



Homestead Park and Open
Space - 3699 29th Street

DEPARTMENT UPDATE

MARCH 16, 2016

This report is being provided as a brief update on Citywide Initiatives and Department Activities included in the City Manager's Work Program, as well as other matters thought to be of general interest or as referred to staff by Council.

DEPARTMENT UPDATE

MARCH 16, 2016

City Manager's Office:

City Manager Roy Otto:

Department Activity #5 – Achieving Community Excellence (ACE) Athletics

An outline of the program was completed and presented to the District Six School Superintendent for approval, which was granted. A School District employee is being assigned primary responsibility for the program, and staff will now begin applying for various grants for the program.

Department Activity #6 – Achieving Community Excellence (ACE) Marketing

Five businesses (Guaranty Bank, Rices Honey, Synergy Oil, Heart Center Counseling and ACM, LLP) have committed to the effort for a total of \$11,000.00 to date. Twenty additional businesses have had an initial contact.

Assistant City Manager Becky Safarik:

Citywide Initiative #2 – Downtown Hotel and Conference Center

Work has progressed with the Hotel Project Team to include a drafting of multiple development and financing agreements for review, adjusting site and building design to address requirements by the hotel franchise and an increase in conference center area, and dealing with a variety of off-site issues related to utilities. Collateral work continued with move and demolition of buildings on the City Annex block and former Safeway, continued design work for the new fire station and City Center, and touring of other office buildings in Larimer County to view alternative workspace options. Staff also met with the Tribune to offer a big picture overview of the scope and complexity of this project and a preview of the upcoming hotel development. The City's communications team has posted regular updates to the City web page for the public to access. The project will now advance to the Council at a special meeting on March 22nd to introduce an ordinance authorizing the City to enter into a ground lease and to finalize that action and approval of the full development agreement at its April 5th regular meeting.

Citywide Initiative #4 – Establish Communication Services Department

Analysis of the functions of the two major communications divisions in the City – the Communications and Engagement Office and the Marketing Team with Culture, Parks and Recreation – has continued since late 2015 and a summary of functions, staff talents, and resources will be described in a summary report for the new Communication Services Director (CSD). The development of the CSD job description, posting of the position on line, in professional journals and outlets, and related marketing took place over the last two months. The job has been announced as open until filled with review of submitted applications starting April 7th.

Citywide Initiative #14 – Poudre Greenway Master Plan

A funding request was submitted to the Colorado Water Conservation Board - Water Supply Reserve Account in October 2015 to assist with the development of this plan. The funding request was in two parts: a portion of the funds requested from the South Platte Roundtable account, and the balance from the Statewide Reserve Account. The first part of the application was presented to the Board by staff in January and subsequently recommended for approval; the grant was resubmitted the end of January for the Statewide fund and will be considered by the board on March 16th. The CWCB staff is recommending

approval. If granted these funds will be awarded via a state contract over the next few months and, along with City matching funds, will allow staff to contract for a consultant to help craft the Greenway Plan.

Other General Department Updates:

CDBG Annual Process

Notice of grants allocations received: \$857,459 CDBG (estimated \$850,000); \$313,386 HOME (estimated \$300,000). The 2016 Action Plan will be submitted after the City receives its official notice of allocation letters, which come directly from HUD headquarters.

HOME

Habitat North – The 55th house in the subdivision sold in late February. Construction of duplex at Camfield Corner is underway with completion expected in April, 2016.

G-Hope

There have been a total of 13 closings; 5 City employees, 4 UNC employees, 1 NCMC employee, and 3 District 6 employees.

Properties Acquired for City of Greeley

House at 1115 11th Street has been moved. The Virginian Apartments building has been demolished, as has the bank on the corner of 11th and 11th. The land has been cleared. The Safeway building has been demolished.

Poudre River Trail

Trail Maintenance and Weed Control – Work continues to maintain the trail, repair damaged sections and control the weeds before the growing season of 2016.

Work is underway to plan the first major Poudre Trail event of the year. The Trail-athlon will be held on Saturday, May 11th from 9 am – 12 noon at the Poudre Learning Center.

NRO Creative District Event Do Tell!

This inaugural event about local storytelling was a great success, with volunteer support and 160 in attendance at the UCCC on February 17th.

NRO HOA Training

Facilitated an HOA board members training by Hindman Sanchez Law Firm with 48 attendees.

Economic Development:

Economic Development Director Chad Howell:

Citywide Initiative #9 – Broadband Service

Staff continues to assemble information and reach out to other communities on the issue.

Department Activity #24 – Business Retention and Expansion (BRE)

Conducted seven visits this month including Burris Optics; relational database under development; 380 primary and high wage employers identified for 1st quarter business survey.

