



HISTORIC PRESERVATION COMMISSION

Agenda

January 20, 2020

**1001 11th Avenue
City Council Chambers, City Center South
4:00 p.m.**

- I. Call to Order
- II. Approval of Minutes from December 16, 2019 Meeting
- III. Public Input
- IV. Meeting Day, Time and Location Designation
- V. Resolution Commending Sandra Scott for Her Service on the City of Greeley Historic Preservation Commission
- VI. Resolution Commending Sue Anschutz for Her Service on the City of Greeley Historic Preservation Commission
- VII. Resolution Commending Tannis Bator for Her Service on the City of Greeley Historic Preservation Commission
- VIII. Historic Preservation Month Event Planning and Awards
- IX. Commission Member Reports
- X. Staff Reports
 - a. MAHD DDP update outreach
 - b. Survey Plan Grant Application
 - c. Colorado Preservation, Inc Saving Places Conference Jan 29 – Feb 1st
 - d. 814 19th Street windows update
 - e. Brainstorm HPC goals for 2020

XI. Adjournment

UPCOMING MEETINGS AND IMPORTANT DATES:

- January 23, 2020 12:00 p.m., History Brown Bag Presentation: Slavery by Another Name by Jean Messinger, Greeley History Museum Community Room, 714 8th Street, free and open to the public.
- January 29-31, 2020 Colorado Preservation, Inc. Saving Places Conference at Sheraton Denver Downtown Hotel, 1550 Court Place, Denver, CO Members of Historic Preservation Commission and Staff attending the conference one or more days.
- February 3, 2020 4:00 p.m., Historic Preservation Commission, City Council Chambers, City Center, 1001 11th Avenue.
- February 17, 2020 Historic Preservation Commission meeting cancelled due to President's Day holiday
- February 27, 2020 12:00 p.m., History Brown Bag: Greeley Water History: Past, Present and Future, by Harold Evans, Greeley History Museum Community Room, 714 8th Street, free and open to the public.
- March 2, 2020 4:00 p.m., Historic Preservation Commission, City Council Chambers, City Center, 1001 11th Avenue.
- March 16, 2020 4:00 p.m., Historic Preservation Commission, City Council Chambers, City Center, 1001 11th Avenue.
- March 26, 2020 12:00 p.m., History Brown Bag: Greeley Water History: Women's Suffrage Discussions in the 1890s Greeley Tribune, by Gail Khasawneh, Greeley History Museum Community Room, 714 8th Street, free and open to the public.

Historic Preservation Public Hearing Procedure

- A. Public Hearing to...
1. Chair introduce public hearing item
 2. Historic Preservation Staff report
 3. Applicant Presentation
 4. Commission questions
 5. Chair opens public hearing
 6. Chair closes public hearing
 7. Applicant rebuttal
 8. Commission discussion and vote



HISTORIC PRESERVATION COMMISSION

Proceedings

December 16, 2019

**1001 11th Avenue
City Council Chambers, City Center South
4:00 p.m.**

I. Call to Order

Chair Thompson called the meeting to order at 4:00 p.m. Commissioners Bator, DePetro, Gifford, Sattler, Anschutz and Brunswig were present.

II. Approval of Minutes for the meeting held on December 2, 2019

Commissioner Bator moved to approve the minutes for December 2, 2019. Commissioner DePetro seconded the motion. The motion carried 7-0.

III. Public Input

None

IV. Welcome new Historic Preservation Commissioners

Ms. Kellums introduced two new Commissioners to the Commission. Commissioner Gifford explained that he has a background in building and construction. Commissioner Sattler explained that she is passionate about historic preservation fostered by her career in hospitality.

V. Training

Ms. Kellums presented a brief overview of the Certified Local Government Training Portal, through which the Commissioners viewed a webinar. The topic was Local Preservation 101 and went over the basic facets of Historic Preservation and the responsibilities of the Commission as a Colorado Certified Local Government.

In addition, Ms. Kellums shared the National Park Service website training resources. She explained that the website has extensive information about the Secretary of Interior's Standards.

VI. Commission Member Reports

Commissioner McLean mentioned that he attended the CLG Regional Forum training on October 24, 2019 in Longmont, Colorado. He provided the Commission an overview of topics discussed at the forum.

Commissioner Brunswig advised that he attended a planning workshop, which the City of Greeley hosted on December 7, 2019. He outlined the agenda for the workshop and explained that he enjoyed the workshop.

