



Family FunPlex
West Greeley, 65th Avenue

DEPARTMENT UPDATE

APRIL, 2016

This report is being provided as a brief update on Citywide Initiatives and Department Activities included in the City Manager's Work Program, as well as other matters thought to be of general interest or as referred to staff by Council.

DEPARTMENT UPDATE

APRIL, 2016

City Manager's Office:

City Manager Roy Otto:

Department Activity #5 – Achieving Community Excellence (ACE) Athletics

No new update.

Department Activity #6 – Achieving Community Excellence (ACE) Marketing

No new update.

Assistant City Manager Becky Safarik:

Citywide Initiative #2 – Downtown Hotel and Conference Center

A set of agreements were presented to and approved by City Council on August 5th; site fencing and barricades went up the following day with construction trailers on site and adjacent street work commenced. New directional roadway, building entry and parking signage was installed to direct visitors to the still open Municipal Court and Library. Asbestos was removed from the breezeway between the Chambers and Lincoln Park Annex over a weekend and asbestos removal in the Chambers commenced. A groundbreaking was held on April 12th.

Citywide Initiative #3 – City Center Phase I (Public Works carries this as a primary task; Assistant City Manager provides a support role)

Design work continues for Fire Station #1 and City Center Phase I. The modular building to house Municipal Court is being erected on the former Safeway site and parking adjustments discussed with the adjacent businesses to the north. Parking spaces are being “harvested” from area business owners with surplus spaces to assist with Downtown parking. The staff has prepared a map to illustrate where downtown parking is available for day and evening use.

A grant has been submitted to the Colorado Department of Local Affairs to assist with construction costs.

Citywide Initiative #4 – Establish Communication Services Department

Staff has advertised the executive level position for a new Communications Director and began reviewing applications in early April. In the meantime, meetings have been held between the two banks of communications and marketing staff (CEO and CPRD) to facilitate a consolidation of work programs and talents.

Citywide Initiative #14 – Poudre Greenway Master Plan

No new update.

Other General Department Updates:

CDBG Annual Process Notice of grants allocations received: \$857,459 CDBG (estimated \$850,000); \$313,386 HOME (estimated \$300,000). The 2016 Action Plan has been submitted, as had the Consolidated Annual Performance and Evaluation Report (CAPER) for 2015.

HOME Habitat North – The 56th house (of 60) is scheduled to close this month.

Construction of duplex at Camfield Corner is underway with completion expected April 2016.

G-Hope There have been a total of 14 closings; 5 City employees, 4 UNC employees, 1 NCMC employee, and 4 District 6 employees.

CDBG Activities:

- Clean-up weekend scheduled for April 29th and 30th.
- Ground breaking for Guadalupe Apartments – April 14th
- Agreement signed with Forestry for parkway tree plantings to start as soon as they are ready

Properties Acquired for City of Greeley Processing contract to purchase 516 N. 11th Avenue. Will need environmental assessment prior to demolition.

Poudre River Trail Maintenance and Weed Control: Work to maintain, mostly the edges of the trail continues. Also, repair of damaged sections (In the permitting phases for property recently purchased by the City) and the control of weeds before the growing season of 2016 are high priorities.

Event planning: Work is underway to plan the first major Poudre Trail event of the year. The Trail-athlon will be held on Saturday, May 14, 9 am – 12 noon at the Poudre Learning Center. Details are being determined, volunteers are being contacted and specific arrangements for the event are being made.

Greenway Master Plan: Staff was successful in securing \$40,000 from State Water Reserve Accounts to match City funds set aside for the development of a Poudre Greenway Master Plan. A Statement of Qualifications is being prepared presently.

Prescription Drug Take Back Day April 30th - Promotion for this bi-annual event has been expanded and facilitated through the Communications Office.

City Clerk's Office/Municipal Court:

City Betsy Holder:

Department Activity #1 – Administrative Hearing Officer Case Management

This project is about managing the backlog of case files that involve Code violations considered through the Administrative Hearing process. The backlog includes files dating back to 2006. The project involves determining which case files were closed, apply the legal retention to the closed files, purge those eligible for destruction, and structure the remaining active files to simplify current and future file management. This project is about 75% complete.

