

Addendum #1



Capital Project Committee

Project Information

Project Name: Golf Feasibility Study

Bid Number: RFP #FD20-03-055

Date: July 6, 2020

Project Manager: Wayne Leighton

Addendum Items

Item 1 **Due to the corona virus - the City of Greeley is only accepting proposals electronically. - please see attached document.**

Item 2 **What is the budget for the study? Due to the corona virus the budget for the Feasibility Study is not clearly defined**

Item 3 **What level of detail does the City anticipate for the design of the banquet facility? A conceptual design /add-on to a clubhouse and a rough estimate of cost.**

Item 4 **Does the City have "as built" architectural floor plan drawings for the 2 clubhouses and topographic mapping for the land surrounding the clubhouses? Unfortunately can not locate any floor plans on hand.**

Item 5 **Are there any other improvements to the clubhouses or golf courses being contemplated at this time by the City? There are no scheduled improvements at either clubhouse or golf course at this time.**

Item 6 **Are historical annual financial statements available for both golf course operations? Yes, you can go to the following to get information - <http://greeleygov.com/government/finance/reports>**

Item 7 **How many golf events and tournaments are hosted each year at the 2 golf courses and what is the average attendance at each event? In 2019 there were 46 total events:**

- a. 4 High school golf team events – average 60 players
- b. 2 PGA Junior Alliance events – average 90 participants
- c. 39 Regular events – average 68 participants
- d. 1 event that was 2 days and 560 total players.
- e. 11 leagues at both golf courses

Item 8	Do the golf courses get requests to host weddings? Yes there have been requests. We have not had any weddings for lack of space.
Item 9	Are any other amenities being considered to be added to the clubhouses? Need to include a cursory review of kitchen and restroom capacity.
Item 10	Will the City, if feasible, issue bonds to finance the construction of the banquet facility? No.
Item 11	One question I had was regarding the City's budget for a new clubhouse, how finance the new banquet facility? There is not financing for a new clubhouse. The question is if it is viable to add a banquet facility to the existing structure and estimated cost to construct and maintain.
Item 12	What size banquet facility is contemplated in terms of number of attendees? 150 people
Item 13	What level of structural analysis is needed to determine which clubhouse is most preferred? Do you anticipate an architectural condition analysis? The level of analysis the City's golf division is inquiring, is there enough area to extend a structure onto one of the clubhouses, clubhouses too antiquated, what direction of clubhouse is best to go (west, east, north, south, up, etc.) and what dimensions (size) of a structure that would accommodate 150 people.
Item 14	Is the City looking for economic impact as part of the financial analysis? Yes. The City of Greeley golf division operates under an enterprise fund. What would the economic impact do to the golf division with an added structure?
Item 15	What level of detail is anticipated from the structural analysis? As stated in question #13 - is there enough area to extend a structure onto one of the clubhouses, clubhouses too antiquated, what direction of clubhouse is best to go (west, east, north, south, up, etc.) and is there a size limit to an added on structure.
Item 16	What level of drawings, if any, are expected for the recommended concepts? Which clubhouse is best suited for an addition and visual concept of clubhouse with addition would be desired.

**ONLY ELECTRONIC RFP RESPONSES WILL BE ACCEPTED DURING THE
COVID-19 EVENT**

Instructions for electronic submittal.

Email your RFP Response to purchasing@greeleygov.com. Submit your RFP response to this email only – please do not email to multiple people. Only email's sent to purchasing@greeleygov.com will be considered as responsive to the request for proposals. Emails sent to other City emails may be considered as non-responsive and may not be reviewed.

Proposals shall be submitted in a single Microsoft Word or PDF file under 20MB

The RFP number and Project name **must be noted** in the subject line, otherwise the proposal may be considered as non-responsive to the RFP.

Electronic submittals will be held, un-opened, until the time and date noted in the RFP documents or posted addenda.