreation:

Culture, Parks & Recreation Director Andy McRoberts:

Citywide Initiative #6 – Right-of-Way Maintenance

No new update.

Department Activity #15 – Museum Master Plan

Public input meetings were held at Plumb Farm, Meeker Home, and Centennial Village to gather community input on the long range plans for the specific sites. There will be a public meeting at the Greeley History Museum October 20th at 6:00 PM to gather information about that site and to provide information back to the public gathered from the other three sites. Staff will analyze the data collected, consider suggestions, formulate and prepare the plan by years end to present to the City Council.

Department Activity #16 – Youth Sports Complex Parking Lot Improvements

Final design for construction improvements are being reviewed at a 95% level. Bids will be prepared to go out after January 1 but with the intent for construction after August 1 (due to coordination with field usage and summer baseball season).

Department Activity #17 – Healthy Eating Active Living (Heal) Initiative

Staff continue to monitor opportunities through the HEAL Initiative that create healthy opportunities and alternatives. Recently, all vending machines within public Recreation Facilities added healthy choices to the selections of snacks.

Department Activity #18 – GOCO Inspire Grant

Greeley is the recipient of a planning grant through Great Outdoors Colorado (GOCO) to assist in creating a better connection between youth and the outdoors via existing resources as well as potentially constructing places, programs, and creating career pathways for youth. Six partnering agencies are working with Greeley staff including Great Outdoors Colorado, the Cache la Poudre River National Heritage Area, Greeley-Evans School District Six, Colorado Youth Outdoors, Weld County, and the Poudre Learning Center.

Currently, Design Workshop has been retained to facilitate the planning of a possible grant of \$1 million to \$5 million dollars from GOCO for public purposes and infrastructure in the outdoor environment in 2017. Involved in this planning effort is a 13 member Youth Task Force ranging in ages from 9 to 22.

During the summer, the planning committee collected 900 surveys, largely due to the effort of the Youth Task Force, which was interpreted by Design Workshop into a narrative of results. As a part of this analysis, the east Greeley area rose to the top as a geographical area of high interest. As such, staff and the committee are collaborating with the Bella Romero Campus, Greeley Boys and Girls Club, Salida del Sol, and the City of **Greeley's natural resources**. In addition, the Committee has scheduled a series of Stakeholders meetings scheduled for November 2, 3, and 4 at various times and locations (by specific invitation and coordination) to gather additional ideas to connect youth to nature and outdoor opportunities. Identified stakeholders include educators, community leadership, youth, and the Latino community.

Department Activity #19 – Island Grove Improvements

#2 - **Construction of Aven's Village Inclusive** Playground – the playground is complete and open to the public! **A grand opening/dedication was held on October 15 celebrating Greeley's first inclusive play site;** #3 - Construction of the Buckle Club in collaboration with the Greeley Stampede – construction was completed right before the 2016 Greeley Stampede and the facility was open this summer. Staff will be completed exterior landscaping in-house between now and spring, 2017; #4) - Design of a new

synthetic turf field to replace the existing softball field (Field #5) – specifications are being finalized for 2017 construction (after August, 2017 to avoid summer league season); 5) - Indoor arena feasibility study (*which would require funding*) – not being pursued at this time due to a funding limitation; 6) - Feasibility review of an additional outdoor pool at the current splash pad area – a memorandum/report **was presented to City Council in June. Staff's recommendation was to not pursue an outdoor pool at this time.**

Department Activity #21 – Sister City Hosting Youth and Adults

The 2016 visit of students and chaperones from Moriya Japan was extremely successful. The host families, visiting students, chaperones, and even the travel agent complimented the City of Greeley on what an organized and excellent program Greeley has. Council and the Mayor were presented with their gifts from Japan at a council meeting on September 6. Surveys were sent to host families about their experience with the program in many different ways, 100% of respondents rated their overall experience a 5 out of 5, and 11 of 12 respondents say they want to host again next time!

Other General Department Updates:

Cultural Affairs, Festivals Planning has begun for the 28th Annual Festival of Trees, a joint fundraiser for the Greeley Philharmonic Orchestra and the Union Colony Civic Center. This year tickets for special **events like “Whoville Holiday” and “Teddy Bear Bash” will be available online.**

The 2016 Arts Picnic was a huge success, attendance similar to previous years in the range of 22,500 including the opening Friday night concert in conjunction with the DDA FridayFest. Great feedback on **surveys including a first time vendor who said “The Arts Picnic is a great opportunity for me – thank you for providing a great venue and so many wonderful customers. I would love to return next year!”** A total of 680 volunteer hours make this event successful in our community, partnering with several youth volunteer groups from the area including wrestlers from Greeley West High School to setup equipment, Greeley Central Key Club distributing posters around town and manning the creation station, Greeley Central Art Club doing henna tattoos.

