

Addendum #1



Capital Project Committee

Project Information

Project Name:	Parking Master Plan RFI
Bid Number:	FD21-01-008
Date:	February 11, 2021
Project Manager:	Allison Baxter

Addendum Items

CLARIFICATION:

Page 2 - Purpose for the RFI - 3rd paragraph, 2nd sentence - The wording is incorrect it should read as "The RFI responses provided by consultants are solely...". There will not be any presentations at this stage in the process.

Item 1 On page 2 you mention "RFI presentations provided by consultants". Are you going to conduct presentations with every submittal by default? Or, are you only going to ask a few consultants to interview? If so, what are the criteria for a presentation? [See clarification noted above.](#)

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Item 2 Under the Master Plan Objectives, third bullet point, please clarify that the City is interested in a financial feasibility study, as opposed to a site-specific study of the "feasibility" of constructing a garage.

[The City would like to determine financial feasibility under a few scenarios including full City funding, Public Private partnership, and BID contribution for the potential garage locations. Additionally, identify tools that may exist beyond percent availability that should be utilized to determine when a garage should be built.](#)

Item 3 Does the City desire any parking garage concepts, site selection analysis, design guidelines, sketches, or schematic design options as part of the base scope of work?

[Although a previous study \(2015\), in advance of a new downtown hotel and conference center, identified several potential locations, the City would expect this from an updated parking master plan.](#)

Item 4 Assuming a financial feasibility study is preformed, what would be the most likely source(s) of funding for a new garage? What revenue sources might be available to commit to operations, maintenance, and debt service?

[No sources have been identified formally at this time.](#)

Item 5 Other than Passport, does the City currently use any other third party vendors/services for the oversight of enforcement or parking operations?

Genetec for LPR functions and Barnacle for scofflaw immobilization. Both integrate into Passport.

Item 6 Does the City currently use License Plate Recognition (LPR) for parking enforcement?

Yes

Item 7 Does the City currently offer or sponsor any formalized Transportation Demand Management (TDM) programs for downtown employees?

No; however, are interested in and see this as a viable option to delay the construction of a parking garage.

Item 8 Does the City have the resources to “host” public-facing materials from the Parking Master Plan (outreach surveys, deliverables, etc.) on their website, or would the consultant team provide these services?

Ideally the consultant team would provide and host content with the City providing links to/ promoting from their website and social media platforms.

Item 9 Ideally, when would the City like to have this work completed?

By 2025 depending on funding availability.

Item 10 What are the approximate boundaries of the downtown study area so that we can prepare a reasonable cost estimate and staff hour estimate?

Downtown is bounded as follows: North-5th St, South-16th St, West- 11th Ave East- 7th Ave. However, as noted within the RFI, aspects of the study will have potential implications beyond just downtown (i.e. parking minimums).

Item 11 Over what approximate time frame would the City expect (want) the work to be completed?

The City would expect the work to take 8-12 months depending on scope of the project; however, as this is an RFI, please feel free to outline your firms experience/ expected timeline.