

# Policy Statement

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TO: Sales & Use Tax Group and Taxpayers

RE: Lodgers Tax on Meeting Rooms

FROM: Victoria Runkle, Assistant City Manager/Director of Finance

DATE: August 11, 2017

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## General Information

The City of Greeley levies sales tax “upon the amount paid for the use of facilities and accommodations of a hotel, apartment hotel, cottage camp, motor court, trailer park or camp operated for the accommodations of the general public” (4.04.060 – Sales Tax Levied).


The City of Greeley also levies a 3% tax on the “purchase price paid or charged for lodging within the City” (4.08.020 – Imposition of Tax). Lodging is defined under Chapter 4.08 - Public Accommodations Tax (See Exhibit A).

## Issue

Should a business that provides lodging and meeting room facilities levy “lodging tax” on the amount paid for the use of meeting rooms?

## Director Policy

The definition of lodging (see Exhibit A) under 4.08.015 – Definitions, does not directly reference meeting rooms. The Director interprets “rooms or accommodations” under the definition of lodging (see Exhibit A), as a place where sleeping accommodations are provided for overnight use. Henceforth, meeting room facilities will be considered to be exempt from the City of Greeley’s accommodations tax.



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Victoria Runkle

Assistant City Manager/Director of Finance

## **Exhibit A**

### **Chapter 4.08 – Public Accommodations Tax**

#### **4.08.015 - Definitions**

“Lodging shall mean the transaction of furnishing rooms or accommodations by any person, partnership, association, corporation, estate, receiver, trustee, assignee, lessee or any person acting in a representative capacity or any other combination of individuals of whatever name known to a person or persons who, for a consideration, uses, possesses or has the right to use or possess any room or rooms in a hotel, apartment, hotel, lodging house, motor hotel, guest house, guest ranch, mobile home, auto camps, trailer courts and parks, under any concession, permit, right of access, license to use or other agreement, or otherwise.”