Neighborhood Nights (free movie nights) wrapped up another stellar year, partnering with Parks, Recreation, Greeley Bikes, and Police K-9 for a variety of pre-movie entertainment at the park sites, **as well as the Greeley Central Key Club distributing posters. Next year's planning will include a Spanish language film in the schedule, possibly a movie at or near Aims to celebrate their 50th anniversary and our connection to higher education, and to consider a movie at Island Grove Regional Park to celebrate the new Aven's Village playground.**

Cultural Affairs, Museums and Historic Sites Museums staff are collecting survey information from random samples of those attending each site. Attendance at Centennial Village (CV) during the Greeley Stampede was above the contractual required level to earn a financial bonus on the contract price with the Stampede. Pets-n-Popsicles attendance was triple what it was the previous year. Weld County Fair attendance (with \$1 admission) was up almost 10% from last year, with lots of out of town visitors.

The imaging for an IMLS digitization project, in conjunction with the High Plains Library District, is complete and the ¾ time grant funded staff member is finishing up her employment with the city (end of a three year grant). A new pavilion was constructed on the patio to the South of the Hall House in CV completely funded by the Friends of the Greeley Museums! Staff are working with UNC and the Denver Museum on an exhibition of native peoples' pottery set to open in January, 2017.

Cultural Affairs, Public Art Third Quarter was extremely busy for the Greeley Public Art program.

Repairs were completed on the "Oasis" fountain, and a new plaque was designed and will soon replace the original plaques – this piece at Centennial Park was the very first public art piece from the 1% fund. A new interpretive/educational sign **was placed at "Rain Symphony"** at Homestead Park describing the work and the inspiration of the art. The kinetic bike in Josephine Jones was removed by the artist to re-powder coat the art due to the original paint peeling.

Two new kinetic sculptures by Lyman Whitaker were installed – 1) **"Double Spinner" at the new CDOT regional headquarters on W. 10th St, and; 2) "Twisted Star" at 83rd Avenue and the Highway 34 bypass.** The third and final phase of the **"Go West" art fence was completed surrounding Centennial Village.** In addition, a **larger than life dog sculpture titled "Play Bow" was installed just south of the Island Grove Splash Park, by the entrance to the park on 14th Avenue.**

Installation of 7 new Uptown Trees sculptures along 8th Avenue were installed, and all the remaining planters were installed in September. Eight art trees remain to be installed in spring, 2017 to complete **this unique public art "zone" along 8th Avenue.**

Several new murals were completed in the downtown alleyway between 8th and 9th Streets. In addition, a mural was added to the west side of the Atlas Theatre/John Gault building.

Upcoming Tointon Gallery Exhibits: October 14 – November 12, Roxanne Rossi, will show works in **acrylic paint and cast paper in a show titled "Common Threads", an artist reception is set for October 14** from 5-7pm. November 18 – December 16, Mike Lemke, will present a currently untitled exhibition of pottery and ceramic works, artist reception November 18 from 5-7pm.

Cultural Affairs, Union Colony Civic Center The 2016/2017 kicked off in September with three shows in a row and over 2500 ticket sold. There are 10 shows in the fourth quarter - sales are still tracking better than the 2015-2016 season but there may be an overall shortfall of revenue projections for 2016.

The Programming Coordinator attended a regional booking conference "Arts Midwest", which Greeley hasn't sent representatives to before, developing new routing and "block booking" relationships with communities east of Greeley. Block booking keeps prices down and provides an opportunity to access a broader diversity of programming. The Advisory Board is currently working with staff on the 2017-2018 season strategy.

A complete restroom remodel of the shared restrooms on the main floor and second floor between the UCCC and the Recreation Center was completed over the summer. The improvements completed ADA accessibility to the restrooms as well as a new aesthetic appearance that is inviting to patrons. In addition, a new elevator lift, for persons with mobility impairments, was completed to get provide access from the audience floor in the Hensel Phelps Theatre on to the stage, thus also bringing that theatre into full compliance with ADA regulations.

UCCC technical staff spent a substantial amount of time assisting other departments and divisions with audio and lighting technology questions, assisting at Island Grove, Family Fun Plex, Ice Haus, and the Recreation Center as well as supporting the employee picnic and other offsite events like Neighborhood Nights movies.

