



**GREELEY URBAN RENEWAL AUTHORITY  
Proceedings**

**February 8, 2017  
1100 10<sup>th</sup> Street – United Plaza Building  
4:30 p.m.**

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**I. Call to Order**

Chair Harris called the meeting to order at 4:33 p.m. Commissioners Haas, Costigan, Suniga and Cummins, were present. (Commissioner Roberts was not present; Commissioner Alford was absent.)

**II. Approval of minutes for the meeting held on December 14, 2016**

Commissioner Cummins made a motion to approve the minutes for the meeting held on December 14, 2016 as written. Commissioner Costigan seconded the motion; the motion carried 5-0. (Commissioner Roberts was not present; Commissioner Alford was absent.)

**III. Items of Business**

**Consideration of update to Standard Operating Policies & Procedures  
– Single-Family Housing Rehabilitation**

(Commissioner Roberts arrives.)

Becky Safarik, Assistant City Manager stated that staff reviewed the Standard Operating Policies & Procedures for Single-family Rehabilitation that was adopted in December 2007.

General program parameters and property eligibility were discussed, including the applicability to mobile homes. Staff suggested raising the maximum amount of \$2,000 grants for emergency situations because the amount was found to be insufficient to replace heating units, etc.

Commissioner Costigan made a motion to raise the amount for emergency grants to \$3,500 or 50% of the assessed value of the mobile home whichever would be the less amount and adopt the Standard Operating Policies and Procedures for Single-family Rehabilitation dated February 8, 2017. Commissioner Cummins seconded the motion.

Commissioner Cummins questioned if the grant amount should be raised to \$4,000 to allow for sufficient funds for the rehab work since the amount had not been reviewed since 2007. After discussion Commissioner Costigan amended the motion to raise the emergency grant to \$4,000 or 50% of the assessed value of the mobile home whichever would be the less amount and adopt the Standard Operating Policies and Procedures for Single-family Rehabilitation dated February 8, 2017. Commissioner Cummins accepted the amendment to the motion he seconded. The amended motion carried 6-0. (Commissioner Alford was absent.)

**IV. Board Member Comments/Reports**

None

**V. Staff Report**

Ms. Safarik gave an update on the CDBG funds status and an overview of the cold weather shelter monthly report for January 2017.

**VI. Adjournment**

There being no more business, the meeting was adjourned at 5:26 p.m.

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Susan Y. Harris, Chair

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Rebecca L. Safarik, Secretary