



COMMERCIAL PERMIT APPLICATION

(ALL INFORMATION MUST BE COMPLETE FOR PROCESSING)

DATE: _____ SITE ADDRESS: _____

BUILDING USE: _____ VALUATION: _____

DESCRIPTION OF WORK: _____

Would you like a footing and foundation permit? YES or NO
(FOOTING & FOUNDATION PERMITS ARE VALUED AT 10% OF TOTAL VALUATION)

Will this job require a temporary electrical inspection? YES or NO

SQ. FT. LOT _____ TOTAL FINISHED BLDG. SQ. FT. _____ CODE ANALYSIS COMPLETE (page attached): _____

CONTRACTOR NAME: _____ PHONE: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

SUBCONTRACTORS: (must be licensed and/or registered with the City of Greeley)
ELECTRICAL: _____
MECHANICAL: _____
PLUMBING: _____

Is lawn sprinkler included? YES or NO Valuation: \$ _____
Is fire sprinkler included? YES or NO Valuation: \$ _____
Is fire alarm system included? YES or NO Valuation: \$ _____
Is chemical fire suppression included? YES or NO Valuation: \$ _____

Property Owner's Name: _____ Phone: () _____

Address: _____ City: _____ State: _____ Zip: _____

ATTACHMENTS:

Site & Landscape (see attached): YES or NO
Building Plans Submitted: YES or NO (New construction: 2 wet stamped sets & 4 copies)
(Tenant Finish/Remodel: 2 wet stamped sets & 2 copies)

Legal Description: YES or NO _____

PRINT NAME: _____ SIGNATURE: _____

OFFICE USE ONLY:

Permit # _____ Building Fee _____ Fire/ Rescue _____
Sales Tax _____ Water- C Fee _____
Trans. Fee _____ Sewer- C Fee _____
F&F Valuation \$ _____ Drain Fee _____ Meter Fee _____
F & F # _____ Temp Elec _____ Other Fees _____
Police Fee _____
Plan Check _____

ROUTED: _____ TOTAL \$ _____

Main Permit: BI ___ ENG ___ FIRE ___ PLAN ___ W & S ___

F & F Permit: BI ___ ENG ___ FIRE ___ PLAN ___ W & S ___

CODE ANALYSIS

OCCUPANCY CLASSIFICATION: Chapter 3 2015 IBC

Assembly	___	Institutional	___
Business	___	Mercantile	___
Educational	___	Residential	___
Factory	___	Storage	___
Hazardous	___	Utility	___

CONSTRUCTION TYPE: Chapter 6 2015 IBC

1 A	___	3 B	___
1 B	___	4 Heavy Timber	___
2 A	___	5 A	___
2 B	___	5 B	___
3 A	___		

FULLY SPRINKLED: Chapter 9 2015 IBC

YES ___ NO ___

BUILDING LIMIT: Table 503 2015 IBC

	Actual	Allowed
Number of Stories	_____	_____
Building Height	_____	_____
Building Area	_____	_____
Allowable area increases:	Sec. 506 2015 IBC	
Separation Increase	YES ___	NO ___
Sprinkler Increase	YES ___	NO ___

OCCUPANT LOAD: _____ Table 1004.1.2 2015 IBC

Number of Exits: _____ Table 1015.1, 1021.1 2015 IBC

REQUIRED PLUMBING FIXTURES: Table 2902.1 2015 IBC

Drinking Fountains _____

	MENS	WOMENS
Lavatories	_____	_____
Toilets	_____	_____
Urinals	_____	

All commercial plans shall include mechanical drawings, plumbing isometric drawings, electrical one-line, load calculations, and wiring diagram.

NON-RESIDENTIAL SITE PLAN CHECK LIST

City of Greeley Planning Division requirements for non-residential building permit review:

_____ Narrative describing proposal (i.e. location, address, zone district, use, square footage of each building, floor or unit, number of units, number of parking spaces, architectural details, landscaping, square footage of lot, square footage of open space, contact person with telephone and fax numbers).

