



## **HISTORIC PRESERVATION COMMISSION**

### **Agenda**

**March 2, 2020**

**1001 11<sup>th</sup> Avenue  
City Council Chambers, City Center South  
4:00 p.m.**

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- I. Call to Order**
- II. Approval of Minutes from January 20, 2020 Meeting**
- III. Public Input**
- IV. Historic Preservation Month Event Planning and Awards Discussion**
- V. Colorado Preservation, Inc. Saving Places Conference Reports**
- VI. Commission Member Reports**
- VII. Staff Reports**
  - a. Survey Plan Grant Update**
  - b. Greeley 150<sup>th</sup> Anniversary Planning Update**
- VIII. Adjournment**

### **UPCOMING MEETINGS AND IMPORTANT DATES:**

March 16, 2020      4:00 p.m., Historic Preservation Commission, City Council Chambers, City Center, 1001 11<sup>th</sup> Avenue.

- March 26, 2020      12:00 p.m., History Brown Bag: Women's Suffrage Discussions in the 1890s Greeley Tribune, by Gail Khasawneh, Greeley History Museum Community Room, 714 8<sup>th</sup> Street, free and open to the public.
- April 6, 2020      4:00 p.m., Historic Preservation Commission, City Council Chambers, City Center, 1001 11<sup>th</sup> Avenue.
- April 20, 2020      4:00 p.m., Historic Preservation Commission, City Council Chambers, City Center, 1001 11<sup>th</sup> Avenue.
- April 23, 2020      12:00 p.m., History Brown Bag: Improving the Race: Echoes of Nazism in Latin America, 1930-1950," by Robert Weis, Greeley History Museum Community Room, 714 8<sup>th</sup> Street, free and open to the public.

### **Historic Preservation Public Hearing Procedure**

- A.      Public Hearing to...
1. Chair introduce public hearing item
  2. Historic Preservation Staff report
  3. Applicant Presentation
  4. Commission questions
  5. Chair opens public hearing
  6. Chair closes public hearing
  7. Applicant rebuttal
  8. Commission discussion and vote



## **HISTORIC PRESERVATION COMMISSION**

### **Proceedings**

**January 20, 2020**

**1001 11th Avenue  
City Council Chambers, City Center South  
4:00 p.m.**

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#### **I. Call to Order**

Chair Thompson called the meeting to order at 4:00 p.m. Commissioners DePetro, Gifford, McLean and Brunswig were present. (Commissioner Sattler was absent, one vacant position.)

#### **II. Approval of Minutes for the meeting held on December 16, 2019**

Commissioner Brunswig moved to approve the minutes for December 16, 2019. Commissioner McLean seconded the motion. The motion carried 5-0. (Commissioner Sattler was absent, one vacant position.)

#### **III. Public Input**

Rebecca Brunswig, 1700 Montview Blvd., addressed the Commission on behalf of Historic Greeley, Inc. She reported progress on the Bessie Smith House, commented that they anticipate completion of the roof in April 2020 and informed the Commission of upcoming design review.

#### **IV. Meeting Day, Time and Location Designation**

Commissioner DePetro made a motion that the Commission meetings during 2020 will take place on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of the month at 4 p.m. in the City Council Chambers in City Center South, 1001 11<sup>th</sup> Avenue, except in the event of cancellation due to holidays, attendance at conferences, and/or having no agenda items. Commissioner Gifford seconded. The motion carried 5-0. (Commissioner Sattler was absent, one vacant position.)

**V. Resolution Commending Sandra Scott for Her Service on the City of Greeley Historic Preservation Commission**

Commission presented a resolution of thanks to Sandra Scott for her time served on the Historic Preservation Commission. Sandra Scott addressed the Commission and expressed her gratitude.

**VI. Resolution Commending Sue Anschutz for Her Service on the City of Greeley Historic Preservation Commission**

Commission presented a resolution of thanks to Sue Anschutz for her time served on the Historic Preservation Commission. Sue Anschutz addressed the Commission and expressed her gratitude.

**VII. Resolution Commending Tanis Bator for Her Service on the City of Greeley Historic Preservation Commission**

Commission presented a resolution of thanks to Tanis Bator for her time served on the Historic Preservation Commission. Tanis Bator addressed the Commission and expressed her gratitude.

**VIII. Historic Preservation Month Event Planning and Awards**

Ms. Kellums gave a brief history of Historic Preservation Month to the Commission. This year marks the 150-year anniversary of the founding of Greeley and Ms. Kellums suggested an early start in planning to team up with concurrent events. Commissioner Brunswig asked if anyone had any information of the anniversary celebrations currently planned. Ms. Kellums mentioned the City Council reunion event that will take place on April 6. No other events are currently planned in May.

Commissioner McLean asked if Ms. Kellums received an update regarding the water book (Greeley Water Past, Present, and Future, by Harold Evans). Ms. Kellums explained the water book outlines the history of Greeley water, which will come out in June and mentioned the best way to find out further information is to attend the History Brown Bag in February.