VII. Staff Reports

Ms. Kellums informed the Commission that she has submitted a grant application for a survey plan. Once under contract, we will request proposals from consultants, and hire a consultant to complete the survey plan.

Colorado Preservation, Inc. conference registration is open and takes place from January 29 to February 1 in Denver at the Downtown Sheraton Hotel. The cost for the full conference is \$225 for the Certified Local Government rate. First time conference goer's rate is \$200.

Ms. Kellums informed the Commission that she has been working with the Masonic Temple on a sign permit. She advised that the material of the signs are steel. She approved them for historic preservation.

Ms. Kellums mentioned that she is working on event planning for 2020 History Brown Bags. She asked the Commission for suggestions and ideas. Commissioner McLean volunteered to present about William Bowman for one of the available months. Ms. Kellums is also continuing to plan for walking tours. Ms. Kellums mentioned that Historic Preservation Month is in May and asked the Commission for ideas for a celebration and events for the month. This year marks 150-year anniversary of the founding of Greeley. In 1870, the Town of Greeley was established on the Colorado plains. Ms. Kellums is working with a City Staff committee to plan a 150-year celebration.

Commissioner McLean mentioned that he has a friend who is very knowledgeable about the Number 3 Ditch, which is a designated historic site that is eligible for the National Register. Commissioner McLean mentioned him as a suggestion for a Brown Bag presentation.

VIII. Adjournment

The meeting adjourned at 5:01 p.m.

Margaret Thompson, Chair

Betsy Kellums, Secretary

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Community Development Department

MEMORANDUM

TO: Historic Preservation Commission
RE: Meeting day, time and location designation
FROM: Elizabeth Kellums, Planner III – Historic Preservation
DATE: January 8, 2020

At the meeting on January 20, 2020, the Historic Preservation Commission needs to vote to designate the Commission meeting day, time and meeting location for 2020. Please see the recommended motion below.

Recommended Commission Motion:

Motion that the Historic Preservation Commission meetings during 2020 will be held on 1st and 3rd Mondays of the month at 4 p.m. in the City Council Chambers in City Center South, 1001 11th Avenue, except in the event of cancellation due to holidays, attendance at conferences, and/or having no agenda items.

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**CITY OF GREELEY HISTORIC PRESERVATION COMMISSION
RESOLUTION NO. 1
SERIES 2020**

A RESOLUTION COMMENDING SANDRA SCOTT FOR HER SERVICE ON THE CITY OF GREELEY HISTORIC PRESERVATION COMMISSION.

WHEREAS, Sandra Scott has served the City of Greeley through her membership as a commissioner of the City of Greeley Historic Preservation Commission from August 2011 to October 2019; and

WHEREAS, Ms. Scott showed an active interest in every topic of discussion, bringing to such discussions a valuable perspective as a historic property owner; and

WHEREAS, during her tenure, Ms. Scott expended many hours in the consideration of historic property designation applications and certificate of approval applications, state historic preservation income tax credit applications, and policy discussions; and

WHEREAS, during this time, Ms. Scott supported various historic preservation events, including walking tours, History Brown Bags, Dust to Dazzle and Historic Preservation Month events;

NOW, THEREFORE, BE IT RESOLVED that the City of Greeley Historic Preservation Commission members and the Community Development staff express their sincere appreciation for, recognition of, and contributions made by Sandra Scott in service to the City of Greeley.

Signed and approved this 20th day of January 2020.

Margaret Thompson, Chair

ATTEST:

Bob Brunswig, Vice-Chair

Elizabeth Kellums
Secretary, Historic Preservation Commission

Scott McLean

John Gifford

Christen DePetro

Laura Sattler

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**CITY OF GREELEY HISTORIC PRESERVATION COMMISSION
RESOLUTION NO. 2
SERIES 2020**

A RESOLUTION COMMENDING SUE ANSCHUTZ FOR HER SERVICE ON THE CITY OF GREELEY HISTORIC PRESERVATION COMMISSION.

