

# Addendum #2



## Capital Project Committee

### Project Information

Project Name:	Transportation Plan RFP
Bid Number:	RFP #FD20-06-109
Date:	July 24, 2020
Project Manager:	Allison Baxter

### Addendum Items

Item 1	RFP page 19 requests that proposers include an itemized description of how they meet minimum mandatory qualifications outlined in Section II C. We were unable to locate Section II C in the RFP documents. Can you please clarify what the mandatory minimum qualifications are? <a href="#">The minimum qualifications requirement was removed from the RFP, please disregard the reference to Section II C.</a>
Item 2	Section V E. Evaluation Criteria #1 asks proposers to provide “three accounts of similar scope”. Evaluation Criteria #4 also notes “relevant experience and references.” Can the City of Greeley please clarify if these items are the same? Is there a limit to the number of project examples proposers can provide? <a href="#">They are similar but not the same. Providing accounts of similar scope would indicate that the consultant understands the scope of this project and can present three projects with similar scopes and describe why they are similar. Relevant experience can be similar project types, there is no limit to the number that can be provided, however we would suggest limiting this to the most relevant and recent projects. References would be the municipalities or local governments with whom the consultant worked along with contact information. Information from Evaluation Criteria #1 can be used in Evaluation Criteria #4.</a>
Item 3	Are proposers required to submit a proposed budget for services with the proposal? <a href="#">Since this is a qualifications based RFP, no budget can be included in the submittal.</a>
Item 4	Evaluation Criteria #1 on page 19 requests that proposers should “List the number of people that you can commit to working on this project and the amount of time each is expected to spend on the project.” Would the City of Greeley like a breakdown of total hours by person? <a href="#">This request is intended to show the City how many people are anticipated to be on the project team and how involved staff members will be in the project. We would like a general estimate of hours for senior, mid, and junior level team members.</a>
Item 5	Are subconsultants also required to fill out Exhibit 1, or only the Prime? <a href="#">Just the Prime.</a>