Department Activity #2 – Municipal Code Recodification

A review of the entire Code of Ordinances was last completed in 1994, and it is past time to review, reorganize and streamline the Code. The purpose of this project is to develop a process for the review and be prepared to budget for the costs involved. Preliminary research has been completed on various recodification services provided.

Department Activity #3 – Liquor Licensing Processing

The purpose of this work program item is to map the processes, and analyze and improve the steps involved for new liquor licenses, special event permits, and applications for various types of license changes. The annual renewal process was improved and automated last year and this is a continuation of that effort applied to other license procedures. Initial steps have been taken this first quarter, and the

project is on track for completion by year end.

Department Activity #4 – Municipal Court and Parking Citation Collections

Collection of past due accounts is a priority, and the Court has transitioned to a new collection agency, Professional Finance Company, to manage accounts. The shift involves an audit of cases in collection and transfer to the new agency. PFC and City staff have met to finalize the contract between the two entities, both IT departments are considering how best to automate the process, and accounts are in the process of being transferred. Referring accounts to PFC will be an on-going process and the Court is looking forward to improved performance in the collection program.

Other General Department Updates:

Municipal Court Move Court was scheduled to move to the modular unit on Thursday, April 28th but a delay in the modular construction pushed the move date to Thursday, May 5th. Many City departments have been involved in generously assisting Court through this significant change.

Municipal Court Workload First quarter statistics are as follows:

-Traffic & Criminal cases: 3,061 (a 22% decrease from 1st quarter, 2015)

-Parking Tickets: 2,659 (a 5.9% decrease from 1st quarter, 2015)

Referendum Petition An intent to circulate a referendum petition for Ordinance No. 7, 2016, was received on April 27th. The next step is for the Clerk to prepare and certify the petition packet for the petitioners can begin circulation for signatures. A total of 1,602 signatures of registered voters is needed to advance the petition to Council.

Records Management The City Clerk's Office is preparing a plan to help guide City departments through a "paper-light" process in preparation for a move to City Center. Reducing the current space used for paper files will help reduce the space needed for this purpose at the new building. The key will be process analysis, improvement, and reduction of paper production within the processes. As some paper processes are considered for automation, it will be important to continue adherence to key recordkeeping principles of accountability, transparency, integrity, protection, compliance, availability, retention and disposition.

Economic Development:

Economic Development Director Chad Howell:

Citywide Initiative #9 – Broadband Service

Staff continues to assemble information and reach out to other communities on the issue.

Department Activity #24 – Business Retention and Expansion (BRE)

Conducted 8 BRE Visits this month, including Signature Stone, Florida Cirtech, Front Range Roofing and Hensel Phelps.

Department Activity #25 – Community Economic Development Marketing

Printed materials for outreach complete; greater redesign of web pages under development.

Department Activity #26 – Grocery Store Market Opportunities

Staff has assembled all data sets and draft report is underway; Also working with UNC's "Local Foods Local Places" grant steering committee.

Department Activity #27 – Site Preparedness Assessment of Targeted Development Opportunities

Continued refinement of information in site profiles, to include meetings with all major land owners and their design professionals, where appropriate.

Other General Department Updates:

10th Street TIF District

Staff performing "voids" analysis and assembling data and demographics necessary to develop project recommendations.

Finance:

Assistant City Manager and Finance Director Victoria Runkle:

Citywide Initiative #7 – Two-year Budget

No new update.

Citywide Initiative #8 – Performance Measurement

No new update.

Citywide Initiative #10 – Purchasing Process Revisions

No new update.

Citywide Initiative #11 – Business License Revisions

No new update.

Department Activity #28 – Voice Payment System

No new update.

Department Activity #29 – Food Tax Rebate Program

No new update.

Department Activity #30 – Sales Tax Engagement Program

No new update.

Information Technology:

IT Director Patty Stokes:

Department Activity #39 – Internet Improvements

Working with Century Link for the final connections to the GPD data center.

Department Activity #40 – Greeley Police Improvements

Changes from Digital to IP phones scheduled for 3rd quarter 2016.

Department Activity #41 – Greeley/Weld County Technology IGA

Discussion with Mike Wallace in early April – getting input from Roy to move this forward.