WHEREAS, Sue Anschutz has served the City of Greeley through her membership as a commissioner of the City of Greeley Historic Preservation Commission from October 2013 to December 2019; and

WHEREAS, Ms. Anschutz showed an active interest in every topic of discussion, bringing to such discussions a valuable perspective as a longtime resident and former educator; and

WHEREAS, during her tenure, Ms. Anschutz expended many hours in the consideration of historic property designation applications and certificate of approval applications, state historic preservation income tax credit applications, and policy discussions; and

WHEREAS, during this time, Ms. Anschutz supported various historic preservation events, including walking tours, History Brown Bags, and Historic Preservation Month events;

NOW, THEREFORE, BE IT RESOLVED that the City of Greeley Historic Preservation Commission members and the Community Development staff express their sincere appreciation for, recognition of, and contributions made by Sue Anschutz in service to the City of Greeley.

Signed and approved this 20th day of January 2020.

Margaret Thompson, Chair

ATTEST:

Bob Brunswig, Vice-Chair

Elizabeth Kellums
Secretary, Historic Preservation Commission

Scott McLean

John Gifford

Christen DePetro

Laura Sattler

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**CITY OF GREELEY HISTORIC PRESERVATION COMMISSION
RESOLUTION NO. 3
SERIES 2020**

A RESOLUTION COMMENDING TANNIS BATOR FOR HER SERVICE ON THE CITY OF GREELEY HISTORIC PRESERVATION COMMISSION.

WHEREAS, Tannis Bator has served the City of Greeley through her membership as a commissioner of the City of Greeley Historic Preservation Commission from October 2013 to January 2020; and

WHEREAS, Ms. Bator showed an active interest in every topic of discussion, bringing to such discussions a valuable perspective as a longtime resident and former educator; and

WHEREAS, during her tenure, Ms. Bator expended many hours in the consideration of historic property designation applications and certificate of approval applications, state historic preservation income tax credit applications, and policy discussions; and

WHEREAS, during this time, Ms. Bator supported various historic preservation events, including walking tours, History Brown Bags, and Historic Preservation Month events;

NOW, THEREFORE, BE IT RESOLVED that the City of Greeley Historic Preservation Commission members and the Community Development staff express their sincere appreciation for, recognition of, and contributions made by Tannis Bator in service to the City of Greeley.

Signed and approved this 20th day of January 2020.

Margaret Thompson, Chair

ATTEST:

Bob Brunswig, Vice-Chair

Elizabeth Kellums
Secretary, Historic Preservation Commission

Scott McLean

John Gifford

Christen DePetro

Laura Sattler

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Community Development Department

MEMORANDUM

TO: Historic Preservation Commission
RE: Historic Preservation Month Awards
FROM: Elizabeth Kellums, Planner III – Historic Preservation
DATE: January 20, 2020

The Historic Preservation Commission has given Historic Preservation Month Awards since 2004. The program has awards in three categories, including individual, contractor/design professional, and organization. Awards are given based on contributions to historic preservation in Greeley and may or may not be given in all three categories in any given year. They can be for a specific project or contributions over time.

Last year, the Commission gave awards to Allnutt Funeral Services (organization) for their stewardship of the building at 702 13th Street, to Cardiac Investments, LLC (organization) for rehabilitation of the Greeley Masonic Temple Building, to Linde Thompson (individual) for work in obtaining financial incentives for the rehabilitation of the Masonic Temple Building, and to the owners and tenants (individuals) of the Rainbow Motel Building for their work in rehabilitation of the Rainbow Motel at 105 8th Avenue. No award in the contractor category was given.

See attached guidelines. Staff inserted the April 8, 2020 deadline, based on the deadline and time required for the Commission to decide, staff to notify award winners, and to get the awards before the reception.

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CITY OF GREELEY HISTORIC PRESERVATION MONTH AWARDS PROGRAM GUIDELINES AND NOMINATION

DEADLINE – APRIL 8, 2020

Background

Chapter 16.60 of the Greeley Municipal Code provides for the designation, preservation, protection, enhancement and perpetuation of those sites, structures, objects and districts which reflect outstanding elements of the City's cultural, artistic, social, ethnic, economic, political, architectural, historic, technological, institutional or other heritage. It also promotes the stabilization or improvement of aesthetic and economic vitality and values of the City's significant sites, neighborhoods, structures, objects and districts; the protection and enhancement of the City; the promotion of the use of outstanding historical or architectural sites, structures, objects and districts for the education, stimulation and welfare of the people of the City; the promotion of good urban design; and the integration of historic preservation with the City's Comprehensive Plan.

