



Centennial Village
Art Fence

DEPARTMENT UPDATE

JANUARY 20, 2016

This Department Update is being provided as a brief update on matters thought to be of general interest or as referred to staff by Council.

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City Manager's Office:

Assistant City Manager Becky Safarik:

No updates to report.

Economic Development:

Economic Development Director Chad Howell:

No updates to report.

Finance:

Assistant City Manager and Finance Director Victoria Runkle:

Refunding 2006 and 2008 Water Bonds The small interest rate increase is not showing any concerns to refund these bonds with the anticipated \$300,000 in annual savings. The first reading of the bond ordinances is scheduled for February 2nd, with final adoption authorizing the sale of the debt on February 16th. The sale of the bonds is scheduled for the first week of March.

2015 Audit While the books for 2015 have not yet been closed, the audit has started. Staff has been meeting with the third party auditor, and a work program is being developed.

2017 – 2018 Budget Process The Finance Department will be bringing a total budget process for Council consideration on Feb. 9. A series of special financial studies are planned to include cost of services for culture, parks and recreation as well as building activities.

Food Tax Rebate Program Staff visited the Youth Net Committee on Friday, January 15th. The committee members took a great number of informational flyers and applications. They also provided staff with other outreach organizations. Finally, committee members also pointed out some additional administrative changes that are needed to be able to assist people who are in transitional housing. It was another example of reaching out and finding significant help from the community.

Sales Tax Engagement Program The first meeting to assist taxpayers with any questions they may have about sales taxes will be January 20th. The Tribune did an article; ads have been placed in various outlets; and GTV8 stories have run. Dates have been established once a month at various locations and times.

City Clerk's Office/Municipal Court:

City Clerk Betsy Holder:

No updates to report.

Fire:

Fire Chief Duane McDonald:

No updates to report.

Police:

Police Chief Jerry Garner:

Traffic Safety Initiative Fatal accidents in Greeley dropped 38 percent from the preceding year going from 8 in 2014 to 5 in 2015. However, the total number of vehicle accidents increased by 2 percent going from 2,715 to 2,777. The Police Department will invest additional resources in traffic safety education and enforcement in 2016.

Hiring/Staffing Four police cadets began the Red Rocks Law Enforcement Academy in January. In addition, a newly-updated advertising and hiring process for police officers has just begun. One long-term police officer is retiring from the Department this month.

Department Re-accreditation The Greeley Police Department last received accreditation from the Colorado Association of Chiefs of Police in 2011. Accreditation lasts for five years. The Department will soon begin a several-month program of in-depth self assessment before seeking inspection and re-accreditation later this year.

General Order Revision Like most law enforcement organizations, the Greeley Police Department has many rules and regulations applying to employee conduct, on and off duty. The Department will review its General Orders to determine which are appropriate and which should be revised or deleted.

Public Safety Leadership Institute The City's effort to engage in succession planning for the Fire and Police Departments is proceeding with leadership training sessions involving both internal and external guest speakers. The 20+ members of the Departments' leadership staffs are also doing written and oral presentations.

Information Technology:

IT Director Patty Stokes:

No updates to report.

Community Development:

Community Development Director Brad Mueller:

Building Inspections Building inspection stops finished the year at a virtual tie with those of the previous year. The numbers are a bit deceiving, however, since 2014 included roofing inspections, while last year's included mostly increased single-family and multi-family inspections. There were a total of 15,283 inspection stops in 2015, which were 44 more stops from the total of 15,239 in 2014. In 2015, the total equates to an average of 12.7 inspection stops per inspector, per day, still trending well above average in a non-hail event year. Fire Inspection stops were behind goals for the entire year, with 559 fire stops in 2015 versus 711 in 2014.

Building Plan Review Plan reviews through the end of the year 2015 were slightly decreased at 1,032 YTD compared to 1,052 YTD in 2014, less than a 2 percent difference. Turn-around times for review were half the time set for goals in 81 percent of new construction, and 67 percent of remodels.

Development Review New development submittals appear to be off to a typical start for the new year. To date staff has reviewed 15 submittals in 2016. There were 17 submittals to date in 2015, 20 submittals in 2014, and 12 submittals in 2013.