Other General Department Updates:

Municipal Court Move Final area to move out of Lincoln Park Annex. Fiber and phone connectivity nearing completion. Computer equipment to be moved evening of April 27th and connected on the 28th and 29th.

Human Resources:

Human Resources Director Sharon McCabe:

Department Activity #36 – Short/Long Term Disability and Life Insurance

No new update.

Department Activity #37 – Employee Wellness Center

No new update.

Department Activity #38 – Leadership Training

2016 Spring leadership training focus on Coaching – courses offered include Crucial Conversations (March 24), Workplace Respect: The New Rules of Civility (April 13) and Customer Service: Creating Relationships that Matter (April 14); HumanEx foundational and Quarterly Strategic Staffing Review training for new managers and supervisors continues.

Other General Department Updates:

Recruitment & Selection In partnership with hiring managers, assisted in the selection and hiring processes for five employees who began employment or received promotions in March.

Police:

Police Chief Jerry Garner:

Citywide Initiative #12 – Police Transparency and Accountability

The Chief of Police updated Council on progress on this item at a Worksession on April 26th.

Department Activity #42 Traffic Safety

The Police Department has requested that Council pass two new ordinances targeted on distracted drivers, a major cause of traffic accidents in Greeley. Council passed both ordinances on April 19th.

Department Activity #43 Police Department Reaccreditation

The Department is continuing an extensive self-assessment preceding a formal request for re-accreditation later this year.

Other General Department Updates:

Staffing and Hiring Four GPD cadets continue to progress in the Red Rocks Community College Law Enforcement Academy. The Department is currently completing background investigations on several officer applicants who already possess peace officer licenses.

Training The Department has received grant-funded shooting simulation (“shoot, don’t shoot”) equipment that will further GPD’s de-escalation training efforts.

Cold Cases Detectives are preparing for prosecution of a 34 year old case against two violent offenders who kidnaped and sexually assaulted a woman in Greeley. DNA evidence will play a key role in this case.

Fire:

Fire Chief Duane McDonald:

Department Activity #31 Leadership Transition

Chief Lyman will take over GFD on May 5th.

Department Activity #32 Light Vehicle Response

Development meeting held April 22nd. Work group developed. Trial will start late summer early fall.

Department Activity #33 Active Shooter Drill

Five drills scheduled for 2016. First drill will take place June 8th.

Department Activity #34 Public Safety Training Facility

Certificate of Occupancy issued. First set of “cure burns” taking place in the live fire structure.

Community Development:

Community Development Director Brad Mueller:

Citywide Initiative #5 – Comprehensive Plan Phase I

The first six months of 2016 are being used for general preparation, with a full start planned for mid-year.

Department Activity #7 – Case Management Improvements

This is a multi-faceted initiative, with on-going work on all elements:

- For a Case Management software system, staff held interviews with vendors and peer departments on 3 products (including 2 all-day tours). Staff has committed to an IT decision on CityWorks by June 1 for budgets.
- Draft Planning Division Standard Operating Procedures (and work flows) are complete and being reviewed by Planning Manager.
- Case management training continues, at a minimum of monthly.
- The Engineering Development Review Division continues to key in remaining Development Agreement tracking information and is implementing the on-going review process.

Department Activity #8 – Northwest Rail Corridor Plan Implementation

Staff is meeting monthly with small stakeholder group, and held a large stakeholder meeting in February with Weld, Windsor, COG, Broe, Vestas. Topics of common interest include:

- Status of “O Street”
- Review of CR 64.5 long-term design option and preferences
- Possible study to re-define the John Law floodplain designation
- Plan for water/sewer to Vestas/NW corridor

Department Activity #9 – Department Communications Enhancements

Continuing active discussion with managers when reviewing QS2R (regularly personnel review) and HumanEx staff survey goals. Active cross-training is taking place among members of the Administration Team. Staff has begun work on other division cross-training (especially ride-alongs), and an improved on-boarding program.

Department Activity #10 – Enclave Annexations

Staff has (re-)contacted a couple of key landowners. Actual processing will begin later in the year.