Island Grove Island Grove The outdoor event season in Island Grove is quickly coming to a close, and major public events scheduled in the buildings will come to an end with the Buckhorn Valley Kennel Club show which is October 27 – 30. **It's been a very busy year in Island Grove, for the first time we will** hold over 3,000 meetings and events in one year at our facilities. For comparison, Adams County Fairgrounds will host just over 2,000 meetings and events! Add in over \$2.5 million in construction projects for the year and staff have been extremely busy! We are very excited about our new additions; the Buckle Club is off and running and, to date, we have had 13 weekend rentals and five weekday rentals; **Aven's Village playground is now open and we hosted** the Grand Opening October 15. It will be a fine addition to our community and already it is getting lots of drop in use. This has been a wonderful and fulfilling project to be a part of.

Parks, General Demolition has occurred on the playground and the restroom building at Westmoor Park. The new equipment and restroom should be completed by November 1. The new playground will have an aeronautical theme with many more pieces of equipment than the prior playground had.

Staff at Lincoln Park has had a busy past few months with both Arts Picnic and Oktobrewfest occurring in Lincoln Park, and the Agrifest and Feast taking place at the Train Depot/Farmers Market area. All events were very well attended and each one was a large success.

Forbes Field has essentially been renovated top to bottom now with the final improvements being completed in September. The Streets Division worked in conjunction with Parks staff to **"pave" the** parking area using recycled asphalt millings. The new lot will now drain properly and eliminate spectators having to walk through mud and uneven surfaces to reach the seating areas. Also, new concrete steps were added to the 1st base dugout entry replacing the 20 year old wooden steps that were there. This field now boasts a new irrigation system, new leveled outfield turf, new leveled infield, fences, lighting, landscaping outside the fences, new bleachers, and full ADA accessibility to the bleacher seating as well as the 3rd base dugout.

Staff held 3 public meetings with the Glenmere neighborhood to discuss new park lighting. The fixtures, placement, and colors have all been selected, and the final drawing by the lighting engineer should be ready to bid in late October. Staff is anticipating a late fall bidding process with construction taking place in the winter of 2016 or spring of 2017.

Parks, Forestry/Natural Areas Staff have been re-landscaping the older bulb-outs on 8th Avenue north 10th Street, where the corridor improvements have occurred, to keep the same mulch and plantings uniform. The landscaping is now refreshed and matches the length of the 8th Avenue downtown corridor.

Staff have concluded a re-evaluation of all city-owned Ash trees. This evaluation takes place every 3 years to provide an up-to-date inventory and management plan to prepare for an inevitable presence of the EAB (Emerald Ash Borer). Staff also collected our own EAB traps and fortunately did not find any traces of the beetle this year.

Prescribed burns in selected natural area started in late September and will continue into October. The burns will take place in multiple open lands areas where we have an abundance of unwanted vegetation. In the spring, staff will over-seed these burn areas with native grass seed in an attempt to have healthier open lands with desirable grasses, hopefully attracting wildlife back to the areas.

Parks, Linn Grove Cemetery Linn Grove staff has completed over 100 burials through the month of September. Staff is seeing an overall increase in the number of cremation burials annually and are putting together projections on when another columbarium might be needed to keep up with demands.

There was a historical tour that took place in August that had over 35 participants touring the site and **it's historically significant burials.**

There was a large hail storm in August that caused extensive damage to the stucco facade of the historic office building. Linn Grove staff is working with Doug Clark on bids to repair the storm damage.

Marketing, Recreation The Senior Center hosted its annual Hamburger Picnic July 14th, Chautauqua Program August 5th, Open House August 8, Softball BBQ August 2th, Alaska Cruise August 21-28 with 38 participants, Rocky Mountain Senior Games Basketball Tournament September 9 & 10, Seniors Got Talent September 14th, Senior Law Day September 15th and Ice Cream Social September 15th.

The Family FunPlex hosted the summer Concert Series every Thursday night, a 10th Anniversary Celebration on August 6th and a Kids Triathlon on August 13th. The FunPlex was closed for annual maintenance August 22-27.

The Recreation Center hosted the school year's first "Teens Night Out" on September 16th. The Recreation Center is proud to announce completion of a total restroom renovation that compliments the UCCC as well. All three floors were completed (closed all summer for construction).

The Ice Haus hosted a skate camp July 18-22, Super Hero Skate August 18th and Anniversary Skate September 17th.