Commissioner Thompson stated that a couple of years ago she met with Mr. & Mrs. Brunswig and discussed possibly collaborating with Historic Greeley, Inc. for the Historic Preservation Month event. Commissioner Thompson and Commissioner Brunswig agreed to form a committee to work on the planning of a Historic Preservation month event. Commissioner Brunswig added that the City of Greeley Museums might want to be part of the committee. Ms. Kellums stated that Peggy from the City of Greeley Museums is a presenter in May for the History Brown Bag.

## **IX. Commission Member Reports**

None

## **X. Staff Reports**

Ms. Kellums updated the Commission on the district designation plan for the Monroe Avenue Historic District. She reported that she drafted some suggested changes to the design guidelines that stemmed from the walk of the district the Commission participated in back in September 2019. On December 5, 2019, she hosted a neighborhood meeting and one property owner showed up who did not express any concerns regarding the changes. Citizens expressed concerns related to if it had to go to council, it could open up an assortment of concerns regarding other potential changes to the guidelines. In mid-April, Ms. Kellums will be presenting to City Council to reintroduce Historic Preservation and provide an update.

Commissioner Brunswig made a comment that the Commission needs to be aware of development along 8<sup>th</sup> Avenue and whether things will slide over into the Monroe District.

Ms. Kellums reported that she has not heard back regarding the Survey Plan Grant application that she submitted in December 2019. The State Historic Fund Grant Program has a non-competitive grant specifically for survey plans for up to \$15,000.

The Saving Places Conference will take place January 29 –February 1. Ms. Kellums will attend the conference. She outlined the cost and events taking place at the conference. Commissioner Brunswig expressed that he will be attending the full conference and will be a presenter for the session on Dearfield African American Townsite and they will be discussing media and historic resources. Commissioner Brunswig expressed that the site is almost at a “saved” status due largely to media coverage.

Ms. Kellums gave an update on 814 19<sup>th</sup> Street windows. She expressed that Historic Greeley Inc. is working with the sorority to repair the windows, restore them and put them back in as well as replace the one that the sorority lost. She stated that the sorority does not have any plans to come back to Commission.

Ms. Kellums brought ideas to the Commission regarding goals for 2020. She mentioned the walking tours would continue this year. Ms. Kellums recapped the survey project that the Commission has been working on as a goal in prior years and explained how the neighborhood surveys help to identify the distinguishing features of a neighborhood. Ms. Kellums requested that the Commission think about goals for 2020. Commissioner Thompson expressed how impressed she is with the Loveland publicity material presented to the Commission. She suggested a goal to create something similar for the City of Greeley Historic Preservation Commission. She also mentioned creating an Instagram page and hashtag slogans that may be used by residents of historic properties in the City of Greeley to highlight homes. Commissioner Thompson mentioned creating an official google map that would have a self-guided tour of historic properties in a specific area in the City of Greeley.

Commissioner McLean commented that when he attended the Certified Local Government

forum in October, he participated in a walking tour in downtown Longmont. He mentioned there was a website that you could go to on the tour where it would track where you were and have information on each historic property. Anyone can walk the town and find out information about the buildings. The online tours are offered in English and Spanish. Ms. Kellums explained that she would work to contact the planner in Longmont who was instrumental in the creation of the website for further information. Ms. Kellums explained that she has had a conversation with that planner regarding the 150<sup>th</sup> anniversary of the City of Greeley and Historic Preservation Month because the City of Longmont also started out as a colony and Ms. Kellums hopes to collaborate with her on an event.

## **XI. Adjournment**

The meeting adjourned at 4:46 p.m.

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Margaret Thompson, Chair

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Elizabeth Kellums, Secretary



# Community Development Department MEMORANDUM

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TO: Historic Preservation Commission  
RE: Historic Preservation Month Awards  
FROM: Elizabeth Kellums, Planner III – Historic Preservation  
DATE: March 2, 2020

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The Historic Preservation Commission has given Historic Preservation Month Awards since 2004. The program has awards in three categories, including individual, contractor/design professional, and organization. Awards are given based on contributions to historic preservation in Greeley and may or may not be given in all three categories in any given year. They can be for a specific project or contributions over time.

Last year, the Commission gave awards to Allnutt Funeral Services (organization) for their stewardship of the building at 702 13<sup>th</sup> Street, to Cardiac Investments, LLC (organization) for rehabilitation of the Greeley Masonic Temple Building, to Linde Thompson (individual) for work in obtaining financial incentives for the rehabilitation of the Masonic Temple Building, and to the owners and tenants (individuals) of the Rainbow Motel Building for their work in rehabilitation of the Rainbow Motel at 105 8<sup>th</sup> Avenue. No award in the contractor category was given.

See attached guidelines. Staff inserted the April 8, 2020 deadline, based on the deadline and time required for the Commission to decide, staff to notify award winners, and to get the awards before the reception.