Department Activity #11 – Redevelopment Area & Other Neighborhood Infrastructure Needs

Completed. All missing sidewalks/curb & gutter was inventoried in the ReDevelopment Area, field verified, and mapped. This information is now being used by Greeley Urban Renewal Authority and Public Works for Capital Improvements Planning.

Department Activity #12 – Development/Zoning/Building Code Modifications

Several various development code changes remain early in the pipeline. Proposed Building Codes changes will be mid-year.

Department Activity #13 – Community Recycling

Plans for a citywide survey is in the process of being contracted to Skumatz Economic Research Associates. Survey distribution is possible in June. For the pilot project of mandatory curb-side recycling (i.e., “Pay As You Throw”), willing and able Homeowners’ Associations have been difficult to identify, but a couple potential leads are emerging.

Department Activity #14 – Farmers Market Enhancements

Various market stakeholder are just now convening, and discussion has begun on “Growing Kids” and other program enhancements.

Other General Department Updates:

Centerplace Development Significant activity – both on the ground and in planning – is taking place at Centerplace, as infrastructure gets placed in Centerplace North. Various retail and commercial site plans are in for discussion or actual development review. A majority of the street network will be completed in the next couple of months, and the first likely new construction in the area will be for a Holiday Inn Express.

Building Inspection Requests Inspection stops are off in March, but Fire Inspection stops continued up slightly. There were 3,204 total stops in 2016 versus 3,990 in 2015. This equates to an average of 11.3 inspection stops per inspector, per day.

Building Plan Review Activity Plan Reviews for 2016 also started bit off but have come back strong in March, at 328 compared to 248 in 2015. Turn-around times were half the time set for goals in 78% of new construction, and 74% of remodels.

Development Review Pre-application Meetings Staff conducted 9 pre-application meetings in March. The number of these held is an early indicator of future development activity; this month was about average.

Development Review To date staff has reviewed 148 submittals in 2016. There were 143 submittals to date in 2015, 136 submittals in 2014, and 112 submittals in 2013. The 148 submittals reviewed to date are the most since we started tracking the number of submittals in 2002.

Coming Out of the Ground/Going Into the Ground

- Greeley Downtown Hotel – 919 7th Street – New Doubletree Hotel and Restaurant

- Weld County Garage Subaru Dealership – West of 47th Avenue/Between 24th Street and 25th Street – New 23,000 SF Dealership
- Boomerang Ranch 3rd Filing – 8150 12th Street – 48 Multi-Family Units
- Leprino – 1302 1st Avenue – Expansion of Private Wastewater Treatment Facilities
- Flatiron Steel – 11500 21st Street – New 3,500 SF Office Building
- Mission Village – NE Corner of 5th Street/23rd Avenue – 50 Multi-Family Units
- Centerplace North Subdivision – North of Centerplace Drive/East and West of 44th Avenue – Infrastructure and Land Grading for Future Commercial Development
- Greeley Dodge Service Facility – North of Highway 34 Bypass/West of 36th Avenue – 30,000 SF Shop and Office Space
- St. Peter Catholic Church Expansion – 915 12th Street – Demo and Reconstruction of Parish Office and New Social Hall
- Wild West Motor Sports – 3010 29th Street – 6,000 SF Addition for Motorcycle Sales & Parts Storage
- The Reserve at Hunter's Cove – 6024 1st Street – New 4-Plexes
- Agrium Pilot Plant – 2323 115th Avenue – 18,000 SF Research Facility
- Ward Energy Compressed Natural Gas Fueling Station – High Pointe Industrial Park – 2 Acre Compressed Natural Gas Fueling Station
- Bank of Colorado – 7017 10th Street – 12,000 SF Bank/Office Building
- Boomerang Ranch 2nd Filing – South of 11th Street/West of 78th Avenue – 71 Single Family Lots
- The Reserve at West T-Bone – 5770 29th Street – 3 New 24-Plexes
- Summer Park – 66th-69th Avenue/3rd Street – New 6-Plexes/5-Plexes/4-Plexes
- Renaissance at Fox Hill – 4672 20th Street Rd – New 5-Plexes

Code Compliance In March, Code managed 318 new cases, and issued 174 Courtesy Warnings for existing violations; resulting in 79 Notice of Violation citations. All this activity resulted in 764 field inspections of various types. While case creation was down compared to February, the number of Courtesy Warnings issued was up, giving the indication of more serious violations upon initial inspection. So far for the year, staff has managed the following: 1281 Cases, 680 Courtesy Warning, 161 NOV's and more than 2500 field inspections.

