



HISTORIC PRESERVATION COMMISSION

Agenda

January 21, 2019

**1001 11th Avenue
City Council Chambers, City Center South
4:00 p.m.**

- I. Call to Order**
- II. Approval of Minutes from December 3, 2018 Meeting**
- III. Public Input**
- IV. Meeting Day, Time and Location Designation**
- V. Commission Member Reports**
- VI. Staff Reports**
- VII. Adjournment to Worksession**
 - a. Continuation of discussion of proposed changes to Historic Preservation Chapter 16.60 of the Greeley Municipal Code**
 - b. Discussion of timeline for changes**

UPCOMING MEETINGS AND IMPORTANT DATES:

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| January 21, 2019 | 4:00 p.m., Historic Preservation Commission, City Council Chambers, City Center, 1001 11 th Avenue. (Note: new permanent location) |
| January 24, 2019 | 12:00 p.m., History Brown Bag Presentation: POW Camp 202, Greeley History Museum Community Room, 714 8 th Street, free and open to the public. |

- February 4, 2019 Historic Preservation Commission Meeting CANCELLED due to Members of Historic Preservation Commission and Staff attending the Colorado Preservation, Inc. Saving Places Conference in Denver, CO
- February 4-7, 2019 Colorado Preservation, Inc. Saving Places Conference at Sheraton Denver Downtown Hotel, 1550 Court Place, Denver, CO Members of Historic Preservation Commission and Staff attending the conference one or more days.
- February 18, 2019 Historic Preservation Commission meeting cancelled due to President's Day holiday
- February 27, 2019 12:00 p.m., History Brown Bag: African Americans in World War I, by Professor George Junne, Greeley History Museum Community Room, 714 8th Street, free and open to the public.

Historic Preservation Public Hearing Procedure

- A. Public Hearing to...
1. Chair introduce public hearing item
 2. Historic Preservation Staff report
 3. Applicant Presentation
 4. Commission questions
 5. Chair opens public hearing
 6. Chair closes public hearing
 7. Applicant rebuttal
 8. Commission discussion and vote



HISTORIC PRESERVATION COMMISSION

**Proceedings
December 3, 2018**

**1001 11th Avenue
City Council Chambers, City Center South
4:00 p.m.**

I. Call to Order

Chair Scott called the meeting to order at 4:00 pm. Commissioners Anschutz, Zasada, Bator, Thompson, McLean and Brunswig were present.

II. Approval of Minutes for the meeting held on November 19, 2018

Commissioner Anschutz requested a change on page 5 to read, "Further, Mr. Thompson noted that it is the duty of the Commission to preserve the architectural character without punishing the applicant for something they may not have known."

Commissioner Bator moved to approve the revised minutes for November 19, 2018. Commissioner Brunswig seconded the motion. The motion carried 7-0.

Commissioner Scott introduced Commissioner McLean, who will serve the Commission in the capacity of design professional. Commissioner McLean shared that he has worked in the Greeley community for about 30 years, mostly at UNC as a manager of construction services. He expressed he has a lot of historic renovation background and is proud and happy to be on the Commission.

III. Public Input

Linde Thompson, 1616 12th Avenue, addressed the Commission on behalf of Historic Greeley, Inc. Mrs. Thompson reported that they continue to have monthly meetings

addressing advocacy development and membership groups. Historic Greeley, Inc. is continuing to work towards procedural completion of the Masonic Events Center. History Colorado and the State Office of Economic Development are recognizing the Masonic Temple Project. Historic Greeley, Inc. is waiting to hear about their grant application for the Bessie Smith House submitted in October.

Commissioner Anschutz asked as a point of interest what has happened to the insignia on Masonic building. Ms. Thompson replied that the insignia above the front door would remain on the building. The remaining Masons took the insignia previously located on the handicap ramp railing. The owners did get approval to use Mason's Event Center as the name of the building.

Commissioner Anschutz asked Ms. Thompson if she was a member of the App Next-door, which she stated she is not. Commissioner Anschutz stated that the topic of the Masonic Temple restoration has created positive comments and more comments than any other article. One of the most asked questions on the app was what has happened to the inside? Ms. Thompson stated that the future event by the PR marketing group should help address those questions.

