

MUNICIPAL COURT, CITY OF GREELEY 1001 11 <sup>th</sup> Avenue City Center South GREELEY, COLORADO 80631 Phone: (970) 350-9230 Facsimile (970) 350-9231 mccourt@greeleygov.com	<b>▲ COURT USE ONLY ▲</b>
<b>ADMINISTRATIVE ORDER 2021.1(AMENDED)</b>	
<b>2<sup>nd</sup> AMENDED ORDER REGARDING SAFETY IN GREELEY MUNICIPAL COURT</b>	

**WHEREAS**, the undersigned Presiding Judge reports directly to City Council and is the administrator to Greeley Municipal Court, safety within this court is an immediate concern to be addressed. On December 23<sup>rd</sup>, 2021, City Manager Raymond Lee directed that starting 1/4/22 all employees must wear masks while inside any City of Greeley building.

In correspondence with the City Manager and the City Attorney it was agreed that the public entering Greeley Municipal Court shall wear a sufficient mask while inside GMC, as well as properly wearing such mask. This court will not accept sheer screen masks or something of similar design but must comply with the Centers for Disease Control guidelines. Failure to comply with this administrative order may result in the removal of any offending party.


If a party has a health condition that does not allow wearing of a mask, that party will need to present such authorization from a licensed medical doctor or physician’s assistant excusing said person from wearing a mask. In no such case will an employee ask the underlying condition only that the person has a valid note from an authorized medical employee. Asking for the note excusing the wearing of a mask is not a HIPPA violation.

This court has placed many preventative measures to keep the public safe such as expanding docket return days to reduce the number of people appearing at court as well as cold fogging the courthouse between busy docket days and using disinfectants.

This court will continue a liberal continuance policy to allow people to reset their court dates if they are feeling sick. Although there will be no investigation or inquiry, I am asking sick people to call and continue their court date rather than appearing in person.

**IT IS HEREBY ORDERED** that the previous Administrative Order be amended to require parties entering Greeley Municipal Court to wear a mask that complies with CDC guidelines.

By Order of the Court,

  
\_\_\_\_\_  
Mark C. Gonzales  
Presiding Municipal Court Judge

December 30, 2021