

GREELEY POLICE DEPARTMENT

General Order 107.00

Reviewed: 10/14

107.00 ORDER OF SUCCESSION AND DUTY OFFICER

107.01 Order of Succession:

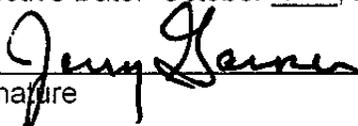
- Unless otherwise provided by Personnel Order, the hierarchal order of succession for the Greeley Police Department is:
 - The Chief of Police;
 - The Operations Division Commander, a captain of police;
 - The Support Services Division Commander, a captain of police
 - The Investigations Commander, a lieutenant of police.
- Should the Chief of Police become incapacitated through illness, death or for any other reason, the first Division Commander in the order of succession will assume command of the Department. Likewise, should the Acting Chief of Police become incapacitated, or be absent from the City, the next Commander listed in the order of succession will assume command of the Department.
- When an Acting Chief of Police has not been designated, the Chief of Police shall notify the Watch Commander on duty of his pending absence prior to leaving the City of Greeley. The Watch Commander, in turn, shall notify the first available Commander following the previously noted order of succession. If no designated Commander can be reached, the Watch Commander will assume the duties of Acting Chief of Police until relieved by a Division Commander or the Chief of Police. If a designated Commander is notified, that Commander will assume the responsibilities and duties of Acting Chief of Police, until relieved by the Chief of Police or City Manager.

107.02 The Duty Officer: The Duty Officer will be the respective Division Commander(s) or their designee, concerning matters within their respective divisions. They will:

- Give a verbal or e-mail report to the Chief of Police on major incidents of the previous 24-hour period each morning except Saturday, Sunday, or a holiday;
- Give a summary (e-mail will suffice) of weekend events to the Chief of Police on Monday morning;

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- Receive information for reports to the Chief of Police from Patrol and Investigations each weekday morning; and
- Notify the Chief of Police as soon as practical of unusual events or situations occurring during weekends or holidays.

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Authorized by Jerry Garner, Police Chief Effective Date: October <u>17</u> , 2014	
 Signature	Date: <u>10-17-2014</u>