

# VEHICLE DECLARATION FORM INSTRUCTIONS

## GENERAL INSTRUCTIONS

The information requested in the enclosed form is required for Waste Haulers wishing to declare vehicles authorized to discharge to the City of Greeley's Wastewater Treatment and Reclamation Facility (WTRF).

Please read and understand the following:

1. This form **MUST** be used to declare which vehicles in your rotation are currently active and expected to discharge to the WTRF.
2. Each vehicle will have a unique identifier assigned to it. Under no circumstances are vehicles to share identifiers. All identifiers are unique to the vehicle the dedicated tank is transported on, not the tank. If a tank is transferred to a new chassis, this change **MUST** be reported and a new identifier will be assigned.
3. Only trucks that have been declared may discharge to the WTRF.
4. All trucks that have been declared to be active will be expected to complete the required testing as indicated in your permit.
5. This form will be reviewed annually.
  - (1) If a vehicle becomes active or inactive, indicate such with the vehicle information.
  - (2) Otherwise, if no changes to your current line-up have taken place, please indicate such by using the checkbox at the top of the "Vehicle Declaration" section.
6. Any user found in violation of the above statements will be subject to the City of Greeley's established enforcement remedies as outlined in Chapters 20-515 through 20-528.
7. By signing the Waste Hauler Vehicle Declaration Form, you are acknowledging that you have read and understood the information on this page.

Please use additional sheets if necessary to declare all trucks. After you have completed the attached form, return it to your permit administrator at the following address:

**City of Greeley**  
**Water Treatment and Reclamation Facility**  
**Attn: Industrial Pretreatment Supervisor**  
**300 East 8th Street**  
**Greeley, CO 80631**

If you have any questions regarding the completion of this form, please contact the Industrial Pretreatment Team at (970) 350-9363.



City of Greeley

Wastewater Treatment and Reclamation Facility

Waste Hauler Vehicle Reclamation Form

Permit Information

Discharge Permit Number: \_\_\_\_\_
Permittee and/or Company name: \_\_\_\_\_
Representative name: \_\_\_\_\_

Vehicle Declaration

[ ] All vehicles have been previously declared. There are no changes and therefore the information on file remains accurate.

Vehicle #1

Active [ ] Inactive [ ]

Year/Make/Model: \_\_\_\_\_
Vehicle Identification Number (VIN): \_\_\_\_\_
Vehicle License Plate Number: \_\_\_\_\_ Capacity (gal): \_\_\_\_\_

Vehicle #2

Active [ ] Inactive [ ]

Year/Make/Model: \_\_\_\_\_
Vehicle Identification Number (VIN): \_\_\_\_\_
Vehicle License Plate Number: \_\_\_\_\_ Capacity (gal): \_\_\_\_\_

Vehicle #3

Active [ ] Inactive [ ]

Year/Make/Model: \_\_\_\_\_
Vehicle Identification Number (VIN): \_\_\_\_\_
Vehicle License Plate Number: \_\_\_\_\_ Capacity (gal): \_\_\_\_\_

Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Signature of Authorized Representative

Date