Department Activity #25 – Community Economic Development Marketing

Interim web pages complete; printed materials for outreach 90% complete; greater redesign of web pages under development.

Department Activity #26 – Grocery Store Market Opportunities

Staff has assembled data sets and refinement of scope is underway.

Department Activity #27 – Site Preparedness Assessment of Targeted Development Opportunities

Completed site profiles and maps of 14 sites for industrial development prospect; refinement of “unknown” fields underway.

Other General Department Updates:

10th Street TIF District

Staff performing “voids” analysis and assembling data and demographics necessary to develop project recommendation.

Finance:

Assistant City Manager and Finance Director Victoria Runkle:

Citywide Initiative #7 – Two-year Budget

Staff is analyzing the 2016 revenues and expenditures.

Citywide Initiative #8 – Performance Measurement

Creation of a data base continues. Discussions are occurring with all departments about improving their performance measurements.

Citywide Initiative #10 – Purchasing Process Revisions

Development of a paperless routing process continues. Staff has extended the concept to include project managers, vendors, department directors, Legal, Finance, and the City Manager’s Office. This has created a need to analyze different software.

Citywide Initiative #11 – Business License Revisions

Staff continues to meet and review the current system. The project is planned for completion in June with a consolidation of a fewer number of types of licenses.

Department Activity #28 – Voice Payment System

Legal has reviewed the contract. Implementation will occur in May.

Department Activity #29 – Food Tax Rebate Program

Through the first six weeks of the program, the City has rebated over \$35,000. Last year the total amount rebated was \$26,000. The program ends in June, and the staff will have a report to Council on the performance outcomes of the changes to the 2016 program.

Department Activity #30 – Sales Tax Engagement Program

Meetings continue to be offered through the Chamber of Commerce. Attendance has been fewer than six companies at any meeting. Having stated that, the Finance Department recently completed the analysis of the January sales tax receipts. Very few businesses did not report the new tax rate (0.65%). We believe the fact most businesses implemented the 0.65% tax demonstrates the success of the outreach accomplished through two mailings, newspaper and other advertising, as well as social media.

Information Technology:

IT Director Patty Stokes:

Department Activity #39 – Internet Improvements

Fiber will be installed at the Police Dept. data center in early April to provide for the redundant internet. Speed increases expected by the end of April.

Department Activity #40 – Greeley Police Improvements

Project scheduled for 3rd quarter 2016

Department Activity #41 – Greeley/Weld County Technology IGA

Weld is in their investigation process to value the fiber identified. I will contact Mike Wallace to move this forward if he has not scheduled another meeting by April 1st.

Other General Department Updates:

IT Department Relocation

The IT Department relocated to the old CDOT engineering building March 9th, 10th, and 11th. Getting organized in our temporary space.

Fire, Courts, GTV8

Projects to provide network and phone connectivity for employees moving from Lincoln Park, as well as moving their computer equipment and printers.

Human Resources:

Human Resources Director Sharon McCabe:

Department Activity #36 – Short/Long Term Disability and Life Insurance

Contract awarded to Cigna Group Operations with a March 1, 2016 effective date. Life insurance open enrollment period continues through mid-March with no evidence of insurability requirement up to \$250,000 employee/\$50,000 spouse (for open enrollment period only).

Department Activity #37 – Employee Wellness Center

New vendor, Care Here, opened for appointments February 16. To date, utilization is at 96% of capacity. Transition of records from previous vendor and connectivity to Cigna, health insurance administrator, is in process.

Department Activity #38 – Leadership Training

2016 Spring leadership training focus on Coaching – courses offered include “Just Say It – Giving Feedback” (February 10) and “The Practical Coach” (March 3); HumanEx foundational and Quarterly Strategic Staffing Review training for new managers and supervisors continues.

Other General Department Updates:

Recruitment & Selection

In partnership with hiring managers, assisted in the selection and hiring processes for 9 employees who began employment or received promotions in February.

Compensation

Administered the annual performance review and merit increase process for 550 general employees. The 3% average merit increase approved by Council as part of the 2016 budget was awarded to employees based on performance.

Police:

Police Chief Jerry Garner:

Citywide Initiative #12 – Police Transparency and Accountability

The Police Department has set goals to increase the number of social media posts and public information presentations, each by 10% in 2016. In addition, the Department's body-worn camera committee is proceeding with planning for a pilot camera program later this year. In April the chief will do a Work Session presentation to Council on this Work Initiative.

Department Activity #42 Traffic Safety

Data Driven Approaches to Crime and Traffic Safety (DDACS) grant funds are being utilized to bolster traffic enforcement via overtime officers.