Coming Out Of or Going Into the Ground

- Leprino – 1302 1st Avenue – Expansion of Private Wastewater Treatment Facilities
- Flatiron Steel – 11500 21st Street – New 3,500 SF Office Building
- Mission Village – NE Corner of 5th Street/23rd Avenue – 50 Multi-Family Units
- Centerplace North Subdivision – North of Centerplace Drive/East and West of 44th Avenue – Infrastructure and Land Grading for Future Commercial Development
- Greeley Dodge Service Facility – North of Highway 34 Bypass/West of 36th Avenue – 30,000 SF Shop and Office Space
- St. Peter Catholic Church Expansion – 915 12th Street – Demo and Reconstruction of Parish Office and New Social Hall
- Wild West Motor Sports – 3010 29th Street – 6,000 SF Addition for Motorcycle Sales & Parts Storage
- The Reserve at Hunter's Cove – 6024 1st Street – New 4-Plexes
- Public Safety Training Facility – 139 N. 35th Avenue – 2,900 SF Burn Building and Associated Infrastructure
- Agrium Pilot Plant – 2323 115th Avenue – 18,000 SF Research Facility
- Ward Energy Compressed Natural Gas Fueling Station – High Pointe Industrial Park – 2 Acre Compressed Natural Gas Fueling Station
- Bank of Colorado – 7017 10th Street – 12,000 SF Bank/Office Building
- Weld County Storage – 1130 7th Avenue – 16,800 SF of Reconstructed Self-Storage, Warehouse, and Office Space
- St. Michael's Town Center Multifamily – 6720 29th Street – 57 Multi-Family Units
- Boomerang Ranch 2nd Filing – South of 11th Street/West of 78th Avenue – 71 Single Family Lots
- The Reserve at West T-Bone – 5770 29th Street – 3 New 24-Plexes
- Homestead Multifamily – 3816 29th Street – New 8-Plexes/6-Plexes
- Homestead Self-Storage – 3546 29th Street – 103,000 SF of Self-Storage Space
- Summer Park – 66th-69th Avenue/3rd Street – New 6-Plexes/5-Plexes/4-Plexes
- Wash N Gloss Car Wash – 6903 10th Street - 6,400 SF Automated Wash Bay/2,625 SF Automated Polish Bay/3,675 SF – 5 Bay Detail Building

Code Compliance There were 354 new cases opened in December with 185 courtesy warnings issued. Snow removal has been the main issue that staff has been addressing in December. For all of 2015 there were 4,008 total cases created, with 1,995 courtesy warnings issued.

Farmers' Market The Winter Market is held at 1100 8th Avenue from 9 to noon on the 2nd and 4th Saturdays from January – April. For the first two months (Nov/Dec) the Market sales have been similar to last year. The City will be receiving funds from North Colorado Health Alliance to continue the SNAP It Up! Program in 2016 by offering to double the value of SNAP benefits (i.e., food stamps) used at the market. The incentive can be used to purchase produce.

GROW Facility November saw 1,134 cubic yards of material brought in to the organic waste drop-off center, and in December there were 2,116 cubic yards. Overall there was a 26% increase in materials for 2015 from the prior year.

Culture, Parks, & Recreation:

Culture, Parks & Recreation Director Andy McRoberts:

Cultural Affairs, Festivals The 2015 Festival of Trees had 8,153 visitors over 9 days! In addition, 2,966 volunteer hours were donated by a wide variety of organizations and sponsorships from 19 local businesses totaled over \$7,500 in support of this annual community event.

Cultural Affairs, Museums and Historic Sites The Downtown History Museum had one of its most successful years in quite a while in 2015. Attendance was up 75% over 2014, mostly attributed to the Build! Frontiers Exhibit. Staff will be developing a system wide master plan through the 2016 year in conjunction with the advisory board and community input. Utilizing the momentum from Build! the team is already planning more exciting exhibits that will bring in younger audiences and to help them learn history through interaction.

The Historic Sites staff has been presenting new “Museum To You” materials, designed to fit the curriculum of various grade levels, and have presented to 397 District 6 students thus far. The team is working through 5th grades right now with classes of 20 to 100 students each.

Cultural Affairs, Public Art Calls for entry into the 2016 Sculpture on Loan Program have been distributed through various methods - selections are typically made in February for spring (April/May) installation.

Relocation of the art surrounding the old Lincoln Annex City Council Chambers is underway. The purple sculpture “Butterfly Ball” will be moved to the pad on the North West corner of Bittersweet Park. The mural from the exterior east wall - “The Box” – will be refurbished and re-installed on the exterior south facing wall of the Downtown Recreation Center gymnasium (off of 11th Avenue).

Cultural Affairs, Union Colony Civic Center The UCCC has begun using a formal application for community organizations to request “co-promotes” for the next season. There were 4 applications for the 2016-2017 season and they’re currently being considered by staff and Advisory board.

Ticket sales: “Francesca Battistelli” (642), Missoula Children’s Theatre presents “Rapunzel” (968).
Upcoming performances: Film “Hot Spots: America’s Volcanic Legacy” January 18th, “Flashdance” January 30th, “Broadways Next Hit Musical” February 5th, “20,000 Leagues Under the Sea” February 10th.

Golf Final round count for the year 2015 was 60,196 total rounds for both Highland and Boomerang. This is compared to 60,939 total rounds in 2014.