Aquatic staff has winterized the outdoor pools after a tremendous summer swimming season, hosting a **"Swim In" Movie on July 28th**, Twilight Swims every Wednesday night in July, Back to School Swims August 8 & 9 and the annual and ever popular Doggie Day at Discover Bay August 25th.

Fall is the busiest time of year for Recreation staff with youth sports; soccer, flag football, tackle football, middle school football, middle school volleyball, hockey, dance and figure skating. Staff also hosted the annual NFL Punt Pass and Kick on September 24th. Wrapped up summer programs of T-ball, tennis and track in July.

Adult sports are busy in the fall as well; softball, volleyball, hockey, in-line hockey, flag football & dodgeball. Wrapped up Summer programs of softball, volleyball, tennis hockey, in-line hockey & kickball.

Golf Boomerang Links GC 25th Anniversary was a tremendously great success. Friday, July 23rd activities kicked off with over 200 people attending on **Boomerang's driving range, to hear a proclamation** read by Pro-Tem Mayor John Gates, KFKA radio broadcasts, driving range games, putting games, golf lessons, long drive competitions, food, beverages and many prize giveaways. Saturday, July 24th's **2-person scramble was a huge success with 144 people playing to celebrate Boomerang's 25th Anniversary.** More raffle and free prizes were given away as golfers enjoyed the great weather, playing conditions and a great lunch.

Total rounds of golf for July, August and September of the year 2016 were 723 rounds above July, August and September of the year 2015. Total rounds for those three months in 2016 were 25,148 and compared to 24,425 rounds in 2015 for those three months. Nice weather and good numbers of player participation in events were positive for July, August and September. Noted events with larger **participation were Highland Hills hosting the Bobby Mac Memorial (benefitting "Grown In Greeley" scholarship fund) and the Walker Memorial (benefitting UNC Baseball) and Boomerang Links hosting the Colorado Boy's 3A Regional Golf Championship and the Boomerang 2-Man tournament (bringing players from all over the State of Colorado and Wyoming).**

Youth Enrichment The After School program started back up on August 22nd at Anna Gimmestad Park and the Rodarte Community Center. There are currently 49 youth at Anna Gimmestad and 203 youth at the Rodarte Center.

The 4th and 5th grade flag football league started up for the 2016 school year with practices and the first games held the week of September 12-16. Playoffs are scheduled for Friday, October 21st and the Superbowl Championship will be held at Heath Middle School on Saturday, October 22nd.

The Rodarte Boxing team will hold a boxing smoker at the Rodarte Community Center on Saturday, October 28th. Weigh-ins start at 8 am and fights start at 3 pm.

Respite **has started up its'** fall program in September with approximately 75 youth and 90 volunteers.

Board & Commission Advisor Updates

Golf Advisory Board September – **There was no new business. Plans for November's meeting will be to look at highlights of 2016 (equipment purchases, 25th anniversary, new app and the Highland drainage project).**

Greeley Art Commission July • **Approved creating a selection committee to seek outdoor art for the new Buckle Club.** Informed that there is an anonymous donor interested in purchasing a piece of art for Glenmere Park, some discussion about if we should recommend a direct purchase or do a call for artists, pushed the discussion to committee.

August • The Sculpture On Loan, People's Choice award from the voting at Arts Picnic was awarded to Robert Porreca for his piece 'Cello', on display downtown SE corner of 9th Ave and 9th St. It was recommended to move forward with creating trading cards to promote public awareness of the works in our collection. The commission approved 2 new alleyway murals (in conjunction with DDA) by artists Aaron Best and Lina Sanchez.

September • The commission gave final approval to the trading cards layout and purchase. The Meeker Bust currently located at the Meeker Home was accepted into the Public Art Collection, and staff will begin working on lining up the needed maintenance on the bust, the plaque, and the foundation. **Two new custom pedestals were presented to the commission and approved for purchase for "The Sail" and "The Professor". Twelve submissions were presented** and recommended by the Uptown Trees selection committee to be asked to create models for the second round jury to select the final eight trees in that three year project, councilman Finn will be included to select from the finalists on October 13th.

Island Grove Advisory Board October – **Advisory Board was updated on completion of Aven's Village Playground** and took a tour. City Councilman Gates and County Commissioner Moreno both had a rousing good time! Held a good discussion about the number of meetings and events held annually in Island Grove and how that number has grown the past 10 years from 2064 in 2006 to over 3000 this year.