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**CITY OF GREELEY  
HISTORIC PRESERVATION MONTH AWARDS  
PROGRAM GUIDELINES AND NOMINATION**

**DEADLINE – APRIL 8, 2020**

**Background**

Chapter 16.60 of the Greeley Municipal Code provides for the designation, preservation, protection, enhancement and perpetuation of those sites, structures, objects and districts which reflect outstanding elements of the City's cultural, artistic, social, ethnic, economic, political, architectural, historic, technological, institutional or other heritage. It also promotes the stabilization or improvement of aesthetic and economic vitality and values of the City's significant sites, neighborhoods, structures, objects and districts; the protection and enhancement of the City; the promotion of the use of outstanding historical or architectural sites, structures, objects and districts for the education, stimulation and welfare of the people of the City; the promotion of good urban design; and the integration of historic preservation with the City's Comprehensive Plan.

The Imagine Greeley Comprehensive Plan supports the promotion of local heritage by identifying structures, facilities, and areas that carry historical, cultural, architectural, or geographical significance (Goal HC-1: Preserve and promote local heritage). The Historic Preservation Month Awards program promotes local history and preservation, as well as teaches the community about Greeley's historic resources.

**Recognition Awards**

The Commission seeks to educate the public about Greeley's historic resources, historic preservation programs and benefits and to encourage public education, interest and participation. The Historic Preservation Month Awards recognize individuals, organizations and design professionals/contractors who have served to significantly further historic preservation efforts and achievements in Greeley.

**Award Categories**

Typically, the Historic Preservation Commission gives a yearly award to a Greeley representative in each of the following three categories:

- Individual – a Greeley resident who has contributed in a significant manner to the preservation or protection of local historic resources
- Organization – a Greeley business, non-profit, church or other entity that has demonstrated support for or advanced historic preservation in Greeley in a significant way
- Contractor/Design Professional – a Greeley design professional or contractor who has contributed in a significant manner to the preservation or protection of local resources

If the Commission finds there are no projects or nominees that meet the criteria, the Commission may opt to not give an award in a particular category. The nomination could relate to one specific project, multiple projects, or general preservation efforts. While the Commissioners can nominate people or projects, they particularly encourage the public to submit nominations. Please submit the following information for a nomination.

### **Nomination & Criteria**

Please provide contact information of the individual, organization or design professional/contractor being nominated and of the nominator. A nomination could be for a specific project, or for a body of work or multiple projects by the same individual, organization or design professional/contractor, or for general preservation efforts. More than one nomination may be submitted by the same nominator.

Please also explain the preservation project(s) or contribution(s) of the individual, organization, or design professional /contractor and why they are worthy of a historic preservation award, addressing any of the criteria below that apply. Applications will be reviewed according to the following criteria:

1. Effect of the project on the architectural and historical character of the property or the area
2. Protection and preservation of the historic character of the building, site, or district, and compatibility with surrounding properties and the neighborhood
3. Effect on the protection, enhancement, perpetuation or use of the property
4. Contribution of the individual(s)/organization/contractor/design professional to the historic preservation efforts in the community
  - What were the positive impacts?
  - Was the contribution new or innovative for Greeley?
5. Promotion of understanding of local history and preservation efforts
6. Creation of a widely visible, lasting link to our community's heritage and accomplishments of the past

Please submit nominations to the Greeley Historic Preservation Office at 1100 10<sup>th</sup> Street, Greeley, CO 80631. Complete electronic nominations in a pdf format may be sent electronically to [betsy.kellums@greeleygov.com](mailto:betsy.kellums@greeleygov.com). Nominations must be submitted by 12:00 p.m. on **Wednesday, April 8, 2020** to allow for review of the nominations. The Historic Preservation Commission will vote on the nominations and make presentations at the Historic Preservation Month event on **(Insert date, time and location here)**. The event will be free and open to the public.

Please contact the Historic Preservation Office at [betsy.kellums@greeleygov.com](mailto:betsy.kellums@greeleygov.com) or 970.350.9222 for more information or to submit the nomination. These program guidelines are also available on the City's website at [www.greeleygov.com/historicpreservation](http://www.greeleygov.com/historicpreservation).



## Historic Preservation Month Award Nomination Form

Awards are given in three categories. Below are brief descriptions of each category:

**Individual:** a Greeley resident who has contributed in a significant manner to the preservation or protection of local historic resources

**Organization:** a Greeley business, non-profit, church or other entity that has demonstrated support for or advanced historic preservation in Greeley in a significant way

**Design Professional/Contractor:** a Greeley design professional or contractor who has contributed in a significant manner to the preservation or protection of local resources

Check one category for this nomination:

- ☐ Individual  
☐ Organization  
☐ Design Professional/Contractor

### Nominee Contact Information

Name of individual, organization or design professional/contractor being nominated:

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Address of nominee:

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Phone number of nominee: \_\_\_\_\_

Email: \_\_\_\_\_

### Nominator Contact Information

Name of the nominator: \_\_\_\_\_

Address of the nominator:

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Phone number of nominator: \_\_\_\_\_

Email of nominator: \_\_\_\_\_

Signature of the nominator: \_\_\_\_\_

Please explain the preservation project(s) or contribution(s) of the individual, organization, or design professional /contractor and why they are worthy of a historic preservation award, addressing any of the criteria below that apply. Applications will be reviewed according to the following criteria:

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