Continuance of the tree maintenance program at Highland Hills is in progress. There are (20) tree removals and (15) trims being done in January, 2016.

Island Grove Jurassic Quest – this second annual travelling “show” of animatronic dinosaurs and “prehistoric” activities was again held the first weekend of the new year. Over 15,000 admissions were sold.

Work is underway to replace the “round restroom” at Island Grove. The older facility has been demolished and the site is being prepared for the new two-story public restroom and second floor banquet room with adjoining outdoor patio. Construction is expected to be complete by June 1st. Aven’s Village Inclusive Playground – equipment has been ordered and installation is projected to happen this spring, weather permitting.

Parks, General Staff hosted a neighborhood meeting with the Greater Glenmere Homeowners Group on January 13th to discuss an upcoming park lighting project. Over 20 citizens attended the meeting and participated in an open forum session to give staff their thoughts on what the new park lighting should look like.

Parks, Forestry & Natural Areas Tree work has been completed in Bittersweet Park, Sanborn Park, and Glenmere Park/Urban Wildlife Sanctuary. The rest of the most-needed tree removals and trims will be completed at Linn Grove Cemetery and Promontory within the next few weeks. Highland Hills Golf Course tree work is ongoing.

Preparation for the annual winter Tree Care Workshop will be held on February 26th at the Island Grove Event Center. Last year there were 275 in attendance from across the state of Colorado.

Hazardous cottonwood and elm trees have been addressed on the Poudre Trail north of Rover Run Dog Park.

Linn Grove Cemetery Over the course of 2015, a total of 150 burials and 1 infant disinterment were conducted. There was a breakdown of 61 percent full burials and 39 percent cremations.

Recreation The Recreation Center is proud to host the annual Father/Daughter Dance January 29th and 30th.

Greeley hosted a Denver Nuggets NBA Skills Challenge at the Family FunPlex on Jan 9th. A total of 48 participants showed off their dribbling, passing and shooting skills at this free event sponsored by the NBA.

A Coach and Parent Seminar was held on January 27th at Greeley West High School with David P. Hodge who presented the “How-To’s” of being the best coach possible to young athletes. Registration is currently open for Youth Volleyball, Adult Spring Softball, Adult Spring Volleyball, Spring Youth Soccer, Adult Ice & In-Line Hockey Leagues, Skate School and Youth Hockey.

We have a total of 20 teams in the middle school girls’ basketball league (which includes two new teams from Salida del Sol).

Adult basketball has a total of 33 registered teams this year – an increase of over 30 percent from 2015.

Youth Enrichment The Fun In the Snow program ran from December 18th through January 4th with a total of 74 registered participants.

The 21st CCLC after school program will resume at the Rodarte Center on Friday, January 22nd with Billie Martinez and Maplewood Elementary students being bussed to the Center.

The annual Community Christmas party at the Rodarte Center was a huge success again, as over 1,225 participants came through the doors with 563 presents distributed.

Human Resources:

Human Resources Director Sharon McCabe:

Recruitment & Selection In partnership with hiring managers, assisted in the selection and hiring processes for 10 employees who began employment or received promotions in December.

Training & Development 20 managers/supervisors participated in Quarterly Strategic Staffing Review process training followed by 1-on-1 meetings facilitated by either HumanEx or Human Resources staff to assist in the application of concepts learned in the training; 14 employees participated in the Excellence Core Value session facilitated by Roy Otto and Brad Mueller; approximately 30 employees participated in other training opportunities throughout the month of December.

Employee Benefits Completed the annual benefit open enrollment process for all employees. This was the second year each employee enrolled on line and results were transmitted to benefit vendors electronically.

Public Works:

Public Works Director Joel Hemesath:

GET (Greeley Evans Transit) Route Changes GET's new route structure went into effect on January 4th. Things thus far have gone relatively smoothly with approximately 80 to 85 percent of the anecdotal feedback from riders being positive. Furthermore, even with the change, as of January 14th ridership is above what it was last year for the same amount of service days. Staff is continuing to work with riders who may need travel training, and once the weather improves pour concrete pads at new bus stops so that shelters/benches can be relocated.

8th Avenue Entryway Corridor Improvements, 1300 Block and 13th Street Intersection The 2015 construction phase from 14th Street through the 13th Street intersection started August 17th and is now substantial complete. In the spring landscaping will be installed as well as the intersection will be repaved to smooth out the ride. The final phase to 10th Street is under design and will be constructed in 2016.