Department Activity #43 Police Department Reaccreditation

The Department is working on its self-inspection process in order to undergo a reaccreditation inspection later this year.

Other General Department Updates:

Strategic Plan

The Police Department's Revised Strategic Plan will be featured in an upcoming article in the local *Greeley Neighbors* magazine.

Distracted Driving

With the assistance of the City Attorney's Office the Department will soon bring to Council proposed ordinances dealing with the dangers of distracted driving.

Staffing/Hiring

The Police Department's four cadets continue to do well in the Red Rocks Community College law enforcement academy and are scheduled to graduate later this spring. Oral board interviews have been completed and the hiring process is continuing to fill three additional vacancies in sworn officer ranks.

Citizens' Police Academy

Approximately 30 students have registered for the Spring edition of the Citizens Police Academy that starts this week.

Community Development:

Community Development Director Brad Mueller:

Other General Department Updates:

Building Inspection

Inspection stops are still a little off in February, but Fire Inspection stops picked up slightly. There were 2,016 total stops in 2016 versus 2,528 in 2015. This equates to an average of 10.5 inspection stops per inspector, per day, with is at the desired standard. Plan Reviews for 2016 also started bit off but have come back in February, at 152 compared to 157 in 2015. Performance goals continued to be met, with turn-around times being half the time set for goals in 77% of new construction, and 62% of remodels.

Farmers Market

The Winter Market is held at 1100 8th Avenue from 9 to noon on the 2nd and 4th Saturdays from January – April. Sales have improved slightly. Planning for the summer season market is underway.

Recycling Programs/GROW Facility

2,445 cubic yards of materials were brought in in February. Most of this was from commercial contractors. Other yardage was about 83% of last February's amount but is probably mainly attributable to the winter weather.

Code Compliance

Inspection numbers were down compared to January, but saw an increase compared with February, 2015. Total cases created last month were 346, with 114 courtesy warnings and 57 notices of violation issued. Total field inspections were 715 (compared to 527 in 2015) bringing our annual total to 1828 for the year. There are a handful of challenging/interdepartmental cases that are being worked on right now, including; Go Green Pallets and the old Rafferty's sight. Given the lack of snow in February, many other compliance issues are being dealt with that may not typically be addressed this time of year.

Development Review

Staff conducted 16 pre-application meetings in February. The number of these held is an early indicator of future development activity; this month was significantly above average.

Coming Out Of or Going Into The Ground

- Boomerang Ranch 3rd Filing – 8150 12th Street – 48 Multi-Family Units
- Leprino – 1302 1st Avenue – Expansion of Private Wastewater Treatment Facilities
- Flatiron Steel – 11500 21st Street – New 3,500 SF Office Building
- Mission Village – NE Corner of 5th Street/23rd Avenue – 50 Multi-Family Units
- Centerplace North Subdivision – North of Centerplace Drive/East and West of 44th Avenue – Infrastructure and Land Grading for Future Commercial Development
- Greeley Dodge Service Facility – North of Highway 34 Bypass/West of 36th Avenue – 30,000 SF Shop and Office Space
- St. Peter Catholic Church Expansion – 915 12th Street – Demo and Reconstruction of Parish Office and New Social Hall
- Wild West Motor Sports – 3010 29th Street – 6,000 SF Addition for Motorcycle Sales & Parts Storage
- The Reserve at Hunter's Cove – 6024 1st Street – New 4-Plexes
- Agrium Pilot Plant – 2323 115th Avenue – 18,000 SF Research Facility
- Ward Energy Compressed Natural Gas Fueling Station – High Pointe Industrial Park – 2 Acre Compressed Natural Gas Fueling Station
- Bank of Colorado – 7017 10th Street – 12,000 SF Bank/Office Building
- Weld County Storage – 1130 7th Avenue – 16,800 SF of Reconstructed Self-Storage, Warehouse, and Office Space
- Boomerang Ranch 2nd Filing – South of 11th Street/West of 78th Avenue – 71 Single Family Lots
- The Reserve at West T-Bone – 5770 29th Street – 3 New 24-Plexes
- Homestead Multifamily – 3816 29th Street – New 8-Plexes/6-Plexes
- Homestead Self-Storage – 3546 29th Street – 103,000 SF of Self-Storage Space
- Summer Park – 66th-69th Avenue/3rd Street – New 6-Plexes/5-Plexes/4-Plexes
- Renaissance at Fox Hill – 4672 20th Street Rd – New 5-Plexes

Culture, Parks, & Recreation:

Culture, Parks & Recreation Director Andy McRoberts:

Citywide Initiative #6 – Right-of-Way Maintenance

Staff has been inventorying and categorizing various maintenance methods in order to create a baseline of information.