Culture, Parks, & Recreation:

Culture, Parks & Recreation Director Andy McRoberts:

Citywide Initiative #6 – Right-of-Way Maintenance

No new update.

Department Activity #15 – Museum Master Plan

Museum staff met to outline the mission, goals, and milestones that would be key to their individual areas. These will be presented at the upcoming public meeting with the Museum Advisory Board April 21 and with identified public stakeholders (neighboring businesses, residents, and interested parties) in the White-Plumb Farm area in the weeks following.

Department Activity #16 – Youth Sports Complex Parking Lot Improvements

Design is moving along to complete engineering and production of bid specifications for a fall construction timeline.

Department Activity #19 – Island Grove Improvements

#1 - Adoption of a new Island Grove Regional Park Master Plan – staff and consultants DesignWorkshop

have presented a draft master plan to the IG Advisory Board on April 7. Financial study is being completed now and preparation is being made to present the master plan to City Council on May 24. #2 - Construction of Aven's Village Inclusive Playground – demolition and site preparation should begin the week of April 25. Hensel-Phelps is donating construction services for site preparation and concrete installation. The City will be paying for the actual concrete material; #3 - Construction of the Buckle Club in collaboration with the Greeley Stampede – construction is fully underway and projected completion is June 23; #6 - a staff feasibility review of an additional outdoor pool at the current splash pad area – a review/assessment will be included in the IG Master Planning efforts.

Department Activity #21 – Sister City Hosting Youth and Adults

Staff have received sufficient applications to host all 14 of the expected visitors from our sister city, Moriya, Japan, in July. Staff and community partners will meet to match up host families with visitors, and then move to planning gifts, itineraries, welcome, and farewell ceremonies for our guests.

Other General Department Updates:

Cultural Affairs, Festivals

Internship requests continue to roll in from UNC for a summer internship opportunity. One lucky student will mentor and learn under Rhonda Welch's many years of experience and knowledge.

Cultural Affairs, Museums and Historic Sites

The "Temperance on Tap" exhibition opened with a well-attended sneak peek reception on March 10. This in-house exhibition included many artifacts and photographs from the museum's collection as it tells the story of Greeley's founding as a temperance town and the effects of national prohibition. This exhibition was a collaborative team effort with staff from all areas contributing to its completion and it also forged new partnerships with several local breweries and vendors. The exhibit will be open normal hours through September 15.

In the first quarter of 2016 the Museums education staff have presented to over 3,500 students in Greeley about local history, mostly through the "History to You" program, where museum professionals go to school classrooms to present topics of local history in engaging and inspiring ways for young audiences.

Museum staff participated in the STEM student shadowing organized through Public Works, hosting 2 students and giving them a "behind the scenes" look at the technology and process used within the museum industry.

Cultural Affairs, Public Art

This month in the Tointon Gallery of Fine Art, 'Greeley Photographers Burke and Burchett: a Mix of Traditional Film and Modern Digital Images' will show until May 7 with an artist reception on Friday April 29, from 5 to 7pm. The final 3 Uptown Trees from the 2015 Phase of construction were installed between 13th Street and 14th Street on 8th Avenue. The 2016 call for artists to create for the next phase will be posted locally and nationally, searching for 7 or 8 top works to be placed in September, and another call late in the year for installation in Spring of 2017 to finish up the five block project.

Cultural Affairs, Union Colony Civic Center

The UCCC is 95% booked on the 2016-2017 season and expects to be 100% booked by the end of April. Staff is now on track to distribute season brochures to Season ticket holders, and Art-a-la-Carte buyers by end of May. Distribution of nearly a quarter million brochures will be by direct mail this year to Northern Colorado homes with targeted demographics of income and location.

UCCC staff worked with the investors, builders, and operators of the new Lincoln Park Hotel to host the Groundbreaking ceremony. Well attended, and well executed, a good time was had by all in attendance.

