

Addendum # 1



Project Information

Project Name:	Mobility Services - Security Services
Bid Number:	F24-11-100
Date:	December 4, 2024
Project Manager:	Michelle Johnson

Addendum Questions

Question #1	Section 1, part B list the hours of operation as 5:30 am - 8 pm but in section 2, part E list the hours 7 am - 7 pm
Answer	Section 1 is our full list of hours of operation. Section 2 is the schedule of hours which security services will need to be available.
Question #2	Are you requesting daily patrols of bus routes by one of the two security staff? We are able to provide these services but the current staffing request would require one of the two sites to be unguarded during these patrols. Would this be acceptable? a. If so, can you provide an exhaustive list of the locations to be patrolled?
Answer	Leaving the Transit Stations unguarded at various times during the day is acceptable. Scheduling of guard placement will be strategic to ensure guard presence during high volume times.
Question #3	What are the exact hours being requested? Section II. A. 1. e. indicates an eight (8) hour shift between the time of Monday – Friday, 7 AM to 7 PM. During the meeting, it was mentioned that 16 hours per-day were being requested. As written, we interpreted each location to require one eight (8) hour shift and one four (4) hour shift.
Answer	Request for two 8-hour guards 5 days per week. Common schedule will be 8 AM - 4:30 p.m. and 10:30 AM - 7:00 PM. Adjustments to schedule will be made in collaboration with security agency management and mobility management.
Question #4	The RFP states e. scheduling: Staff two full-time security personnel, working 8-hour shifts primarily Monday through Friday from 7:00 a.m. to 7:00 p.m., with flexibility to adjust to operational needs. - does the City require a total of 120 hours/week? Two Security officers on duty at all times? And what are the shifts 8 hrs. or 12 hrs.
Answer	40 Hours Per Week Per Guard, 80 Hours/week.
Question #5	Is there a requirement for a patrol vehicle?

Answer	No requirement for Patrol Vehicle. Route patrol will be guards on buses.
Question #6	Licenses and Training: Contractor must be a licensed security agency in Colorado, with officers holding a valid Colorado Driver's License and an Unarmed Private Security Guard License. – are we correct to assume that "must be a licensed security agency in Colorado" means must be a licensed security agency in Greeley?
Answer	The security agency must be licensed in the State of Colorado as well as the City of Greeley. SEE ATTACHED
Question #7	On page 3 of the solicitation, it states there is a ten (10) page limit for our proposal response. However, on page 12 under Section IV Proposal Submission, it states we have a limit of twenty (20) pages. We wanted to clarify which page limit we should adhere to.
Answer	20 pages
Question #8	The Scope of Work states that officers will conduct regular patrols of bus routes. Could you clarify if this means the officers would ride the buses and check transit stations along the way?
Answer	Our current schedule has the individual guards alternate between grounds patrol at the Transit Centers and bus patrol/riding on buses providing route security.
Question #9	"The overall three (3) year cost calculation based on..." On page 7, Period of Award it is implied that pricing for additional years would be considered at the time of extension. Would you please clarify if it is acceptable to include 1-year pricing with the proposal submittal?
Answer	Yes, please submit 1 year pricing with the option to renew for 3 consecutive one year periods.
Question #10	We recognize that Performance and Payment Bonds may be required for the awarded vendor. What proof of ability to meet these requirements are required with the RFP submittal?
Answer	None at this time. There is not a bid bond requirement for this RFP.
Question #11	Has the current provider exhausted the additional two contract years, is the existing agreement of a different format of the one proposed for this RFP, or are additional years not being extended?
Answer	N/A
Question #12	Are you considering keeping any of the current incumbent security officers?
Answer	This is open solicitation for new contract.
Question #13	Will incumbent/current employees' wages and benefits, including healthcare and vacation time, be grandfathered?
Answer	Benefits would be under the discretion of the security company.

Question #14	Could you provide the current wages for the officers?
Answer	N/A
Question #15	What is the average length of on-the-job training required of security officers before they can operate independently at a post?
Answer	Length of training required is based on agency's training standards. There will be brief training at Greeley Evans Transit when the guard first reports to go over layouts and schedules.
Question #16	Do you have your budget set for next year? Are you attempting to remain flat or provide slight increases to the officers?
Answer	We are not releasing any budgeting info related to this project.
Question #17	Will officers be required to provide and/or utilize any specialized safety equipment? Is there any equipment needed at any sites, Radios? Cellular Telephones? Tour Systems? Specialized Technology Units? How many at each site? Specialized Training requirements?
Answer	It is required the agency provides cell phones to communicate with Operations Center and Mobility Management Team. The Agency must also provide a reporting system which guard reports can be entered and forwarded to Mobility Management Team.
Question #18	Is any security guard touring technology currently utilized?
Answer	The current agency uses Silvertracker reporting system.

**CITY OF GREELEY, COLORADO
ORDINANCE NO.____, 2024**

**AN ORDINANCE AMENDING CHAPTER 7 OF
TITLE 8 OF THE GREELEY MUNICIPAL CODE
RELATING TO PRIVATE SECURITY SERVICES**

WHEREAS, the City of Greeley, Colorado (“City”) is a home rule municipality, and pursuant to Article XX, Section 6 of the Colorado constitution has the right to enact, administer and enforce ordinances; and

WHEREAS, City may authorize and license any person, firm or corporation to engage in the business of private security by municipal ordinance; and

WHEREAS, applicants for the license as security guard or an armed security guard shall file an application with the chief of police; and

WHEREAS, the chief of police shall issue licenses to applicants who are eligible to be licensed under the terms and conditions of the Greeley Municipal Code; and

WHEREAS, the recommended amendments to the Greeley Municipal Code would ensure compliance with the code and protect the health, safety and welfare of the city and its inhabitants, and provide more opportunities for private security guards.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF GREELEY,
COLORADO:**

Section 1. That Sections 8-227 and 8-232 contained in Chapter 7, Private Security Services, of Title 8, Business Taxes, Licenses and Regulations, of the Greeley Municipal Code shall be amended as shown on Appendix A, attached hereto and incorporated herein.