Department Activity #15 – Museum Master Plan

Work has progressed on developing a long range plan at the White Plumb Farm Learning Center. An outline has been developed, key stakeholders identified, as well as a planning calendar that establishes dates for public input meetings. Other sites will be vetted throughout the year as a year-long process.

Department Activity #16 – Youth Sports Complex Parking Lot Improvements

Final designs are being completed for the improved parking lot area for construction in the fall.

Department Activity #19 – Island Grove Improvements

A final draft of the Island Grove Master Plan will be presented to the Island Grove Advisory Board on April 7, 4:00pm. Construction of the Buckle Club is fully underway and the elevator shaft is complete depicting the full scale of the building.

Department Activity #21 – Sister City Hosting Youth and Adults

The City of Greeley is looking for local families to host students, chaperones and Moriya International Friendship Association delegates from Moriya, Japan, July 28 through August 4, 2016, as part its Sister City Exchange program. “Host families provide their guest with a place to sleep, meals and transportation, and in return they receive an opportunity to learn about a different culture and make new memories,” says Andrea Haring, Program Coordinator. As part of the application process to become a host, the City conducts background checks on each adult living in the household. Each student and adult is covered with a travel insurance policy that covers medical expenses in case of an accident, injury or illness. Host families must reside in Greeley. Applications are due April 15th. The exchange program supports a sister city relationship between the two cities. Last year, students and chaperones from Greeley stayed with host families in Japan and Greeley will send students again in 2017. To download a host family application or to learn more about the program, visit GreeleyGov.com/Moriya or call 336-4219.

Other General Department Updates:

Cultural Affairs, Festivals

Staff met with the Finance Department and agreed to a much more streamlined method to collect and remit City of Greeley sales tax at events with vendor booths. We will cease collecting State taxes at all festivals, and other events from booth vendors.

Cultural Affairs, Museums and Historic Sites

In early February, the staff of the Greeley History Museum received the Josephine Miles Award in a ceremony at the History Colorado Center. This was in recognition of the Union Colony Letters Project (original letters sent to Nathan Meeker). The award is given annually to an individual or organization that has made a significant contribution to the advancement of Colorado history through educational programs, research, exhibitions, collections management projects, historic preservation, or publications. Entities of all sizes and budgets are considered so Greeley was competing with much larger institutions

with more resources. This is a really big deal in the profession and we couldn't be prouder of the staff that put this all together.

The new exhibit "Well Dressed In Weld" is now open at the Greeley History Museum through December, 2017, in the Upper Gallery. The show has components that will periodically change out in order to address specific fashion-related sub themes. This first phase focusses on evening wear. The exhibit examines the lives of people in Weld County from 1870-1970 through clothes that were actually worn.

Cultural Affairs, Public Art

The Northern Colorado High School Art Exhibit will be shown in the Tointon Gallery of Fine Arts March 11th through the 25th. The student reception was held on Thursday, March 17th, 6-7:30 PM. This year's Sculpture on Loan has been selected, and agreements have been sent to artists. Last years' art will begin disappearing in late March and staff expects nearly all of the 10 new pieces to be placed by the end of April. To prepare for the new hotel the "Butterfly Ball" has been relocated to the NE corner of Bittersweet Park. The mural "The Box" was removed from the east side of the former Council Chambers, extensively repaired, and installed in its new location on the south facing wall of the main Gym of the Downtown Recreation Center (along 11th Avenue at 7th Street).

Cultural Affairs, Union Colony Civic Center

The UCCC is 75% booked on the 2016-2017 season and expects to be 100% booked by the end of April. We may possibly be able to announce the season at the end of May before the conclusion of this season. Ticket sales: "Disney's Classic "Fantasia" with Live music by the GPO Upcoming performances: "The Dixie Swim Club" March 11th through the 20th, "Ladies of Laughter" March 18th, "Out of Bounds" March 21st, "Ragtime" March 22nd, "The Greeley Chorale: An Evening in Vienna" April 9th.

Golf

The snow has melted finally (for now anyway), and 2016 super membership sales have exceeded 2015 sales by a total of 4 to date. So far, there have been 60 super memberships sold compared to 56 for the entire year of 2015. Super memberships are different than the annual pass. The super membership for seniors is \$1512 and adult membership is \$1680 for the year. Golfers who purchase the annual pass pay a trail fee every time they play and there are no other fees associated with the super membership. In the month of February there were 479 rounds at Highland Hills and 726 rounds at Boomerang Links. A total of 1,205 rounds compared to 1996 total rounds in 2015. The golf courses have 50 events scheduled so far in 2016. We had a total of 59 events for the year 2015. Both Highland Hills and Boomerang Links charged their irrigation systems on March 8th to be prepared in the case of a drier spring. In 2015, the irrigation systems were charged up March 23rd.