The Imagine Greeley Comprehensive Plan supports the promotion of local heritage by identifying structures, facilities, and areas that carry historical, cultural, architectural, or geographical significance (Goal HC-1: Preserve and promote local heritage). The Historic Preservation Month Awards program promotes local history and preservation, as well as teaches the community about Greeley's historic resources.

Recognition Awards

The Commission seeks to educate the public about Greeley's historic resources, historic preservation programs and benefits and to encourage public education, interest and participation. The Historic Preservation Month Awards recognize individuals, organizations and design professionals/contractors who have served to significantly further historic preservation efforts and achievements in Greeley.

Award Categories

Typically, the Historic Preservation Commission gives a yearly award to a Greeley representative in each of the following three categories:

- Individual – a Greeley resident who has contributed in a significant manner to the preservation or protection of local historic resources
- Organization – a Greeley business, non-profit, church or other entity that has demonstrated support for or advanced historic preservation in Greeley in a significant way
- Contractor/Design Professional – a Greeley design professional or contractor who has contributed in a significant manner to the preservation or protection of local resources

If the Commission finds there are no projects or nominees that meet the criteria, the Commission may opt to not give an award in a particular category. The nomination could relate to one specific project, multiple projects, or general preservation efforts. While the Commissioners can nominate people or projects, they particularly encourage the public to submit nominations. Please submit the following information for a nomination.

Nomination & Criteria

Please provide contact information of the individual, organization or design professional/contractor being nominated and of the nominator. A nomination could be for a specific project, or for a body of work or multiple projects by the same individual, organization or design professional/contractor, or for general preservation efforts. More than one nomination may be submitted by the same nominator.

Please also explain the preservation project(s) or contribution(s) of the individual, organization, or design professional /contractor and why they are worthy of a historic preservation award, addressing any of the criteria below that apply. Applications will be reviewed according to the following criteria:

1. Effect of the project on the architectural and historical character of the property or the area
2. Protection and preservation of the historic character of the building, site, or district, and compatibility with surrounding properties and the neighborhood
3. Effect on the protection, enhancement, perpetuation or use of the property
4. Contribution of the individual(s)/organization/contractor/design professional to the historic preservation efforts in the community
 - What were the positive impacts?
 - Was the contribution new or innovative for Greeley?
5. Promotion of understanding of local history and preservation efforts
6. Creation of a widely visible, lasting link to our community's heritage and accomplishments of the past

Please submit nominations to the Greeley Historic Preservation Office at 1100 10th Street, Greeley, CO 80631. Complete electronic nominations in a pdf format may be sent electronically to betsy.kellums@greeleygov.com. Nominations must be submitted by 12:00 p.m. on **Wednesday, April 8, 2020** to allow for review of the nominations. The Historic Preservation Commission will vote on the nominations and make presentations at the Historic Preservation Month event on **(Insert date, time and location here)**. The event will be free and open to the public.

Please contact the Historic Preservation Office at betsy.kellums@greeleygov.com or 970.350.9222 for more information or to submit the nomination. These program guidelines are also available on the City's website at www.greeleygov.com/historicpreservation.



Historic Preservation Month Award Nomination Form

Awards are given in three categories. Below are brief descriptions of each category:

Individual: a Greeley resident who has contributed in a significant manner to the preservation or protection of local historic resources

Organization: a Greeley business, non-profit, church or other entity that has demonstrated support for or advanced historic preservation in Greeley in a significant way

Design Professional/Contractor: a Greeley design professional or contractor who has contributed in a significant manner to the preservation or protection of local resources

Check one category for this nomination:

- Individual
- Organization
- Design Professional/Contractor

Nominee Contact Information

Name of individual, organization or design professional/contractor being nominated:

Address of nominee:

Phone number of nominee: _____

Email: _____

Nominator Contact Information

Name of the nominator: _____

Phone number of nominator: _____

Email of nominator: _____

Signature of the nominator: _____

Please explain the preservation project(s) or contribution(s) of the individual, organization, or design professional /contractor and why they are worthy of a historic preservation award, addressing any of the criteria below that apply. Applications will be reviewed according to the following criteria:

1. Effect of the project on the architectural and historical character of the property or the area
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Contact the Historic Preservation Office at betsy.kellums@greeleygov.com or 970.350.9222 for more information. The program guidelines and nomination form are also available on the City's website at: www.greeleygov.com/historicpreservation.