Section 2. This ordinance shall become effective five (5) days following its final publication as provided by Section 3-16 of the Greeley City Charter.

PASSED AND ADOPTED, SIGNED AND APPROVED, THIS ____ DAY OF _____, 2024.

ATTEST:

THE CITY OF GREELEY, COLORADO

City Clerk

Mayor

APPENDIX A
AN ORDINANCE AMENDING CHAPTER 7 OF TITLE 8
OF THE GREELEY MUNICIPAL CODE

Section 1. That Sections 8-227 and 8-232 contained in Chapter 7, Private Security Services, of Title 8, Business Taxes, Licenses and Regulations, of the Greeley Municipal Code shall be amended as follows:

Sec. 8-227. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning: *Breach of the peace* means a violation of public tranquility and order. Crimes which are considered crimes of breach of the peace shall be determined by the chief of police and set forth in a rule, regulation or order which shall be available to the public.

Moral turpitude means conduct that is considered contrary to community standards of justice, honesty and good morals. Crimes which are considered moral turpitude shall be determined by the chief of police and set forth in a rule, regulation or order; which shall be available to the public.

Person means a natural person, a corporation, partnership or limited liability company who maintains a partner, manager, officer, director or holder of ten percent or more of the corporate stock interest.

Private security services means a person, firm or corporation, including its employees and agents, engaged in the business of providing protection to third persons, firms or corporations, and/or their property and preserving the peace and conduct of any business in the city, but does not mean persons who are employed to provide unarmed internal security for their employer's business.

(1) The definition of the term "private security services" includes, by way of example only and without limitation, all armed private security personnel; guard and patrol services and personnel for hire, investigative services and personnel for hire, vehicle escort services, and alarm services and personnel for hire.

(2) The definition of the term "private security services" does not include, by way of example only and without limitation, unarmed ATM service personnel, or any armored car or armored courier service which is regulated by the Federal Armored Car Industry Reciprocity Act of 1993, as amended.

Sec. 8-232. Conditions barring issuance.

No license for private security services, security guards, or armed guards shall be issued to the following:

(1) Any person under 18 years of age; ~~or to any corporation, partnership, or limited liability company who maintains a partner, manager, officer, director or holder of ten percent or more of the corporate stock interest, or any manager who is under 18 years of age;~~

(2) Any person who has been convicted of a felony or misdemeanor for any crime of violence, cruelty to animals, acts of domestic violence, contributing to the delinquency of a minor, offenses against public peace and order or crimes of moral turpitude (including but not limited to homicide and related offenses, felony assaults, kidnapping, sex assault, unlawful sexual behavior, internet sexual exploitation of a child, invasion of privacy for sexual gratification, failure to register as a sex offender, possession of child pornography, human trafficking, crimes involving at-risk individuals, prostitution, and/or stalking) against persons, or violation of the laws or ordinances of any jurisdiction pertaining to moral turpitude or breach of the peace in the ten years immediately

~~preceding the date of application; or to any corporation, partnership, or limited liability company who maintains a partner, manager, officer director or holder of ten percent or more of the corporate stock interest, or any manager who has been convicted of a felony, misdemeanor or violation of the laws or ordinances of any jurisdiction pertaining to moral turpitude or breach of the peace in the ten years immediately preceding the date of application;~~

~~(3) Any person against whom judgment or conviction for fraud, deceit or misrepresentation has been entered within ten years immediately preceding the application who has been convicted of a felony or misdemeanor or judgment entered for any crime involving property or fraud (including but not limited to arson, burglary, robbery, theft, trespass, criminal mischief, forgery, fraud, bribery, obstruction, unauthorized use of a financial transaction device, criminal possession or sale of a blank financial transaction device, criminal possession of forgery devices, unlawful manufacture of a financial transaction device or identity theft, gambling, and or weapons) or non-domestic violence misdemeanor assault, harassment, and disorderly conduct entered within ten years immediately preceding the date of the application; or to any corporation, partnership, or limited liability company who maintains a partner, manager, director of holder of ten percent or more of the corporate stock interest, or any manager against whom judgement or conviction for fraud, deceit, or misrepresentation has been entered within ten years immediately preceding the application;~~

~~(4) Any person who has been convicted of a felony relating to controlled substances or illegal drugs in the ten years immediately preceding the date of the application; or to any corporation, partnership, or limited liability company who maintains a partner, manager, director of holder of ten percent or more of the corporate stock interest, or any manager against whom judgement or conviction for fraud, deceit, or misrepresentation has been entered within ten years immediately preceding the application;~~

~~(5) Any person who currently has a suspended or revoked license or had a had driver's license suspended or revoked in the year prior ~~three years to the date of the application;~~~~

~~(6) Any person who has a conviction for any violent act against persons; or to any corporation, partnership or limited liability company who maintains a partner, manager, officer, director of holder of ten percent or more of the corporate stock interest, or any manager who had a conviction for any violent acts against persons;~~

~~(6) Any person who fails to comply with all license requirements.~~