Parks, General

The construction for the new Portland Loo downtown has begun. Utilities will be the first phase of the project on the East side of Lincoln Park and installation should be complete by mid-April.

Butch Butler Field received a new scoreboard in the beginning of March, just before the start of the high school baseball season. The new board is LED and wireless so electrical cost savings will be substantial over the previous board which had over 200 incandescent light bulbs.

A second phase of new park signs was awarded and installation should begin in late spring. This round of signs will include some recreation facilities as well as Boomerang Golf Course.

Athletic facilities irrigation is being charged to keep playing fields safe for users. The first softball tournament of the season at the Youth Sports Complex was held March 12th through the 13th. Softball has also begun at Twin Rivers Park, and soccer has started at Balsam Sports, Monfort Park, and Island Grove Multiuse Fields.

Parks, Forestry

The Tree Care Workshop on 2/26/16 was a huge success with 252 in attendance.

We are in the process of scheduling our "Giving Tree" presentations to Greeley first-graders.

The Arbor Day proclamation is being created and will be presented by the mayor (or mayor pro-tem) at our Arbor Day celebration on April 23rd.

Tree work has been completed on 35th Avenue between 20th and 22nd Streets. Spring clean-up is well underway in preparation for the plantings that will take place soon. Trees are being transplanted from our nurseries into parks and public areas throughout the city.

Parks, Cemetery

The cemetery completed a total of 13 burials in February. Burials consisted of 7 full burials, 3 in-ground cremation inurnments, & 3 scattering garden burials. The cemetery manager met with the Military Memorial Day planning group and set the stage for the 2016 Memorial Day Program which consisted of choosing Emcee, Speakers, and order of events.

Island Grove Regional Park

Island Grove will host the following public events in the next 30 Days; March 24th District Six's 8th Grade Career Fair and Lutheran Family Services' Taste of Weld County, on March 26th we have our second boxing event in 2 months put on by Empire Boxing Promotions. We start April off with our first dog show of the year, April 1st through the 3rd the International Dog Show, along with the Weld County Food Bank Fundraiser on April 2nd, on April 9th we host United Way's Children's Festival, on the 16th we host a fundraiser for A Kid's Place. On Sunday April 17th La Tigre Radio is putting on their annual Women's Fair followed by Weld County Extensions annual Goat Extravaganza April 22nd through the 24th.

Recreation

Spring outdoor sports are underway with adult softball, adult flag football and youth soccer. Currently staff is organizing a new fall youth co-ed flag football program, the ages of participants has increased to 13 years old. The Senior Center hosted its annual St. Patrick's Day Luncheon on March 17. Traditional corned beef and cabbage. The Ice Haus is hosting its Annual Bunny Hop Skate March 26, 12-1:30pm. Come hop on over with the Easter Bunny for a great family fun event. The Recreation Center has implemented a new Adaptive Yoga program. Designed as performing classical yoga postures in a standing and/ or in seated positions to help to increase flexibility, to develop better balance and coordination, to gently strengthen the muscles, to deepen the breath, and to relax the mind. The yoga postures will precede warm up movements to improve circulation and prepare muscles for yoga exercises. This is a slow paced gentle yoga class aimed at individuals who need modifications to fit their various physiological abilities and for those who have special needs and want to practice yoga. The Recreation Center started a monthly Teens Night Out on March 18th. Great opportunity for youth to come hang out with friends to play games, dance and generally have safe social setting.

Youth Enrichment

The City of Greeley and Employment Services of Weld County hosted the Teen Job Fair on Wednesday, March 2nd from 5:30-7:30 pm at Island Grove Events Center. Approximately 540 youth came seeking employment opportunities. The Youth Commission is seeking nominations for National Youth Service Day Awards. The deadline to nominate a youth is Monday, March 28 by 5:00 pm. Youth must be between the ages of 11-18, performed community service in the City of Greeley or are a Greeley resident and not a past recipient. The ceremony will take place on Tuesday, April 5th at the Weld County School District 6 Administration Building from 5:30-7:00 pm. The award winners will be awarded a plaque by the City of Greeley Mayor at the City Council meeting. The Summer Teen Employment Program (STEP) started accepting applications at the Teen Job Fair on March 2nd. There will be 88 positions open in the Culture, Parks, and Recreation Department for a 10 week program with 20 hours per week. The program will run from Tuesday, May 31st-Friday, August 5th. Applicants must be a City of Greeley resident, between the ages of 14-17 by May 31st and still in school to be eligible for employment. The deadline for applications will be Wednesday, March 23rd by 5:00 pm.