Museum Advisory Board July • **Staff reported to the board about possible funding from Union Colony Pioneer Society for Meeker Home.** Summer apparel is now on display in the Well Dressed in Weld

display, and the Curators Corner exhibit about Centennial Village's 40 year history is on display until August 8. The Friends of the Greeley Museum reported that they're well underway on their preparations for potato day, and will be including a Beer Garden and a used book sale this year. In addition to that they have approved a donation of \$2,500 to support candy purchases for "Howl-o-Ween" and will be auctioning off an oversized dog house as a fundraiser during the "Peanuts Naturally" exhibit. Museums Manager reported that a large hail storm damaged crops and roofs at Plumb Farm, and that the Centennial Village was once again used as the regional site for naturalization ceremonies on the 3rd of July. The board unanimously approved the staff recommended deaccessions.

August • Staff reported to the board about a possible sponsorship by Guarantee Bank to fund an opening reception for "Peanuts Naturally". Jean Burkhart a member of the Camp Family, and donor to the museum spent some time with the staff and some board members learning about integration of their donation into the collection and how it will be cared for. The next Curators Corner exhibit "Weld Traveled Art" is open in the Garden Lobby Gallery. "Peanuts Naturally" will open September 30 and run through January 8. Staff reported about attendance at Pets-n-Popsicles and Weld County Fair. The exterior re-painting of the Monfort House was completed. Pumpkins were harvested, not too much loss from the hail after all, and were sold to Crabtree Brewing at market rate. The collaborative efforts with UNC and the Roots Project wrapped up with the museums receiving translations for interpretive materials at Centennial Village in the top 5 languages other than English being spoken in Greeley Schools, at no cost to the City of Greeley. The board unanimously approved the staff recommended deaccessions.

September • The book about Greeley's history being published by Arcadia has been proofed, and all the corrections submitted. Publication should be towards the end of 2016. Staff are working cross divisionally to provide information on the tennis courts at Centennial Park. The next "Curators Corner" exhibit will be "The Gardiner Did It". The Well Dressed in Weld Exhibit will be changing from Summer to Winter apparel until spring. Potato Day attendance was successful in the same range as last year, 993 admissions and many other donations and programs brought in additional revenue. Staff reported on the progress to fund and schedule the three roof replacements at the White-Plumb Farm. The board approved the staff recommended deaccessions from the permanent collection unanimously.

Parks and Recreation Advisory Board July: The Senior Center is holding an Open House August 25th to show friends and visitors all that goes on at the Center. The Island Grove Master Plan goes to City Council on July 5th for approval. Consultants will be hired for a new Cache La Poudre River Master Plan. It will cover the river from Windsor to the convergence with the South Platte. The discussion of dogs in parks has come up again. An informal poll was taken by the Board to see if there was support for allowing dogs in park: the vote was 3 in support, 1 against, and 2 abstained from voting. Recreation has now introduced four new Adaptive Programs including yoga, softball, and a new forthcoming swimming program. "Turnaround Bikes" is partnering with the City to create a new bike loan program where bikes can be rented at the Family FunPlex for \$8 a day; to begin after July 4th.

August: Each year the Parks Section of the Colorado Parks & Recreation Association honors one outstanding Parks professional. This year Eric Bloomer has been selected for that honor and will attend the Annual Conference in September to receive the award. Dogs in Park: After discussion with City Council, the consensus was they did not want to change the existing ordinance and code that is currently in place. Andy McRoberts is working with a consultant on getting a price and scope of services to do a simple site master plan for Centennial Park. The Board reviewed maps of a development proposed by Christ Community Church west of Boomerang Golf Course on the north side of 10th Street. The development would include a new church campus and a 5-6 acre tract of land for an urban park amenity that would be available for public activity as well as Church activities. Board consensus was if the project moves forward, they would be in favor of pursuing purchase of the property. Board members were provided a draft copy of the presentation being prepared for the 2017-2018 budget review.

September: **The dedication for Aven's Village has been set and the soft opening is scheduled for October 13th** to bring in agencies and their participants. The City purchased an old liquor store property on the east side of Island Grove. Police and Fire may be doing some training there this month and at the end of the month, Public Works crews will demolish the building. The Quality of Life sales tax ends in 2022 and staff is pre-planning for a proposed extension of that sales tax which is .3% and a Public Safety Tax that is .046%, for a combined .346%. This would be taken to a vote of the public potentially next November. There are two public meetings scheduled on October 13th at Aims College and the following week on the 20th at the Recreation Center.