Ticket sales: "Disney's Fantasia" (506), "The Dixie Swim Club" (953), "Ladies of Laughter" (654), "Out of Bounds" (174), "Ragtime" (703), "The Greeley Chorale: An Evening in Vienna" (546). Upcoming performances: "Cuba" travel film April 24, "Ballet West II" April 27, "Two Man Group – Colin Mochrie & Brad Sherwood" May 14.

Golf

Golf launched a fantastic new web site and a new phone app for both Highland Hills and Boomerang Links golf courses! Customers can now book tee times on line. Check it out at <http://golfinggreeley.com/> As an added treat within each golf course page, check out the "Amenities" tab – there is a video flyover for each and every fairway – beautiful!

If anyone would like to download the app, simply type in "Greeley golf" to search in your app store.

Rounds through March, 2016 are currently down from 2015. There have been a total of 4,181 rounds this year to date compared to 6,730 rounds in 2015. Weather makes a difference!

Parks, General

The irrigation installation has been completed in the new Sunrise Neighborhood Parking Lot and soil has been brought in to the planting areas. The final step will be planting landscape materials which should take place in the end of April, first part of May. Completion is set for May 15.

The Portland Loo will be installed on April 26th downtown on 9th Avenue (east side of Lincoln Park). After final utility hook ups and finish work, the Loo should be operational in May.

Parks, Forestry

Karen Scopel, previously in Community Development, has relocated to the Forestry, Natural Areas & Trails office at JB Jones Park Headquarters as a new Natural Lands Coordinator.

Chris Scully, Shiloh Hatcher, Karen Scopel and others from the City of Greeley were joined by Volunteers for Outdoor Colorado (VOC) personnel and 65 volunteers for a trail construction and river bank stabilization project at the Signature Bluffs Natural Area (Red Barn) on April 9. Several thousand feet of single-track trail was constructed.

"Giving Tree" presentations were given for first graders at 16 Greeley elementary schools the week of

April 11-16.

The official Arbor Day celebration was held at Lincoln Park on April 23. The event included the reading of an Arbor Day Proclamation and recognition of Greeley as a Tree City USA for 36 consecutive years!

Tree transplanting continues from our nurseries into parks and public areas.

50 trees have been planted as part of the street tree reforestation program.

160 tree replacements have been planted at Promontory.

Major clean-up has taken place at Steven's Pasture located at the southern end of Cottonwood Bend Natural Area (along F Street, east of 59th Avenue).

Parks, Cemetery

Cemetery staff is busy working to get the grounds ready for the Memorial Day celebration.

Island Grove Regional Park

Island Grove will host the following public events in the next 30 Days; City of Greeley Water Departments Children's Water Festival on April 27, the Northern Colorado Latino Chamber's Cinco de Mayo Celebration on May 7, Colorado Department of Transportation's Region 4 Rodeo May 9 and 10, the Community Foundation's Annual Banquet on May 10, the Greeley Spring Show, a home and garden expo and the Jordan World Circus on May 20.

Marketing

Yearly events such as Bunny Hop Skate, Teen Job Fair, Sweetheart skate, Father Daughter Dance and American Doll Day were promoted mostly through social media – all saw increases in attendance. In addition, social media management for the recreation division changed hands to different company. Staff hopes to increase our reach and have more engaging postings in order to attract new audiences.

The Colorado Parent magazine picked up Centennial Village's Baby Animal Days this year. This will provide larger exposure of the event to parents in the Denver and south distribution areas for free.

A new Golf App and website were launched for both Highland Hills and Boomerang courses. Greeley is the first golf operation in northern Colorado to have an App! They will provide on-line booking, score tracking stats, GPS yardage and push notifications on events and deals. In addition, new rules and map signs were produced and the sales of ad space on those are available.

Recreation

The Greeley Senior Activity Center honored their dedicated volunteers on April 14 with a breakfast. There are so many opportunities for Greeley residents to help out with many of the Senior Activity Center programs, and those that do give 100%. 180 active senior volunteers logged 11,474 hours in 2015! Many summer registrations are open including; adult volleyball, basketball, kickball, youth tennis, T-ball and track. Staff is also registering for the second round of spring fitness programs.