_____ Site Plan Demonstrating:

- Title, north arrow, scale, property address
- Property lines with dimensions
- Adjacent right-of-ways
- Building(s) foot print(s)
- Distance between property lines and all structures
- Easements with dimensions
- Utilities (existing and proposed)
- Access points
- Paved parking (with dimensions of typical spaces and accessible parking spaces and aisle widths) and bicycle parking
- Existing and proposed sidewalks, curbs and tire stops
- Lighting (location and total height of poles or wall packs)
- Landscape areas
- Open space areas
- Drainage detention area(s)
- Fences and walls
- Signs (locations and dimensions) including traffic control and directional signs
- Fire hydrant locations
- Trash receptacles with enclosures detail
- Recreational amenities

_____ Building Elevation Plans Demonstrating All Sides of Building and Identifying the Following:

- Title, scale, direction
- Building height(s)
- Siding materials
- Roofing materials
- Roof pitch
- Colors
- Doors, windows, and other architectural details
- Exterior stairs and balconies

_____ Landscaping Plan Demonstrating:

- Title, north arrow, scale, property address
- Basic improvement as shown on the site plan
- Location of plants and materials including ground cover
- Quantity
- Size
- Species type
- Method of irrigation

_____ Lighting Plan (Photometric demonstrating foot candles)

The following is a reference guide to the City of Greeley Development Code non-residential development standards and can be accessed on the City of Greeley web site at www.greeleygov.com. This list is not intended to be totally comprehensive but is designed as a general list of code sections containing the major standards applicable to non-residential developments. Specific site conditions may require additional code sections to apply to the proposal.

18.38 Zoning District Development Standards

- 18.38.020 General Provisions
- 18.38.080 C-L, C-H Commercial Districts
- 18.38.090 I-L, I-M, & I-H Industrial Districts

18.40 General Performance Standards

- 18.40.050 Vehicular Access and Circulation Standards
- 18.40.070 Utility and Service Standards
- 18.40.080 Environmental Standards
- 18.40.090 Site and Building Design Standards
- 18.40.100 Lighting Standards

18.42 Off-Street Parking and Loading Standards

- 18.42.040 General Provisions
- 18.42.050 Off-Street Parking Regulations
- 18.42.060 Parking for the Disabled
- 18.42.070 Bicycle Parking
- 18.42.080 Parking Space Dimensions

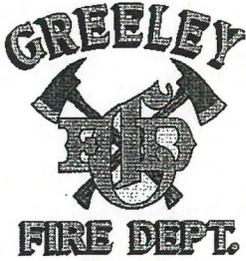
18.44 Landscaping and Buffering Standards

- 18.44.040 General Provisions
- 18.44.050 Landscape Standards
- 18.44.060 Buffer Yard and Screening Standards
- 18.44.070 Parking Lot Landscaping Standards
- 18.44.080 Perimeter Treatment
- 18.44.090 Fences, Wall and Hedges

18.46 Design Review Performance Standards

- 18.46.040 Infill Design Standards (Infill Areas Only)

See Building Inspection for the number and type of plans required for each department (i.e. drainage reports/plans or Traffic Impact Study for Public Works).



COMMUNITY SERVICES DIVISION
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Greeley, CO 80631
970-350-9510

BUILDING PLANS SUBMITTAL CHECKLIST

The following information must be provided in order for the Fire Prevention Bureau to conduct a basic plan review:

Please Initial

1. Plans are to scale.

____ 2. Briefly describe the existing and proposed uses of the building.

____ 3. Will there be storage over 12' in height? ____ If yes, how high and what will be stored? _____

4. Other than normal janitorial supplies, will any hazard materials be stored, used or dispensed in the building or at the site? _____

If yes, provide names, aggregate amounts, container size and types and MSDS's for each material with the submitted plans.

5. If the building is existing, does it have a fire sprinkler system? _____

6. Are you planning on installing fire sprinklers Y or N? Fire alarm system Y or N?

Additional information for the review may be required. Please provide a contact name & phone number if any questions should arise.

Name: _____ Phone number: _____