Rodarte Center Advisory Board The Rodarte Advisory Board devoted their recent meeting to reviewing and working on the master plan for the Youth Enrichment Division and Rodarte Community Center. A formal plan will be put together for the next Advisory Board to review and finalize.

Union Colony Civic Center Advisory Board July • No July Meeting

August • A review of the parking situation for the upcoming season was presented including the parking map, free shuttle, and pay Valet services. A discussion of the implementation of tiered seating being opened only as it sells out and a comparison to previous years' sales. Staff informed about the likely date change for Fame.

September • Staff reported on the opening weekend sales and attendance. Beginning discussions on concepts for 2017-2018 Season, they recommend removing the lowest level price point to simplify the price structure and lowering the average price of a ticket overall. Bigger names to sell out, rather than more shows. The board would like to take a look at some longer range visioning and planning in coming meetings.

Youth Commission The Youth Commission went on their annual Youth Commission retreat on August 9th. They went hiking, white water rafting and had a picnic along the Poudre River. On August 10 they met for their formal annual retreat and work session/orientation. They reviewed the Youth Commission manual, had a lesson on local government and also learned about Robert's Rules of Order from the City Attorney's Office.

Public Works:

Public Works Director Joel Hemesath:

Citywide Initiative #3 – City Center Phase I

City Center floor plan layout is being finalized and construction documents for Phase 1 are now underway with 50% plans due by Thanksgiving. Phase 1 will consist of Municipal Court, Water & Sewer, IT, GTV8, and Council Chambers and will be nearly 50,000SF. The building will be three stories and construction is expected to begin April, 2017 and be done July, 2018. Xcel will begin to underline the power lines in the alley prior to the end of year.

Fire Station construction is underway with foundation work currently being worked on with total completion anticipated July, 2017.

Citywide initiative #13 – Keep Greeley Moving

The website continues with periodic updates to communicate progress of work being done and additional information related to Keep Greeley Moving. Additionally the following activity is ongoing in relation to the Keep Greeley Moving sales tax:

- Road maintenance work: Street Division teams will begin fall crack sealing in October. Rejuvenate, Chip Seal and Slurry Seal work is complete. Patching began on May 5 and will continue into the fall. Overlay has three remaining roads to complete and anticipates completion by first week of November. Our consultant is reviewing all City streets for the pavement management program to provide an overall assessment of our current POI.
- 20th St: 74th Ave to 83rd Ave: 20th Street from 74th Avenue to 76th Avenue is complete and open to the public, two months ahead of schedule. Continuous efforts are being made by the contractor to complete the work in an expedited manner for the remaining portion out to 83rd Ave, in order for the road to be paved by the end of October and stay ahead of cold weather. Final completion of the rest of the project is expected to be before Thanksgiving. The landscape plan is complete and installation will occur in the spring of 2017.
- 71st Avenue Sheep Draw Bridge: 45% design drawings received from the consultant and are being reviewed now. Construction is anticipated in 2017 for the bridge only. 71st Ave, 12th-22nd Street: Design will be done in 2016/17, right-of-way in 2017 and construction in 2018. Statements of Qualification received from consultants and interviews will be completed for the street design in early November.

Department Activity #44 – Department Reaccreditation

Reaccreditation will take place December 13-15, 2016.

Department Activity #45 Chief City Engineer

Item complete.

Department Activity #46 – 10th Street Access Control and Streetscape

The final design is ongoing and finalizing the ROW plans to determine the exact number of parcels and the final design phase of improvements to the US 34 Business (10th Street) corridor between 23rd Avenue and 35th Avenue. One-on-one meetings with property owners have started to resolve design issues and explain the ROW acquisition process. These meetings have been productive and well received.

Department Activity #47 – 8th Avenue Streetscape Improvements

Project has been completed and final closeout with contractor done. Street fixtures and art trees are in process. 8th Avenue & 13th Street intersection was repaved to mitigate grade issues at intersection earlier this summer.

Department Activity #48 – Intersection Improvements

20th Street & 47th Avenue intersection improvement was completed ahead of schedule.

Department Activity #49 – Americans with Disabilities Act Improvements

Survey of all intersection ADA ramps has been completed. Information is being transferred to GIS mapping. Transition plan preparation will be done this fall and over the winter.

Department Activity #50 – Effective Vehicles Utilization

Work with departments has been productive in looking at how we utilize our fleet. We have found opportunities to eliminate 8 vehicles by the end of the year. Vehicle utilization will be done annually to ensure proper size of fleet.