Aquatic staff is busy prepping the splash pads and outdoor pools for summer operation. Island Grove Splash Park had a significant leak that is currently being repaired.

The Ice Haus has a record attendance of 97 for its Cub Hockey program. The Cub program is designed to develop hokey skills through a 1-5 level curriculum that builds on mastery of skill sets.

Youth Enrichment

National Youth Service Day Awards - the Greeley Youth Commission was proud to award 9 individuals and 1 group a National Youth Service Day Award on April 7. The award winners attended the City Council meeting where the Mayor presented them with a commemorative plaque.

The Rodarte Community Center staff, School District 6 "Gear Up" and "Avid" programs, and ACE have been working together to bring a S.T.E.M. Summer Scholars program, as well as a robotics program, to the Rodarte Center starting in June, 2016.

The Summer Teen Employment Program (STEP) collected 229 applications for 88 positions in the Culture, Parks, and Recreation Department. This program will run for 10 weeks, 20 hours per week during the summer months (May 31 - August 5). Eligible applicants interviewed for various positions April 18-22.

The Rodarte Boxing Program had 3 Colorado Golden Glove winners. One of the winners will be going to Nationals to represent the City of Greeley Rodarte Boxing Club.

Public Works:

Public Works Director Joel Hemesath:

Citywide Initiative #3 – City Center Phase I

City Center Phase I: Working on finalizing the floor layout for Municipal Court, IT, Council Chambers and GTV8. Phase II is also being worked on to determine floor layouts and department locations and how they all will interface in the ultimate configuration and updating cost estimates.

Safeway demolition is complete. Municipal Court will move into and reopen in the modular units May 5 at 1122 11th Avenue.

Fire Station #1 is under design and is expected to go to construction late summer or early fall. Updated cost estimate is being finalized now that the programming and layout for the building have been completed. Architectural elevations are now being worked on and will be presented to Council after the updated costs are verified.

Citywide initiative #13 – Keep Greeley Moving

A logo has been developed and information about Keep Greeley Moving will go out with communications on road maintenance projects this year. A website is being finalized also to communicate progress of work being done and all information related to Keep Greeley Moving will be posted on the web site. Once

it is finalized, the site address will be communicated out. Additionally the following activity are going on related to Keep Greeley Moving sales tax:

- Road maintenance work: Two Street Division teams are crack sealing until the first of May. The goal for this spring is to place 250,000 pounds for a total of 500,000 by the end of the year.
- Price updates and bids for road maintenance contracts have been received and are being put together now with work starting in the next 30 days. Patching costs are up 14% and overlay was up 9% from last year's costs.
- 20th St: 74th Ave to 83rd Ave: A Neighborhood Meeting was held April 13 with about 30 in attendance; work is planned to begin in early May with a local contractor, Duran Excavating. A groundbreaking will be done celebrating the beginning of the major Keep Greeley Moving work that will start with 20th Street.
- 71st Avenue Sheep Draw Bridge: Statement of Qualifications for design were received in early March. Two consultants were interviewed after reviewing SOQ's from six consultants. We are currently negotiating with a consultant to finalize the scope and fee. Construction is anticipated in 2017 for the bridge only.
- 71st Ave, 12th-22nd Street: Proposals are out and working on hiring a design contractor. Design will be done in 2016, right-of-way in 2017 and construction in 2018.

Department Activity #44 – Department Reaccreditation

Updating department records. Reaccreditation visit should occur sometime in October.

Department Activity #45 Chief City Engineer

No new update.

Department Activity #46 – 10th Street Access Control and Streetscape

Consultant contract is being finalized and design plans are underway along with ROW acquisition. Design is anticipated in 2016, ROW in 2017 & early 18, with construction in late 2018.

Department Activity #47 – 8th Avenue Streetscape Improvements

Contract for the project between 13th and 10th Streets has been awarded and work will begin April 25. The landscape work for the 1300 block began April 20, and the remaining work 13th Street intersection will be repaved to smooth out the ride later this spring.

Department Activity #48 – Intersection Improvements

20th Street @ 47th Avenue was identified as an intersection needing turn lane improvements. The project has been awarded to Naranjo Constructors. Construction will start after the school year is over with it being done before school starts in the fall.