The Rodarte Community Center, School District 6 Gear Up and Avid programs and ACE have been working together to bring the S.T.E.M. Summer Scholars program as well as a Robotics program to the Rodarte Center this summer. All partners have been working hard to recruit, train and implement this program in June.

Public Works:

Public Works Director Joel Hemesath:

Citywide Initiative #3 – City Center Phase I

Safeway demolition is nearing completion and the Fire Station that will go in its place is under design and is expected to go to construction late summer or early fall. Staff toured businesses with open office concepts and are planning to move forward with this concept in the new City Hall. Early design work on floor plans is being done for the City Hall. Demolition for the City Hall Phase 1 is now complete. Work has begun on an alley vacation and will need to be done, as well as some re-platting of property boundaries on this block. Construction will likely start in late fall.

Citywide initiative #13 – Keep Greeley Moving

A logo has been developed and information about Keep Greeley Moving will go out with communications on road maintenance projects this year. A website is being finalized also to communicate progress of work being done.

Additionally the following activity is going on related to Keep Greeley Moving sales tax:

-Road maintenance work: Two Street Division teams are crack sealing until the first of May. The goal for this spring is to place 250,000 pounds for a total of 500,000 by the end of the year.

-Other road maintenance contracts are being renewed and being put together now with work starting in the next 60 days.

-20th Street: 74th Avenue to 83rd Avenue: Project design is complete, the project is out to bid, and the bid opening is scheduled for March 17th. Construction will begin this Spring.

-71st Avenue Sheep Draw Bridge: Statement of Qualifications for design were received in early March. Two consultants were interviewed after reviewing SOQ's from six consultants. We are currently negotiating with a consultant to finalize the scope and fee. Construction is anticipated in 2017 for the bridge only.

-71st Avenue, 12th-22nd Street: Proposals are out and working on hiring a design contractor. Design will be done in 2016, right-of-way in 2017 and construction in 2018.

Department Activity #44 – Department Reaccreditation

Updating of department records is going on now. Reaccreditation visit should occur sometime in October.

Department Activity #45 Chief City Engineer

Tom Hellen was hired as our new City Engineer February 25th. He will be working with Steve Bagley until July when he retires to learn as much as he can from him as a part of our succession plan.

Department Activity #46 – 10th Street Access Control and Streetscape

Consultant contract is being finalized and design plans are underway along with ROW acquisition. Design is anticipated in 2016, ROW in 2017 & early 2018, with construction in late 2018.

Department Activity #47 – 8th Avenue Streetscape Improvements

A bid opening will occur sometime in March. In spring, 2016, landscaping will be installed as well as the intersection will be repaved to smooth out the ride.

Department Activity #48 – Intersection Improvements

20th Street @ 47th Avenue was identified as an intersection needing turn lane improvements. Design is nearing completion. Plans are to bid in March with construction after the school year is over with it being done before school starts in the fall.

Department Activity #49 – Americans with Disabilities Act Improvements

Work is being done now to inventory our concrete and accessibility in the right-of-ways and create a report and plan to address deficiencies. Work is planned to be completed by early summer on this report.

Department Activity #50 – Effective Vehicles Utilization

Vehicle analysis is being done now as a part of the budget process and will be presented to City Council as a part of the 2017-18 budget.

Department Activity #51 – 27th Avenue Stormwater Improvements

Phase 1A was finished within budget and approximately 80 calendar days ahead of schedule. Phase 1B will be out for bid in March 2016 with construction starting in late April 2016. This Phase will construct new storm drains and large inlets on 16th Street, 17th Street, 28th Avenue, and 17th Street Road. Construction of Phase I-B will be complete by fall 2016.

Department Activity #52 – Neighborhood Stormwater Improvements

Stormwater work in the Sunrise Neighborhood will be done this year ahead of overlay work. Design is underway with plans to bid late Spring and have construction of Phase 1 done this year.

Department Activity #53 – Poudre River Flood Review and Improvements

Consultant continues to work on modeling and studying possible improvements for the Poudre River between 11th Avenue and Ash Avenue.

Department Activity #54 – Stormwater System Administration

The hydrologic analysis (rainfall / runoff) of the basin and evaluation of the existing downtown system is complete. Areas at risk of flooding from local rainfall have been identified. The project website is online and can be accessed at <http://www.DowntownRainDrain.com>. This website will assist in public outreach and is capable of collecting comments from the public. The Alternatives Evaluation phase, where we determine the feasible solutions to the Downtown area drainage problems is underway and should be complete before the end of April, 2016.