Department Activity #51 – 27th Avenue Stormwater Improvements

Phase IB includes new piping and two large inlet banks on 16th St east of 27th Av and new box culvert on 17th St, 28th Av and 17th St Rd including two new large inlet galleries. J-2 has been doing quality work and is expected to finish the project on schedule. This phase should be complete by end of November. Work on 16th Street to install new pipe and inlets on the south side is currently being done as one of the final parts of the project.

Department Activity #52 – Neighborhood Stormwater Improvements

Naranjo has been working quickly and some areas have already been patched after the installation of new pipes in this area with old degraded stormwater pipe. Construction is expected to be complete on or ahead of schedule in mid-November.

Department Activity #53 – Poudre River Flood Review and Improvements

The draft baseline conditions hydraulics modeling and geomorphology is being reviewed and working with consultant on comments to plan. Final plan should be done 1st quarter 2017.

Department Activity #54 – Stormwater System Administration

The new Municipal Separate Storm Sewer System (MS4) general permit has been finalized by the State and was in effect as of July 1, 2016. Operating procedures are being revised by staff to meet new permit requirements.

Department Activity #55 – Transit Improvements

GET Transportation Center Update – The additional grant funding needed to construct the transportation center, located on North 11th Avenue, has been recently secured from CDOT. To ensure winter weather does not interfere with the significant amount of concrete in this project, construction is slated to start in the spring of 2017. Until the new center is complete, the Rodarte Center will continue to facilitate a transfer point for riders. GET 5-10 Year Strategic Plan – Staff is in the process of moving the plan through final approvals with Garden City and Evans with plan being presented to Greeley City Council in December.

Department Activity #56 – Public Works and Water & sewer Maintenance Facility

Staff has been working with the consultant on narrowing down options and working on cost estimates for options for the “A” Street Maintenance Facility. Final feasibility plan should be done at year end.

Other General Department Updates:

Transit Bus Stop Improvements Over the past couple months the Transit Division, with the help of the Streets Division, has been working to improve and make ADA accessible to over 25 stop locations throughout the GET system. In addition to this, in the upcoming months the Transit Division, with the help of the Facility Division, will be rehabbing many of our older shelters by replacing clouded, vandalized or missing glass and the sanding and staining of benches. In addition to this, in an effort to increase available seating at all of its 300 plus bus stops, staff is working to relocate benches from stops where multiple seating options are available (i.e. stops with two benches or with a bench and a shelter) to a stop where no seating options are available.

65th Avenue Highway 34 to City Limits Project bids were received at the end of September. CDOT approval to award has been received. A public meeting will be held October 27 to notify neighboring HOA, businesses and property owners of the work that will begin and how they will be impacted. Phase 1 is planned to complete from 29th Street to US 34 Bypass in 2016 with the remaining work to be completed by July 15, 2017. Evans is working on design of their portion with their construction to 37th St done summer 2017.

Board & Commission Advisor Updates

Citizen Transportation Advisory Board **Survey Data for the “Ride with ID” program: Overview of this year’s survey with students from District 6**, the survey helps see the benefits of the Ride Free with ID program. There are a lot of students that thanks to this program participate in after school activities, social events and can get to and from school.

5-10 Year Strategic Transit Plan: Will Jones announced the start of a new study, the steps the Steering Committee will take, how they will be gathering data and the public involvement. Since the announcement, the plan consultant, Cady Dawson, presented some of the upcoming events to get public involvement and when the next presentation would be to CTAB.

Road Maintenance Update: Joel Hemesath talked about the last phase on 8th Ave corridor, stormwater work on 20th St and 83rd Ave, lane modifications on 20th St and 47th Ave, and the roadway work that is underway for this year.

Storm Water Advisory Board Board Minutes: The Board has decided to approve and accept the Board Minutes via email since we meet every other month. 2017 Rate Increase: The Board has approved a \$0.60/month rate increase to Stormwater fees.

Budget Update: The Board was given a copy of the 5 year CIP Budget that was presented to the City Manager, along with a copy of the Stormwater Budget Overview with model assumptions, 5 year CIP Plan, project summary and rate comparisons.

Project Update: Small Projects Design: Olsson & Associates has been awarded this contract. There are three main projects:

-Westmoor West Subdivision: The Westmoor West Stormwater Improvement project (located north of Allen Park near 47th Av Ct and 6th St.) is needed to remediate flooding between homes in this area and

ensure that 47th Avenue is passable for emergency vehicles in a flash flood event. Currently the drainage from approximately 55 acres of residential properties is routed to a system consisting of only two eighteen-inch pipes and two inlets.

