

Addendum #1



Project Information

Project Name:	Masterplan Storm Drainage Conceptual Design Services for the City of Greeley Comprehensive Drainage Plan Oklahoma & South Basins for the Public Works Department/ Stormwater Management Division
RFP Number:	FW21-11-181
Date:	December 1, 2021
Project Manager:	Florian Fiebig

Addendum Questions

Question #1	Contractors conditions, Bid Bonds, Performance Bonds needed for RFP submission?
Answer	No, those sections were included for reference purposes only. These items pertain to the construction portion of the project.
Question #2	Clarification on where proposals need to be submitted
Answer	All proposals must be sent in to Purchasing@Greeleygov.com before December 3, 2021, 2:00PM (MST)
Question #3	Target Budget for this project?
Answer	Unaware at this time
Question #4	Anything driving the schedule? Grant dollars associated?
Answer	Desired schedule, proposing a schedule in the RFP will not be frowned upon
Question #5	Please explain the Public Process (meetings)
Answer	Intent to give residents an opportunity to know what to expect. The format of the meeting is flexible, but prior public notice of any meetings must be part of the process. The public will need to be given a chance to comment. Either in person or virtual is possible depending on COVID.
Question #6	On p. 2, the anticipated notice of award date is 1/5/2022. The schedule on p. 8 gives a notice of award date of 12/1/21 with services being completed on or before 7/14/2022. Can you please clarify the schedule expectations? Also pertaining to schedule expectations, based on the conversation from the pre-proposal meeting, we understood that the proposed project schedule was flexible. Given that these type of studies often require more than 7 to 8 months to complete, did we understand correctly that the proposed project schedule is indeed flexible?
Answer	Notice of Award on 1/5/21. The schedule is flexible provided a reasonable justification is given within the proposal. Why is more time needed? Is there something complicated about these basins that is currently known that will require more time?

Question #7	It appears that two contracts have been provided in the solicitation. The first contract is titled Contract for Consulting/Professional Services, which seems appropriate. The second contract, pp. 35 to 100, seems to be applicable to a contractor for a construction project. Can you please verify which contract would apply to this project?
Answer	The contract for Consulting/Professional Services (page 21-29) will be used. Page 35 - 100 will not be added to this contract. Apologies for the confusion.
Question #8	Is there a page limit and minimum font size required for proposal submittals?
Answer	If it is not specified in the RFP then no, but please be reasonable. Please make your minimum font size 12.
Question #9	Does the City intend in agreement Article 4 "Truth in Negotiations Certification" to require compliance with the Federal Truth in Negotiations Act (TINA), or require Federal Acquisition Regulation (FAR) compliant rates? Or is the intent to have employee wage payroll certifications or other formal documentation?
Answer	The intent is to require compliance with the Federal Truth in Negotiations Act (TINA) and the Federal Acquisition Regulation (FAR) rates.
Question #10	Please confirm that some of the attached forms beginning on page 35 that pertain to construction are for information only and not part of the engineering contract.
Answer	Page 35 - 100 is information only and will not be added to this contract. The contract for Consulting/Professional Services (page 21-29) will be used.