Department Activity #55 – Transit Improvements

Transit 5-10 Year Strategic Plan: GET has, with the assistance of a consultant, began working on a 5-10 Year Strategic Plan. This plan, which will be instrumental in developing a vision and a plan for transit for the next 5 to 10 years, will involve a tremendous amount of input from the public through hearings, presentations and other such forms. A Steering Committee is also being formed to ensure representation from a cross section of Greeley, Evans and Garden City is in place to help provide a variety of views (i.e. DDA, Greeley Chamber of Commerce, representatives from several city boards, UNC, AIMS, etc.). Furthermore, staff will be coordinating a time for which the City Councils for Greeley and Evans as well as the Town Board of Garden City can provide input and identify goals.

Downtown Transfer Center Relocation: GET will be relocating its current downtown transfer center to its new temporary location at the Rodarte Center, effective April 4th, in preparation for the hotel redevelopment. Although not the long-term solution for GET's transfer center, it will provide the needed shelter and restrooms for our riders as staff continues to work to identify the grant funding needed to construct the designed transfer center located at 11th Avenue and A Street. The Transfer Center is waiting for additional funding,

Department Activity #56 – Public Works and Water & sewer Maintenance Facility

Consultant is working on the study and has been collecting site and staff information. A walkthrough of the existing facility was done March 15 and current issues and needs were discussed to aid the consultant as they work to complete the study this summer.

Other General Department Updates:

Sunrise Entry Feature/Parking Lot

The parking lot has been paved and striped. The arch entryway feature was installed December 8th. It is "corten" steel that will rust over time to attain the desired visual look. The basketball hoop has also been installed. Project is complete except for landscaping; which is underway now and will be done by early April, 2016.

65th Avenue: Highway 34 Bypass to City Limits

Right-of-way is being negotiated with three property owners. Construction plans are scheduled to be done in March. Once we have CDOT's approval to bid due to this being grant funded, the project will be bid out for construction most likely in April.

Public Safety Training Facility

The contractor is working on punch list items for the burn building. The earthwork contractor is coming back when weather allows preparing the subgrade around the building and pouring the required concrete pad. This should make the project substantially complete.

Water & Sewer:

Water & Sewer Director Burt Knight:

Citywide Initiative #1 – Real Estate Asset Management

This initiative will develop and implement an inter-departmental program of real property asset management, focusing on leasing City-owned mineral rights, actively managing leases, and tracking royalties, but also including leases of City-owned real estate, easements, license agreements and purchases. A draft of specific task requirements has been developed and will be discussed with department representatives to develop job descriptions and define needed process requirements.

Citywide Initiative #15 – Water Efficiency Tactical Team (WETT)

The Water Efficiency Tactical team (WETT) initial program rolls out and funding methods will be presented to multiple department members and teams in April 2016. Interdepartmental development and collaboration will be discussed at roll out. Implementation of the 2015 conservation plan is underway. Landscape code implementation and developer recruiting is underway. The water budget rate structure program has been presented to Water & Sewer Board and City Council with on-going discussions prior to implementation. The Helvetica messaging campaign (similar to Greeley Unexpected for water issues) Phase I has been received and will be reviewed. This phase includes concept designs, story boards and messaging campaign schedules and costs. The Campaign will be discussed at the April 2016 Water & Sewer Board meeting.

Department Activity #57 – Water & Sewer Operations Division Reorganization

There is a desire to maximize efficiency in terms of personnel and equipment. This activity developed a reorganization plan maximizing utilization of field crews, consolidated and simplified the organizational reporting structure, and planned for the eventual loss of institutional knowledge pending future retirements. Phase I of the plan has been completed which combined the water transmission/distribution and wastewater collections divisions.

Department Activity #58 – Significant Capital Project Implementation

The Water and Sewer Department is the highest cost capital construction intensive Department in the City operation. As such, annually staff is involved in constructing numerous projects. This activity will report on the most significant of these projects which include the following: Northern segment of the Bellvue Transmission Pipeline, Water Treatment Plant Improvements, North Greeley Sanitary Sewer Interceptor Improvements and the Water Pollution Control Facility (WPCF) wastewater solids improvement program.

Bellvue Transmission Pipeline - bids were received for the tunnel portion with construction to begin this summer.

WTPs - A “needs assessment report” was prepared for the two water treatment plants, Boyd Lake and Bellvue WTP by HDR Engineering which assessed the condition of each unit process for both treatment plants. The assessment report has resulted in the design of flocculation/ sediment basin improvements being implemented at the Boyd Lake WTP along with filter improvements at Bellvue WTP. Construction of these improvements is ongoing and will be completed prior to the start-up of the Boyd Lake treatment plant in April and by the late spring at the Bellvue treatment plant.