10th Street Access and Streetscape Improvements, 23rd Avenue to 35th Avenue Staff has negotiated preliminary design services with a Jacobs Engineering, for the remaining corridor design. The design will also evaluate ROW needs and prepare CDOT format Right of Way acquisition plans as that is the next phase to acquire ROW from approximately 50 parcels over the next year. Current phase is design work

and ROW purchase in 2015/2016. The next construction phase is not until 2018 and the all of the remaining portions will be done at that time. Staff met on November 17th to determine if some property ROW acquisitions warrant special design considerations to avoid total property acquisitions, etc. Staff is proceeding with ROW plan preparation currently.

Sunrise Entry Feature/Parking Lot The parking lot has been paved and striped, and the landscape and irrigation is scheduled to be completed next spring. The arch entryway feature was installed December 8th. It is "corten" steel that will rust over time to attain the desired visual look. The basketball hoop has also been installed. The project is complete except for landscaping.

27th Avenue Storm Drain Improvements Layne Heavy Civil, Inc. started construction on September 14th and has reached Substantial Completion far ahead of the original May completion date. The first lift of asphalt patching on 27th Avenue Court is complete; the final lift of asphalt will be done in the spring. Asphalt patching is complete on 16th Street and 17th Street; concrete flatwork is all but complete and has been stopped due to cold weather. Landscaping repair work, a small amount of concrete flatwork, and a few miscellaneous items will be completed in the spring of 2016. The contractor on this project is excellent; they have completed a quality job, within budget and approximately 80 calendar days ahead of schedule. We are very happy with the high quality of work, high efficiency, and fairness of this contractor.

Downtown Storm Water Master Plan The hydrologic analysis (rainfall/ runoff) south of the No. 3 Ditch is nearly complete, this is the upper portion of the downtown drainage basin. Evaluation of the existing system and flooding problems is nearly complete. A project website will be live in the next month. This website will assist in public outreach and will be capable of collecting comments from the public.

Keep Greeley Moving Initiative, Road Maintenance Staff is planning the 2016 pavement and concrete maintenance programs, including coordination with utilities about possible conflicts and other coordination needs. A tentative 7-year plan has been created for the newly funded program. A website is being created and staff will be attending a neighborhood meeting for the downtown area to discuss Keep Greeley Moving and the program for 2016 and when they might see road work in the future.

65th Avenue, U.S. Highway 34 to 37th Street The project is being designed for construction in 2016. Staff is working with the City of Evans to coordinate this project. Final design and ROW Acquisition is planned for completion soon. An intergovernmental agreement for City Council to consider for construction activities will come before Council this winter.

Public Safety Training Facility The exterior block wall has been built and the contractor is beginning work on some of the specialty items on the inside of the building. April completion is anticipated.

20th Street, 71st Avenue to 86th Avenue The road widening improvements from 71st Avenue to 74th Avenue are being completed. The final design from 74th Avenue to 83rd Avenue is also being completed, and this design will be done early 2016. Staff plans to bid the construction project in March.

U.S. Highway 34 Bypass Signal timing Updates Staff has been working with CDOT to install Adaptive Signal Control along the U.S. Highway 34 Bypass from 8th Avenue to 65th Avenue. The system was “turned on” this week and is working very well. Travel time studies will be conducted following our efforts after fine tuning the corridor.

Snow & Ice Removal The Street Division has been operating a day and night shift in order to reduce complaints increase drainage problems by removing snow and ice from Priority 1, 2, and 3 trees. The Division is opening up travel lanes cross pans and gutter for drainage.

Water & Sewer:

Water & Sewer Director Burt Knight:

Water Treatment A “needs assessment report” was prepared for the two water treatment plants, Boyd Lake and Bellvue Water Treatment Plant by HDR Engineering which assessed the condition of each unit process for both treatment plants. The assessment report has resulted in the design of flocculation/sediment basin improvements being implemented at the Boyd Lake Water Treatment Plant along with filter improvements at Bellvue Water Treatment Plan. Construction of these improvements has been initiated and will be completed prior to the start-up of the Boyd Lake treatment plant next spring and by the summer at the Bellvue Treatment Plant.

Wastewater Treatment The first phase of the planned work recommended in the WPCF 2012 Solids Master Plan has reached operational status. The new dewatering centrifuge, sludge cake pump, and polymer system are running. Centrifuge optimization is requiring additional time from the vendor. However, the biological media is being mixed with centrate allowing operational start-up of the facility. Final construction completion has been extended to June 1, 2016 in order to accommodate the centrifuge optimization. The remainder of the construction activity was completed prior to November 30, 2015 as planned. Design work continues for two new primary digester covers and mixing system, a new digester heating boiler system, and a new South Plant standby generator. The preliminary design report for the proposed facilities has been completed. Phase II of the Wastewater Operations Plan continues with staff providing necessary feedback for the new plant data management system. Huber Technology was awarded a contract for the new screening equipment at the plant’s hauled waste station. The screening equipment was received and installation is scheduled to begin in February.