IV. Building Permit Fee Refund Application for Major Alterations, 829 10th Avenue (Applicant: Historic Greeley, Inc.)

Commissioner Brunswig requested to be excused from this item on the agenda, as he is a member of the applicant group and may have a conflict of interest. He left the room.

Ms. Kellums explained the project and indicated Historic Greeley, Inc. managed the project and is requesting the refund of the building portion of their permit fees. Ms. Kellums referred the Commission to the memo and attachments in their packet.

Chair Scott called for a motion.

Commissioner Bator made a motion that the Commission finds the project meets the building permit fee refund program guidelines and approves the application of Historic Greeley, Inc. for a refund of building permit fee on building permit #17020100 for the exterior rehabilitation of the Masonic Temple Building, based upon a) timeliness of the application; b) exterior rehabilitation work that is eligible for a total refund of \$2533.75. Commissioner Anschutz seconded. The motion carried 6-0. (Commissioner Brunswig recused himself.)

Commissioner Brunswig returned to the meeting.

V. Historic Preservation Commission Reports

Commissioners Anschutz, Scott, and Brunswig attended a workshop in Denver about applying and interpreting the Secretary's Standards. The Commissioners reported that

the speakers are knowledgeable in aspects of historic preservation. They discussed topics including substitution/replacement materials and the flexibility in interpreting the standards using case studies. All Commissioners agreed that it is important to research replacement materials, as it seems to be more of an issue with design review in the future.

VI. Staff Reports

Ms. Kellums also attended the workshop on interpreting and applying the Secretary's Standards. She referenced online resources, including the National Park Service guidelines that provide recommended and not-recommended treatments.

She requested the Commissioners submit their hours for November via email.

She also asked for ideas for presenters for Historic Preservation Month and the History Brown Bag series. She expressed that it might be a scarce year for presentations but is looking for recommendations.

She reported on the update to the POW Camp 202 Windows of Time video. She and Commissioner Bator and a former intern are working on the update and hope to have the video complete by early March. She shared about a former prisoner that she and Peggy Ford Waldo had the privilege to interview on the phone.

Ms. Kellums asked if anyone on the Commission would be interested in helping update the Masonic Temple *Windows of Time* because it was produced in February 2005 and has undergone significant changes. Commissioner Scott volunteered to be a part of that project.

In addition, Ms. Kellums discussed goals for the Commission for 2019 with upcoming items, including updating the ordinance and the preservation plan, both of which need public involvement. She also mentioned updating design guidelines, starting with historic district guidelines. Finally, she agreed that Commissioner Brunswig's suggestion to learn about substitute materials to have knowledge when the Commission reviews proposals utilizing them. Discussion followed about substitute materials and the idea of having substitute materials as a topic for Historic Preservation Month. Commissioner McLean expressed interest in helping with materials research and sharing his professional experience and knowledge from his work on historic buildings.

Commissioner Scott asked about an update on the Camfield Court Building. Ms. Kellums replied that she has not heard anything in regards to progress, and she would follow up with him. The cornice was placed but the rest of the substitute materials portion of project has not been started.

VII. Adjournment

There being no more business, the meeting adjourned at 4:32pm.

Sandra Scott, Chair

Betsy Kellums, Secretary

DRAFT

Community Development Department MEMORANDUM

TO: Historic Preservation Commission
RE: Meeting day, time and location designation
FROM: Betsy Kellums, Historic Preservation Specialist
DATE: January 16, 2019

At the meeting on January 21, 2019, the Historic Preservation Commission needs to vote to designate the Commission meeting day, time and meeting location for 2019. Please see the recommended motion below.

Recommended Commission Motion:

Motion that the Commission meetings during 2019 will be held on 1st and 3rd Mondays of the month at 4 p.m. in the City Council Chambers in City Center South, 1001 11th Avenue, except in the event of cancellation due to holidays, attendance at conferences, and/or having no agenda items.