Department Activity #49 – Americans with Disabilities Act Improvements

Work is being done now to inventory our concrete and accessibility in the rights-of-way and create a preliminary ADA Transition plan to address deficiencies. Work is planned to be completed by early summer on this report.

Department Activity #50 – Effective Vehicles Utilization

Vehicle analysis is being done now as a part of the budget process and will be presented to City Council as a part of the 2017-18 budget.

Department Activity #51 – 27th Avenue Stormwater Improvements

Phase 1A - Placed the first lift of asphalt on the north end of the cul-de-sac and landscaping contractor has completed sprinkler system repairs and landscaping to disturbed areas of yards during the construction of the project were completed in mid-April.

Items remaining to complete the project include the final overlay of 27th Avenue from cul-de-sac to 17th Street, replace asphalt on 27th Avenue, just north of 16th Street.

Phase 1B bids close April 29th, with construction starting in late May/early June 2016. This Phase will construct new storm drains and large inlets on 16th Street, 17th Street, 28th Avenue, and 17th Street Rd. Construction of Phase 1B will be complete by the fall of 2016.

Department Activity #52 – Neighborhood Stormwater Improvements

Stormwater work in the Sunrise Neighborhood will be done this year ahead of overlay work. Design is underway with plans to bid early Summer and have construction of Phase 1 done this year.

Department Activity #53 – Poudre River Flood Review and Improvements

Consultant continues to work on modeling and studying possible improvements for the Poudre River between 11th & Ash Avenues. Preliminary hydraulic analysis is currently under review by Stormwater staff.

Department Activity #54 – Stormwater System Administration

The hydrologic analysis (rainfall / runoff) of the basin and evaluation of the existing downtown system is complete. Areas at risk of flooding from local rainfall have been identified. The project website is online and can be accessed at <http://www.DowntownRainDrain.com>. This website will assist in public outreach and is capable of collecting comments from the public. The Alternatives Evaluation phase is underway and the team is evaluating five different types of solutions to Downtown flooding ranging from a system of very large pipes to detention basins to a combination of both.

Department Activity #55 – Transit Improvements

Downtown Transfer Center Relocation: GET has relocated to the Rodarte Center at 9th Avenue & A Street effective April 4. Although not the long term solution for GET's transfer center, it will provide the needed shelter and restrooms for our riders as staff continues to work to identify the grant funding needed to construct the designed transfer center located at 11th Avenue and A Street. The Transfer Center is waiting for additional funding from CDOT. We should have an answer in August.

Department Activity #56 – Public Works and Water & sewer Maintenance Facility

Consultant is working on the study and has been collecting site and staff information. A walkthrough of the existing facility was done in March and current issues and needs were discussed to aid the consultant as they work to complete the study this summer.

Other General Department Updates:

Sunrise Entry Feature/Parking Lot

Project is complete except for landscaping; which is underway now and will be done the end of April.

65th Avenue: Highway 34 Bypass to City Limits

Right-of-way is being negotiated with three property owners. One property owner has requested a second appraisal, and right-of-way acquisition is on hold for this. Construction drawings have been

reviewed by CDOT and are now being finalized. Once we have CDOT's approval to bid (due to this being grant funded) and right-of-way issues resolved, the project will be bid out for construction.

Public Safety Training Facility

Finishing up the seeding and mulch crimping on the disturbed area of the site. Contractor has only a few punch list items to complete the work of the facility. Training activities are scheduled to begin in May.

Water & Sewer:

Water & Sewer Director Burt Knight:

Citywide Initiative #1 – Real Estate Asset Management

No new update.

Citywide Initiative #15 – Water Efficiency Tactical Team (WETT)

No new update.

Department Activity #57 – Water & Sewer Operations Division Reorganization

No new update.

Department Activity #58 – Significant Capital Project Implementation

No new update.

Department Activity #59 – Federal Permitting

No new update.

Department Activity #60 – Water Acquisition Future Water Account II

No new update.

Department Activity #61 – Regional Utility Collaboration

No new update.

Department Activity #62 – Non-residential Water Requirement Review

No new update.