WPCF - The new dewatering centrifuge, sludge cake pump, and polymer system are running. Centrifuge optimization is requiring additional time from the vendor. Final construction completion has been extended to June 1, 2016 in order to accommodate the centrifuge optimization. The remainder of the construction activity was completed prior to November 30, 2015 as planned. Design work continues for two new primary digester covers and mixing system, a new digester heating boiler system, and a new South Plant standby generator. The preliminary design report for the proposed facilities has been completed. Phase II of the Wastewater Operations Plan continues with staff providing necessary feedback for the new plant data management system.

Department Activity #59 – Federal Permitting

The City of Greeley is currently active in three federal permitting processes. The Milton Seaman Reservoir Expansion, the Bellvue Pipeline Permitting process and as a participant in Windy Gap.

The expansion of the Milton Seaman Reservoir is now known as the Milton Seaman Water Supply Project ("MSWSP"). MSWSP would serve as a component of Greeley's existing municipal water supply system to address reliability, system flexibility, and future demand needs. In order to enlarge the reservoir, Greeley has submitted to the Corps a permit application under Section 404 of the Clean Water Act (33 U.S.C. §1251 *et seq.* ("Section 404")). The Corps has determined that an Environmental Impact Statement ("EIS") under the National Environmental Policy Act (42 U.S.C. §4321 *et seq.* ("NEPA")) is necessary to make a decision on the permit application.

In 2016, The City has completed the separation of the MSWSP project from the Fort Collins Halligan Reservoir Expansion project into two distinct EIS's with a cost sharing and data sharing IGA executed to the benefit of both entities. The City has hired a new third party contractor and has begun the data transfer process. The City has also started revising and updating report information and begun the alternative analysis evaluation.

In 2014, USACE issued a Nationwide Permit Verification allowing construction of the Northern Segment with a maximum 26.7 mgd flow restriction from the Bellvue plant until the minimal effect determination is finalized. Following release of the existing-conditions data by USACE, the minimal effects determination will be completed and the restrictions are anticipated to be lifted. In September of 2015, the existing conditions data was released by the USACE. In 2016, the City has begun updating the minimal effects determination reports using multiple technical consultants and is expected to have draft reports completed 4th quarter 2016.

The Windy Gap Firing Project entered the Federal Permitting process in 2003. The Record of Decision was signed by the Bureau of Reclamation, and the Carriage Agreement Contract was approved by the Bureau of Reclamation in 2014. The Sub district is still required to obtain 404 Permit from the USACE and Colorado Water Quality Control Division 401 Water Quality Certification prior to final permit approvals. 401 Certification is anticipated to be completed April 2016. The project permitting is anticipated to be complete by fall 2016, the project design is anticipated to begin in 2017, and construction to begin in 2018.

A Compensatory Mitigation Plan for river depletions caused by the proposed infrastructure projects was drafted and is ready for submission to USACE following completion of USACE's assessment of environmental impacts. Based on the Mitigation Plan, target properties were identified as potential mitigation sites for potential future infrastructure's environmental impacts. Properties have been acquired and Ducks Unlimited with additional other consulting support are underway in the development of a wetland banking and conservation credit program in the lower reach of the cache la Poudre River.

Department Activity #60 – Water Acquisition Future Water Account II

To meet Greeley's long term water needs, the Water/Sewer Board, with Council approval, has embarked on a multiyear water purchase plan. The first phase, Water Account I, purchased a total of 5,400 acre-feet. This activity represents the second phase with the purchase of an additional 400 acre-feet by the end of 2016. To date, 171 acre-feet of new supplies were purchased in 2016 and a total of 3,050 acre-feet of the 10,000 acre-feet Future Water Account II goal has been purchased.

Department Activity #61 – Regional Utility Collaboration

Greeley currently provides water treatment not only for its residents but also for the residents in Evans, Windsor and Milliken. As the region continues to grow collaboration in the area of water and sewer

services will be important. This activity includes studying of various collaborative water and sewer service delivery models for the future.

Department Activity #62 – Non-residential Water Requirement Review

New non-residential development currently is required to dedicate a volume of raw water and pay a Plant Investment Fee to Greeley that is based on the size of the water meter. Using the meter size as the proxy for the volume of water needed for a new non-residential customer is a common approach by water utilities, however it may not be the most accurate predictor of the volume of water to be used and potentially adding cost for the development. This activity will review alternative options for determining the requirements for new non-residential water customers and propose the recommended approach for Greeley. To date Greeley staff has met with other agencies to review their processes.