-23rd Avenue / 27th Street: Culvert replacement will replace a failing pipe at this high traffic location.

-Program to Eliminate Wheel Traps and Intersection Culverts (PEWTC): wheel trap intersection culverts on 12th Street at 13th & 14th Avenues.

Water & Sewer:

Water & Sewer Director Burt Knight:

Citywide Initiative #1 – Real Estate Asset Management

This initiative will develop and implement an inter-departmental program of real property asset management, focusing on leasing City-owned mineral rights, actively managing leases, and tracking royalties, but also including leases of City-owned real estate, easements, license agreements and purchases. The proposed implementation plan for this initiative was presented to Council on October 8th and will be included in the budget.

Citywide Initiative #15 – Water Efficiency Tactical Team (WETT)

The Water Efficiency Tactical team (WETT) initial program rolls out and funding methods will be presented to multiple department members and teams in April 2016. Interdepartmental development and collaboration will be discussed at roll out. Implementation of the 2015 conservation plan is underway. Landscape code implementation and developer recruiting is underway and two pilot programs have been developed and are under design phase. The water budget rate structure program has been presented to Water & Sewer Board and City Council with on-going discussions prior to implementation. The water Budget Outreach Program has been implemented and includes flyers, radio ads and Greeley Tribune advertisements to date. The Helvetica messaging campaign (similar to Greeley Unexpected for water issues) Phase I has been received and will be reviewed. This phase includes concept designs, story boards and messaging campaign schedules and costs. The Campaign was discussed at the April 2016 Water & Sewer Board meeting. Phase II implementation of messaging campaign is underway.

Department Activity #57 – Water & Sewer Operations Division Reorganization

Item complete – The Transmissions / Distribution and Wastewater Collections Divisions were combined for efficiency of staff and equipment utilization.

Department Activity #58 – Significant Capital Project Implementation

Bellvue Transmission Pipeline - Construction activity has been completed for Phase 1 with revegetation efforts being finalized. Construction of the second phase of the project addressing the tunneled section through La Porte and the remaining open-cut installation work is underway.

WTPs - Design of treatment improvements including two new 10 MGD filter trains at Bellvue WTP and completing the winterization of Boyd Lake WTP are currently underway. These improvements will be constructed using a construction manager at risk (CMAR) process. Requests for proposals from four CMAR candidates are being reviewed as preliminary design services continue.

WPCF - The new dewatering centrifuge, sludge cake pump, and polymer system are running. Solutions to operational difficulties with the new centrifuge are being discussed with the equipment manufacturer. Construction activity installing two new primary digester covers and mixing systems, a new digester heating boiler system, and a new South Plant standby generator have been initiated. PCL Construction

was the successful low bidder. Review of submittal documents is underway. Phase II of the Wastewater Operations Plan continues with staff providing necessary feedback for the new plant data management system.

Department Activity #59 – Federal Permitting
Nothing new to report.

Department Activity #60 – Water Acquisition Future Water Account II

To meet Greeley's long term water needs, the Water/Sewer Board, with Council approval, has embarked on a multiyear water purchase plan. The first phase, Water Account I, purchased a total of 5,400 acre-feet. This activity represents the second phase with the purchase of an additional 400 acre-feet by the end of 2016. To date, 371 acre-feet of new supplies were purchased in 2016 with another 300 AF scheduled to close in November. To date a total of 3,250 acre-feet of the 10,000 acre-feet Future Water Account II goal has been purchased.

Department Activity #61 – Regional Utility Collaboration

Multiple agency discussion on potential efficiencies of systems occurred August 1. A follow up meeting to discuss system opportunities will be scheduled this winter. Staff has discussed methods to develop an IGA for water and sewer service with Garden City. Staff proposed a goal of a draft agreement early next year.

Department Activity #62 – Non-residential Water Requirement Review

Complete – Staff reviewed methods for commercial development requirements for water service. It was identified that several developments were being charged a surcharge for water use (using more **than they initially paid to use**). **Current requirements are based on “service size” resulting in raw water dedication and use amounts. Staff reviewed changing to a “use” based system where** development estimates their need resulting in raw water dedication and use requirements. The review concluded that most of the developments being surcharged was the result of irrigation water use and not initial under dedication. Final conclusion was to maintain the current system and focus efforts to assist the developments by suggesting modifications to irrigation practices or plantings. **Also “use” based systems are not a normal practice along the front range.**